



Ranger Coordinator
Shire of Capel⁽¹⁾

REVIEW OF INFRINGEMENT

I, ⁽²⁾ _____

of Postal Address ⁽³⁾ _____

Residential Address _____

Email: _____

Contact Phone Number: _____

Hereby request a review of the infringement number ⁽⁴⁾ : _____

Relating to ⁽⁵⁾

The grounds of my request for a review are as follows⁽⁶⁾ :

In support of my request for review I attach the following⁽⁷⁾ :
(Please attach additional sheets if required)

Please note:

1. This is a statutory form and providing false or misleading information is an offence.
2. Should the infringement be withdrawn and referred to the Magistrates Court this document may be produced as evidence.
3. All appeals must be made within 28 days of the date of the offence.

Dated the _____ day of _____ 20_____

⁽⁸⁾ _____

Signature -Person Requesting a Review

- (1) name of local government
- (2) full name of person objecting
- (3) postal address of person objecting – **Must supply a postal address**
- (4) identify decision to which objection is made – **Must identify the infringement number**
- (5) give details of decision
- (6) give details of grounds of objection
- (7) plans, specifications, letters, notices, or other documents (if appropriate)
- (8) signature of person objecting

NOTES:

Infringements may be withdrawn in the following circumstances (supporting documentation MUST be provided):

1. You were not the driver at the time of the infringement issue and you have supplied the driver's name and address details.
2. Vehicle broken down, flat tyre, etc (RAC callout documentation or other evidence of mechanical failure is to be provided.)
3. Disabled parking permit displayed that may have fallen from the dashboard. (ACROD permit produced)
4. Immediate medical attention being undertaken /required by the driver. (Medical certification /document to be provided.
5. At the time of the infringement there was a special circumstance related to mental health issues that contributed to the offence.
6. At the time of the infringement there were exceptional circumstances. (running late, appointment over time, could not find a park, did not understand the signage, did not see the sign etc is not exceptional circumstances)
7. Failure to pay or appeal your infringement within 28 days of the issue may result in additional penalty costs.
8. Infringements may be withdrawn and referred to the Magistrates Court for hearing.