

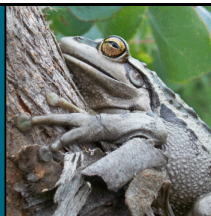
Shire *of* Capel

MINUTES

ORDINARY COUNCIL MEETING
Wednesday, 15 February 2012



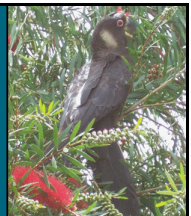
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SHIRE OF CAPEL
ORDINARY COUNCIL MEETING – 15.02.12
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MEETING CLOSURE 59

SHIRE OF CAPEL

MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY, 15 FEBRUARY 2012 COMMENCING AT 4.34PM.

PRESENT:	President	MT Scott
	Deputy President	GJ Norton
	Councillors	BW Bell
		KD Gibson
		BW Hearne
		SC Manley
		PK McCleery
		JA Scott
		BH Smith
	Chief Executive Officer	PF Sheedy
	Director Corporate Services	PJ Anastasakis
	Director Technical Services	WC Butler
	Manager Works	SR Faber
	Director Planning & Development Services	CM Burwood
	Director Community Services	MI Plume
	Manager Health Services	CR Dent
	Minute Secretary	AD Evans
VISITORS		2 members of public
APOLOGY:	Nil	

The President welcomed the new Director Technical Services, Wayne Butler to the Shire and to the Chambers.

**RESPONSE TO PREVIOUS PUBLIC QUESTIONS
TAKEN ON NOTICE**

Nil

PUBLIC QUESTION TIME

Nil

APPLICATIONS FOR LEAVE OF ABSENCE

Nil

DECLARATIONS OF INTEREST

Nil

**NOTICE OF ITEMS TO BE DISCUSSED BEHIND
CLOSED DOORS**

Nil

OC0201 CONFIRMATION OF MINUTES – 18.01.12

Moved Cr Hearne, Seconded Cr Gibson

That the minutes of the Ordinary Council meeting held on 18 January 2012 be confirmed as printed.

Carried 9/0

VOTING REQUIREMENTS

Simple majority

Cr McCleery said Council acknowledges that Mr S Faber had done very well during his period as Acting Director Technical Services.

ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION	Nil
PETITIONS/DEPUTATIONS/PRESENTATIONS	
MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	Nil
QUESTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	Nil
CHIEF EXECUTIVE OFFICER REPORTS	Nil
HEALTH SERVICES REPORTS	Nil
PLANNING AND DEVELOPMENT SERVICES REPORTS	

OC0202 (15.1) Amendment No. 56 – Town Planning Scheme No. 7

Location:	Gelorup
Applicant:	MPM Development Consultants
Owner:	C & T Reinders
File Reference:	C5.37.056
Disclosure of Interest:	Nil
Date:	10.01.12
Author:	Planning Officer, A Dykstra
Senior Officer:	Director Planning and Development Services, C Burwood
Attachment:	Nil

MATTER FOR CONSIDERATION

Request has been made from MPM Development Consultants (the Applicant) for Council to initiate an amendment to Town Planning Scheme No. 7 (the Scheme) to rezone Lot 1 Coachwood Way, Gelorup (The Site) from "Special Use" to "Residential" with a coding of R2.5. The rezoning will return the land to its former residential zone and facilitate subdivision into two lots.

BACKGROUND / PROPOSAL

Background

The Site is located in Gelorup and is accessed via Hasties Road from Bussell Highway. The Site has frontage to two constructed roads being: Jules Road and Coachwood Way. The Site is generally flat with some vegetation located near the existing dwelling and along the boundaries.

The Site was originally two lots being Lot 44 Jules Road and Lot 28 Coachwood Way. The lots were zoned 'Special Residential' under the now defunct Town Planning Scheme No. 2 and were rezoned to 'Special Use' in 1991 to facilitate a nursery land use. A requirement of the amendment was that the lots be amalgamated. As the Site was used as a retail plant nursery prior to the gazettal of the Scheme in 1998, the existing 'Special Use' zone under the defunct Town Planning Scheme No. 2 was transferred accordingly.

Proposal

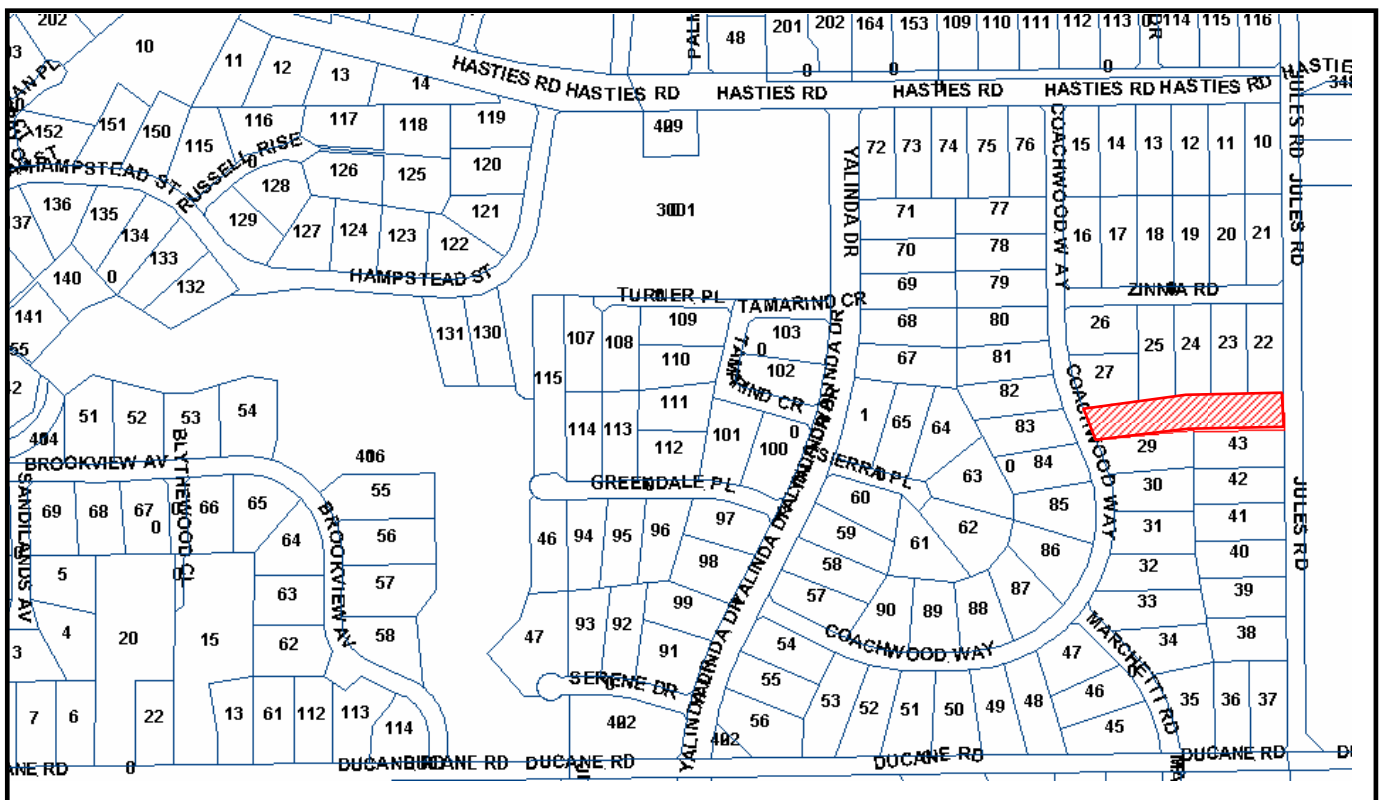
The Applicant advises in the submission that the current owners have never operated a plant nursery from lot 1 and (subject to final approval of the amendment) intend to remove the associated infrastructure from the rear half of the property fronting Jules Road. Some

infrastructure on the Coachwood Way half of the Site is intended to remain for the private use of the landowners.

The proposal is to rezone the Site to “Residential” with the coding R2.5 which is the same as the adjoining and surrounding lots. It is then proposed that the property be subdivided into 2 lots similar to those that existed previously at the time of the previous amendment.



LOCATION PLAN – LOT 1 COACHWOOD WAY, GELORUP



STATUTORY ENVIRONMENT

Town Planning Scheme No. 7

The lot is zoned "Special Use (Wholesale/Retail Plant Nursery, Dwelling House)" pursuant to Town Planning Scheme No. 7 and has a total area of 0.8266ha.

Appendix 4 of the Scheme lists the Development Standards/Conditions that are applicable to the nursery use including matters such as: use of storage areas; access; advertising; parking; lighting; and water quality.

Clause 5.3 – Lists the provisions as they relate to the Residential Zone and including the Residential Planning Codes.

Planning and Development Act and Regulations

If Council agrees to initiate a scheme amendment it is required to comply with the procedural requirements of the *Planning and Development Act 2005* and the *Town Planning Regulations 1967* (as amended). The following requirements apply:

Act

Section 75 – A local government may amend a planning scheme with reference to any land within its district by an amendment proposed by all or any owners of any land in the scheme area, adopted, with or without modifications, by the local government, approved by the Minister and published in the Gazette.

Section 77 – Every local government in preparing or amending a local planning scheme – is to have regard to any State Planning Policy which affects its district and may include in the scheme a provision that a specified State Planning Policy, with such modifications as may be set out in the scheme, is to be read as part of the scheme.

Section 81 - Requires that when Council resolves to prepare or adopt an amendment that the proposal be referred to the Environmental Protection Authority for the determination of whether the amendment requires a formal review.

Section 82 – If the local authority wishes to proceed with the amendment it must firstly comply with or resolve any review requirements of the EPA. The commencement of advertising not be undertaken until this action is completed.

Section 83 – A local government, before submitting an amendment to the Minister is to make reasonable endeavours to consult such public authorities and persons as appears to be likely to be affected by the amendment.

Section 84 – After compliance with sections 81 and 82 an amendment to a planning scheme prepared or adopted by a local government is to be advertised for public inspection in accordance with the regulations.

Town Planning Regulations

It is to be noted that whilst the new Planning and Development Act 2005 (mentioned above) is now in operation since the 9 April 2006, no changes have as yet been made to the regulations.

13(1) On completion of the preparation of amendment documents Council shall:

- (a) If it resolves to proceed with the amendment, adopt the proposed amendment in accordance with the Act; or
- (b) If it resolves not to proceed with the amendment, notify the Commission in writing of the resolution.

25(2) In agreeing to undertake an amendment Council will be required to confirm that the amendment is consistent with the following criteria set out under the Regulations:

- (a) Those purposes for which schemes may be made under Section 6(1) of the Act or the First Schedule;
- (b) Any Regulation made under the Act; and
- (c) Any Statement of Planning Policy prepared under Section 5AA of the Act.

25(2) (J) Council is responsible for initiating the advertising requirements of a Scheme Amendment where it is determined that advertising can proceed without the consent of the Commission.

13(3) If advertising is to be undertaken, it is firstly conditional upon the amendment being referred to the Environmental Protection Authority (EPA) and compliance with any requirements of the EPA.

Residential Design Codes

The applicant seeks to rezone the land to "Residential" and to include a density code of R2.5. Table 1 of the Residential Design Codes stipulates a minimum lot size of 4000m² under this density which would facilitate future subdivision of the Site into two (2) lots.

POLICY IMPLICATIONS

There are no policy implications to consider.

FINANCIAL IMPLICATIONS

Budget

Fee rates for Scheme Amendments are set by the Town Planning (Local Government Planning Fees) Regulations and are effectively based on cost recovery.

No fees have been received to date. The applicant will be required to meet all administrative and advertising costs. The amendment fee should be paid prior to the commencement of the formal advertising process. Fees received are credited to the Town Planning income and advertising reimbursement accounts of the budget.

Long Term

There are no long term costs to consider.

Whole of Life

There are no whole of life costs to consider.

SUSTAINABILITY IMPLICATIONS

The Amendment will have no environmental implications particularly as it is proposing to revert the land back to a residential zoning. It is possible the removal of the majority of the infrastructure and nursery land use potential would result in reduced environmental impacts from water use and nutrient leaching. The eastern portion of the Site has been mostly cleared of vegetation and the ultimate development of a dwelling in this area is likely to result in the establishment of additional vegetation. Socially the proposal would have no impacts and economically provide direct financial gain to the landowner.

STRATEGIC IMPLICATIONS

Strategic Plan 2009 to 2020

The vision of Council's strategy is to encourage community diversity, sustainability and growth without compromising our rural and coastal lifestyle.

The guiding principles that Council and its staff embrace to achieve the vision include:

- To foster and support responsible economic development
- To maintain and enhance the quality of our environment

Council needs to consider the proposal in the context of the above. In some respect the two guiding principles are interrelated given that responsible economic development will have a bearing on maintaining the quality of the Shire's environment.

CONSULTATION

The proposed amendment, if initiated by Council, will be required to be advertised for public inspection in accordance with Sections 83 and 84 of the *Planning Development Act 2005*, which will be for a minimum period of 42 days.

COMMENT

The Scheme Amendment essentially reverts the Site from the 'Special Use' zone which facilitated a nursery, back to a 'Residential' zone and to be coded R2.5 in keeping with the surrounding residential lots. The Site historically comprised two lots and as the current landowner has no intention to operate a nursery, it is intended to ultimately re-subdivide the Site back into two lots for residential purposes.

The applicants have indicated that it is their clients intent to remove infrastructure from the rear half of the lot (Jules Road half) and to retain some of the infrastructure on the Coachwood Way half of the lot. It would be appropriate to receive additional documentation from the owner of the land to provide clear commitments as to the exact infrastructure to be retained and removed to ensure that remaining structures comply with the Building Code of Australia and Town Planning Scheme No. 7 outbuilding floorspace limits. Whilst in the past such matters have been dealt with at the subdivision stage it is becoming more apparent that the Western Australian Planning Commission are not prepared to impose conditions to assist in resolving such matters.

VOTING REQUIREMENTS

Simple majority

OC0202 OFFICER'S RECOMMENDATIONS – 15.1/COUNCIL DECISION

Moved Cr J Scott, Seconded Cr McCleery

That Council:

1. Advises the applicant that Council is prepared to initiate the Scheme Amendment subject to appropriate commitments and documentation being received from the owner of lot 1 to confirm the extent of existing infrastructure to be removed and that infrastructure to remain will comply with the Building Code of Australia and Town Planning Scheme requirements to the satisfaction of the Director of Planning and Development Services.
2. Subject to resolution 1 above being addressed, agrees to resolve pursuant to Section 75 of the Planning and Development Act, 2005 to amend Town Planning Scheme No. 7 by:
 - (a) Amending the Scheme Maps by changing the zoning of lot 1 Coachwood Way, Gelorup from "Special Use (Wholesale/Retail Plant Nursery, Dwelling house)" to "Residential" with a density code of "R2.5".
 - (b) Deleting from the Appendix 4 – Special Use Zone Schedule of the Town Planning Scheme No 7 all reference to Lot 44 Coachwood Way and Lot 28 Jules Road Gelorup including the specified associated permitted uses and development standards/conditions.
- 3 In accordance with Regulation 13(1) (a) of the Town Planning Regulations 1967 (as amended) adopts Scheme Amendment documents prepared in accordance with the above.
- 4 Confirms that in its opinion the amendment is consistent with the criteria set out in sub-regulation 25 (2) of the Town Planning Regulations 1967 (as amended) and in accordance with Section 77 of the Act it is considered the amendment is not affected by State Planning Policy.
- 5 On receipt of amendment documents prepared to the satisfaction of the Director of Planning and Development Services and payment of the required amendment fee, that Council proceeds to process the amendment by undertaking those actions required by the Planning and Development Act 2005 and Town Planning Regulations 1967 (as amended).

Carried 9/0

TECHNICAL SERVICES REPORTS

OC0203 (16.1) Extractive Industries Licence – DL & HR Payne, Lot 101 Weld Road, Capel River

Location: Capel
 Applicant: DL & HR Payne
 File Reference: EC.6.4.23
 Disclosure of Interest: Nil
 Date: 30.01.12
 Author: Engineering Project Officer, A Coulson
 Senior Officer: Acting Director Technical Services, S Faber
 Attachments: Nil

MATTER FOR CONSIDERATION

An amendment to the Extractive Industries Licence conditions for Lot 101 Weld Road, Capel River, held by DL & HR Payne.

BACKGROUND / PROPOSAL

Background

In March 2008, Council approved a renewal of Planning Consent and Extractive Industries Licence for DL & HR Payne on lot 101 Weld Road, Capel River to 28 February 2013. Clause 3.1 (5)(c) of the licence conditions stated 'Material may be stockpiled on site up to a maximum of 1000m³ at any one time.'

Proposal

Mr Payne has requested permission to increase his stockpile volume from 1000 m³ to 5000m³ to enable him to extract gravel from an area he is wishing to rehabilitate.

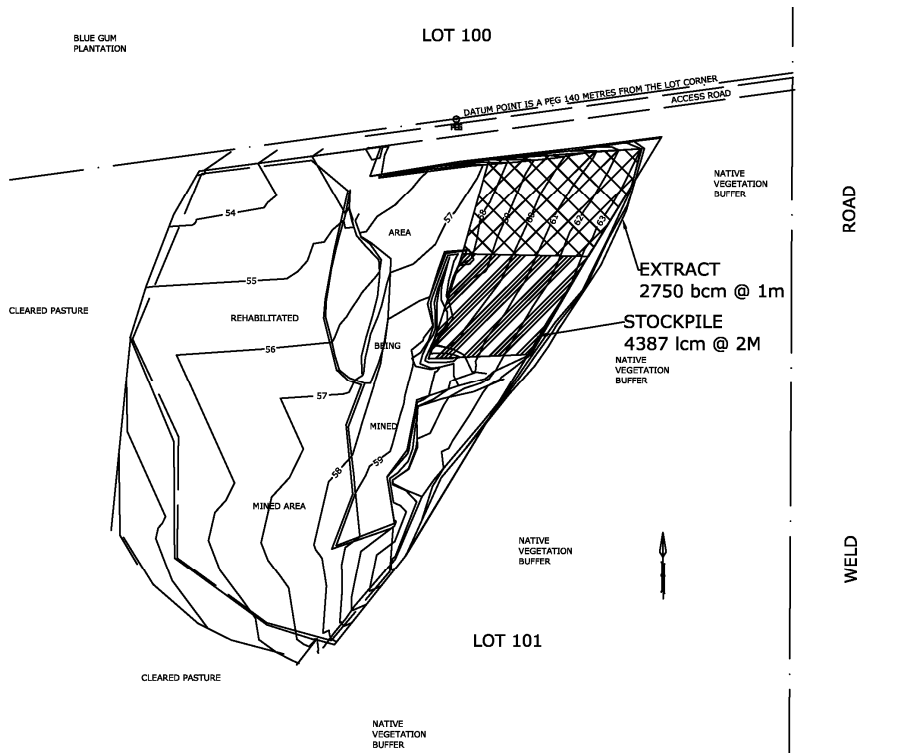


Diagram: Stockpile Amendment Detail

STATUTORY ENVIRONMENTTown Planning Scheme No. 7

Lot 101 is zoned Rural under Town Planning Scheme No. 7 and has a lot size of 41.22ha.

Clause 1.6.1 of the Scheme provides in part, that the scheme objectives are to promote and safeguard the economic and general welfare of the inhabitants and conserve the natural values of the District.

Clause 3.2.2 and Table 1 provides that an Extractive Industry is not permitted in the Rural Zone unless Council has granted its Planning Consent. This is known as an 'AA' use.

Clause 5.7.1 provides in part, that Council's objective in the management of land uses in the Rural Zone is to preserve the character of the Rural Zone.

Clause 5.7.2 provides in part, that Council's Policy in assessing applications for Planning Consent will be to have regard to:

- (a) The objective of Clause 5.7.1;
- (d) The adequacy of roads to support the traffic generated by the development; and
- (e) The need to impose conditions to minimise any adverse affects the development may have on the environment of the area.

Clause 8.2.2 provides in part, that where an application is made for Planning Consent which involves an 'AA' use, Council may advertise the application.

Clause 8.3.2 provides in part, that in determining an application for Planning Consent, Council shall have regard to:

- (a) The purpose for which the land is zoned;
- (d) The characteristics of the land;
- (e) The provisions of the Scheme and any Council Policy;
- (f) Any comments from any authority consulted;
- (g) Any submissions received during public advertising;
- (h) The orderly and proper planning of the locality;
- (i) The preservation of the amenity of the locality; and
- (j) Any other planning consideration that Council determines relevant.

Clause 8.3.8 provides that Council may call for further application details as it thinks fit.

Clause 8.3.10 provides in part, that Council may grant approval to a development already commenced.

Local Laws

The Shire of Capel's Extractive Industry Local Laws (February 2001) have no provision for amendments to licence conditions. Therefore any amendment to licence conditions must be considered by Council.

POLICY IMPLICATIONS

There are no current policies relevant to this item.

FINANCIAL IMPLICATIONS

Budget

The proposed amendment to the licence conditions has no impact on the 2011/12 budget.

Long Term

The proposed amendment to the licence conditions will have no long term financial implications.

Whole of Life

As there are no assets/infrastructure being created there are no whole of life costs relevant to this item.

SUSTAINABILITY IMPLICATIONS

The proposal will allow the applicant to continue development of the extractive site during times of low economic activity and ensure ongoing rehabilitation is not dependant on market forces.

STRATEGIC IMPLICATIONS

The importance of stockpile sizes has been considered in recent Extractive Industry Licence applications where the maximum stockpile size has increased from 1,000 cubic metres to 5,000 cubic metres.

Increased flexibility in stockpile size allows operators to manage their rehabilitation obligations on an annual basis and the rate of rehabilitation becomes less dependant on market forces.

CONSULTATION

No consultation has been undertaken due to the negligible impact this proposal will generate.

COMMENT

This extraction site has a layer of sand approximately 2 metres deep over a layer of gravel approximately 1 metre deep. Once the sand and gravel have been extracted from an area, rehabilitation is completed.

In the past two years, the ratio of sand sales to gravel sales has increased to 6:1 which has resulted in a significant area which cannot be rehabilitated until the gravel is sold.

This amendment seeks to enable the applicant to continue extracting gravel while sales are low by increasing the stockpile size. This will also enable rehabilitation works to continue on an annual basis. The stockpile will be no higher than 2 metres and should have negligible negative impacts due to the isolated location of the pit.

VOTING REQUIREMENTS

Simple majority

OC0203 OFFICER'S RECOMMENDATIONS – 16.1/COUNCIL DECISION

Moved Cr Bell, Seconded Cr Hearne

That Council approves the amendment to Clause 3.1(5) (c) of the Extractive Industries Licence held by DL & HR Payne for Lot 101 Weld Road, Capel River to read "Material may be stockpiled on site up to a maximum of 5000m³ at any one time."

Carried 9/0

OC0204 (16.2) Ferndale Avenue, Dalyellup - Construction of Right Turn Lane

Location: Dalyellup
Applicant: Department of Education & Shire of Capel
File Reference:
Disclosure of Interest: Nil
Date: 2 February 2012
Author: Development Engineer, R Evans
Senior Officer: Acting Director Technical Services, S Faber
Attachments: Nil

MATTER FOR CONSIDERATION

To approve a commitment to share the cost for the construction of a right turn lane in Ferndale Avenue, Dalyellup which will provide safe access to the proposed East Dalyellup Primary School and public open space and include provision in 2012/13 budget.

BACKGROUND / PROPOSAL**Background**

Ferndale Avenue is classified a District Distributor B road with a forecast traffic flow of 11,000 vehicles per day when the intersection with Sleaford Drive and Bussell Highway is constructed and Dalyellup East is fully developed. The approved Dalyellup East Local Structure Plan shows the Dalyellup Primary School site on Ferndale Avenue adjacent to future public open space which the Shire has always indicated will be an all weather playing field for junior sport. Early concept plans showed angle carparking along Ferndale Avenue.

Planning for the Primary School is well advanced with designs completed, tenders called and awarded with building works about to commence on site. The School is scheduled to open in time for the 2013 school year. The design for the school shows three carparks, two accessed off Crystal Bend and one on Ferndale Avenue creating a four way intersection with Jacinth Road. Discussions to-date between the Department of Education and the Shire have focused on joint use of the oval and after hours use of the two carparks which abut the public open space. Preliminary planning has also looked at linking future Shire parking in Ferndale Avenue closer for the proposed change rooms to the school carpark.

The Education Department commissioned a Traffic Study of the surrounding road, pedestrian and cycle network, public transport accessibility and parking arrangements. Among a number of recommendations was the construction of a right turn lane in Ferndale Avenue at the intersection with Jacinth Road for right turning traffic into the school and ovals (after hours). The provision of a right turn lane will minimise the delay or disruption to eastbound through traffic along Ferndale Avenue while providing safe refuge for school traffic within the turn lane. As such it will enhance the safety of all vehicles travelling through the intersection which will be particularly important when Ferndale Avenue is connected to Bussell Highway. Turning lanes have been provided at all of the intersections along Ferndale Avenue east of Parade Road.

In response to a request from the Shire of Capel, Main Roads WA has advised that they have notionally allowed for an allocation of funds in the Region's 2014/15 Network Safety and Improvement Program to construct the Ferndale/Sleaford/Bussell Highway intersection.

Proposal

To enable the value of the project to be estimated the Shire has engaged an engineering consultant to design and provide an estimate of cost to construct the right turn lane. The

Department of Education has given a commitment to share the cost of the design and construction of the right turn lane with the Shire of Capel as it would provide a safer road environment and therefore be of benefit to both parties. It is proposed that both parties contribute 50% of the cost with the Shire project managing the project. The Department of Education is seeking a commitment from Council before formally committing themselves. If both parties agree to the proposal it is planned that both organizations make provision in their respective 2012/13 budgets to enable construction to be completed in time for the opening of the school.

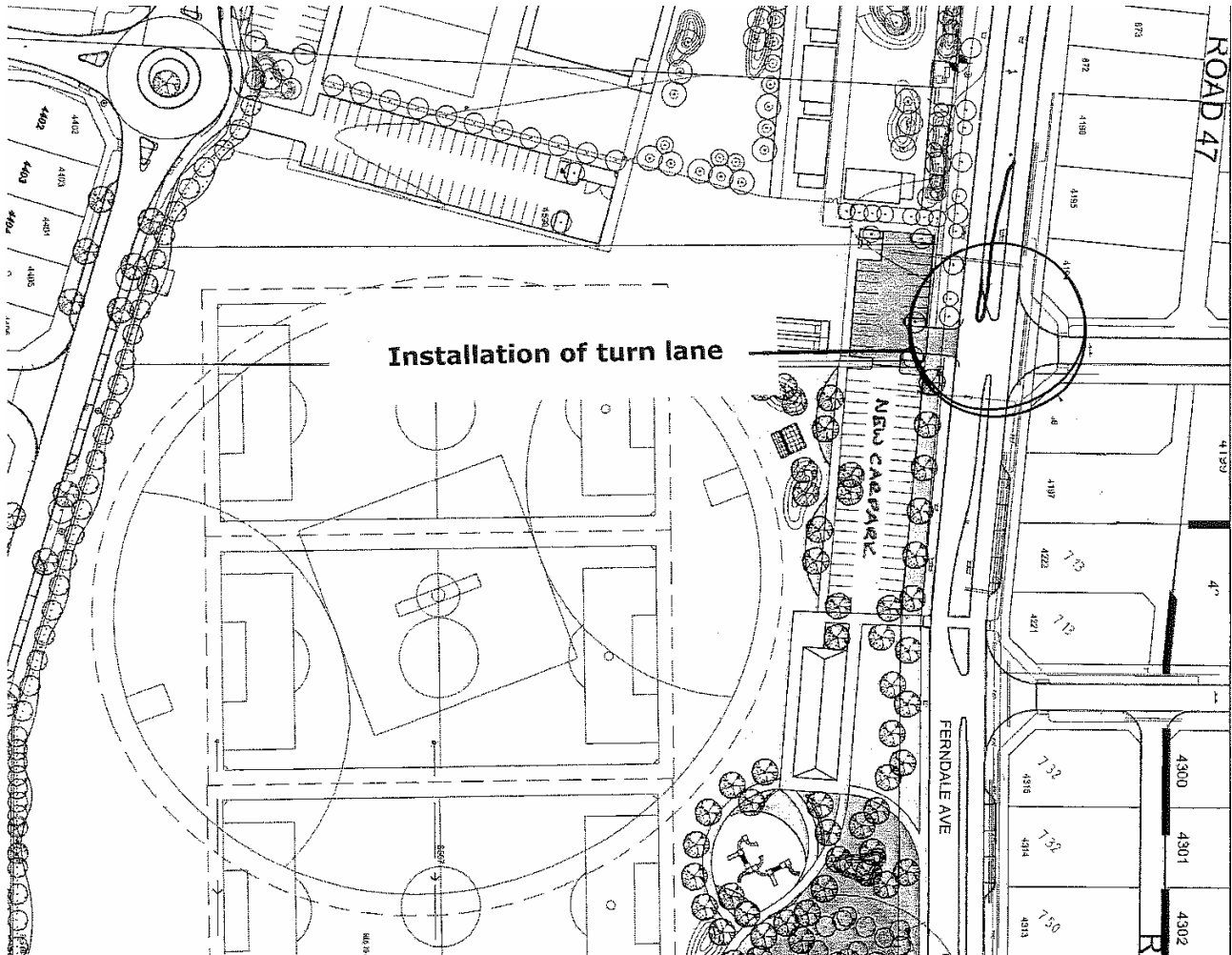


Diagram: Location Plan

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

There are no current policies relevant to this item.

FINANCIAL IMPLICATIONS

Budget

There is no impact on the 2011/12 budget, however if Council approves the recommendation then there will be a commitment to include \$75,000 on the 2012/13 budget to allow for construction prior to the opening of the school with a 50% contribution from Department of Education.

Long Term

There are no long term financial implications for this item.

Whole of Life

The whole of life cost includes the 50% share of the construction cost plus any ongoing maintenance such as sweeping or pothole patching plus the cost of a reseal in 15-20 years time.

SUSTAINABILITY IMPLICATIONS

Whilst the broad objective of Council is to reduce motor vehicle dependence with one of the primary outcomes being the associated reduction in carbon emissions produced by residents and businesses of the Shire and therefore assisting in broader climate change initiatives, Council also has a responsibility to ensure that its road network is both safe and efficient.

As the area develops resulting in an increased volume of traffic on Ferndale Avenue the design of the road layout including access to the school and the playing fields will be extremely important in the creation of a sustainable transport system. In particular the road network around the school needs to be designed and constructed to provide a safe and efficient level of mobility for pedestrians and cyclists in a safe speed environment for vehicles.

STRATEGIC IMPLICATIONS**Shire of Capel Strategic Plan 2009-2020***Key Focus Area – Infrastructure:*

Objectives:

- Maintain and improve safe and sustainable infrastructure to meet community needs

Strategies

- Undertake a comprehensive long term integrated transport planning study
- Plan for and maintain a network of shared use paths, cycle-ways and trails
- Provide and maintain a safe and efficient road system

CONSULTATION

Discussion has taken place with the Senior Project Officer in the Facilities Program Delivery Branch of the Department of Education.

COMMENT

Staff were concerned with the location of the entrance to the carpark relative to the intersection of Jacinth Road and Ferndale Avenue. The Traffic Study commissioned by Department of Education confirmed the location which effectively created a four way intersection with Jacinth Road and Ferndale Avenue, but recommended that a right turn lane be constructed to minimise the delay or disruption to eastbound through traffic along Ferndale Avenue whilst providing safe refuge for school and public open space traffic within the turn lane. As such it will enhance the safety of all vehicles travelling through the intersection which will be particularly important when the intersection of Ferndale Avenue and Bussell Highway is constructed.

Department of Education wanted to take a wait and see approach with no commitment to partially fund any upgrades in the future. Staff are of the opinion that it would be preferable to accept Department of Education's offer to contribute 50% of the cost of the design and

construction now whilst the construction of the school is an active project. A commitment to contribute to the project in 2012/13 will allow the construction to take place before the school opens and therefore have less impact on traffic using Ferndale Avenue.

VOTING REQUIREMENTS

Simple majority

OC0204 OFFICER'S RECOMMENDATIONS – 16.2/COUNCIL DECISION

Moved Cr Smith, Seconded Cr J Scott

That Council approves the inclusion of \$75,000 in the 2012/2013 budget for the construction of a right turn lane in Ferndale Avenue, Dalyellup on the basis that Department of Education will contribute 50% of the total cost.

Carried 7/2

OC0205 (16.3) Dalyellup Public Open Space (POS) Landscape Maintenance Tender 12/01

Location: Capel
Applicant: Shire of Capel
File Reference:
Disclosure of Interest: Nil
Date: 31.01.12
Author: Acting Director Technical Services, S Faber
Senior Officer: Chief Executive Officer, P Sheedy
Attachments: Nil

MATTER FOR CONSIDERATION

Acceptance of tender submission for the Dalyellup Public Open Space (POS) Landscape Maintenance contract.

BACKGROUND / PROPOSAL**Background**

The current tender for landscape maintenance at Dalyellup has expired. In order to facilitate a transition to a new contract period the new contract commencement date has been set for 5 March 2012. The current contractor is LD Total (formerly Landscape Developments).

The former Director Technical Services and Manager Works carried out an assessment of contract maintenance requirements for the Dalyellup Public Open Space (POS) prior to the 2011/2012 budget process. This assessment resulted in a budget allocation in the 2011/2012 financial year for the provision of employment of two Shire Park and Gardens staff and required plant in January 2012; these two positions are to be primarily stationed at Dalyellup.

This provision has allowed for some current contract maintenance requirements to be bought in-house and these have been subsequently removed from the request for tender requirements. The areas bought in-house include island, caps and roundabout garden maintenance, furniture/timber maintenance and the Dalyellup and Gelorup Community Centre landscape maintenance.

Although not seen as giving Council a significant cost saving, it was believed this will give Council greater flexibility in responding to requests outside of the contractual requirements and would also reduce the reliance of services being provided by the contractor. Ongoing assessment of the in-house performance will be conducted over the life of the contract with a vision to assess other contracted services within the contract for suitability to bring in-house or remain under contract servicing.

Proposal

Consideration of tender submissions from LD Total and Dirt Design to maintain nominated Public Open Space (POS) areas, street landscape, storm water reserve and Ocean Forest Lutheran College oval within Dalyellup commencing on 5th March 2012 for 16 months with the option to extend the contract period for a further two years on the basis of one year plus one year extensions subject to satisfactory performance and if a suitable price can be negotiated.

Tender submissions include task specific rates to accommodate possible additional maintenance works that may be required outside of the contract.

STATUTORY ENVIRONMENT

The Local Government Act 1995 s3.57 and Regulation 4 (11) (1) of the Local Government (Functions and General) Regulations requires all goods and services with a value in excess of \$100,000 to be subject to a public tender process.

POLICY IMPLICATIONS

Policy 10.13 Purchasing

In part this policy provides that:

- Where a higher priced conforming offer is recommended, there should be clear and demonstrable benefits over and above the lowest total priced, conforming offer.
- To promote economic activity and employment opportunities within the Shire of Capel, Council has a local purchasing preference; this applies to the purchasing of all goods and services, including those supplied by open tender. Locally Based Suppliers are defined as suppliers with a permanent office/premises (or permanent sub or subsidiary office/premise) and staff located within the Shire of Capel for a minimum period of twelve (12) months prior to qualifying for the price preferences.

Dirt Design is eligible for the local purchasing preference.
LD Total is not eligible for the local purchasing preference.

Policy 10.1 Tender Procedures.

Policy 13.20 Occupational Safety & Health.

Policy 16.16 Road Verge Policy.

FINANCIAL IMPLICATIONS

Budget

There are provisions within the 2011/2012 budget for servicing of the current and new contract, any additional POS, reticulation maintenance or Claims on Approval works. There are also provisions for the employment of 2 staff members and associated plant and infrastructure to carry out maintenance activities within the Dalyellup locality. There are not any anticipated additional budgetary requirements for the 2011/2012 budget relating to the letting of the Dalyellup Public Open Space (POS) Landscape Maintenance contract.

Although considered in the assessment process the Local Price Preference does not offer any advantage to Council financially, it does however offer advantage to eligible tenderers in reducing their tendered price by 5% for the assessment process.

LD Total offered a fixed price within their tender submission for the first period of the tender (16 months).

Dirt Design did not offer a fixed price within their tender submission.

Table: Schedule of Rates submitted through tender submissions

Item	Dirt Design	Landscape Development	Comment
Total (incl GST)	\$ 550,708.00	\$ 570,252.30	The difference in price before price preference and discounts is \$19,544.30 or 3.4%
Total with the 5% Local Price Preference adjustment	\$ 523,172.60	\$ 570,252.30	LD Total is not eligible for the Local Price Preference
Discount for Prompt Payment	(4%) \$ 22028.32	\$0	No Discount offered by LD Total for prompt payment
Total including Discount	\$ 528,679.68	\$ 570,252.30	The difference in price after discount for prompt payment is applied is \$41,572.62 or 7.3%

Long Term

The term of the contract is for a maximum of 3 years based on successful outcomes being achieved. Council would need to commit annual budget provisions over this 3 year time frame to service this contract. There would also need to be provision for inclusion of potential additional POS handed to the Shire, handover of the reticulation system to Council and Claims on Approval requests.

Whole of Life

It would be envisaged during the term of the contract there would be significant addition of POS that would be handed to Council requiring budgetary provisions.

These areas may include the 2 central lakes, known as Central Lake and Middle Lake and adjoining POS, the newly developed South Park, East Dalyellup POS, East Dalyellup Oval, Ironbridge Holdings POS along with potential joint use agreements with the Dalyellup College and East Dalyellup School. Staff are also in discussion with the Developer for the handover of the Dalyellup Estate Irrigation System.

Maintenance costing estimates are based on figures provide by the developer, these estimates are not current estimates and escalation should be factored into future costing projections as timeframes for handover and joint use agreements are dependant on factors that do not have finite time frames. It would however be likely all of the additional areas detailed would all be handed to Council during the life of this contract.

Central Lake and Middle Lake	\$265,000 per annum
South Park	\$120,000 per annum
East Dalyellup POS	\$ 55,000 per annum
East Dalyellup Oval	\$ 45,000 per annum
Iron Bridge Holdings POS	\$ 55,000 per annum
Share Agreements (2)	\$ 60,000 per annum (half cost shown - 50% funded by Share partner)
Estate Reticulation System	\$185,000 per annum

SUSTAINABILITY IMPLICATIONS

The provision to contract maintenance services within the Dalyellup Estate provides the opportunity to promote/provide additional economic activities and employment opportunities for business's and individuals within the Shire of Capel and surrounding Shires.

Council's vision is to provide safe and sustainable infrastructure for use by the communities within the Shire of Capel. It is fundamental to provide usable recreational facilities that promote social interaction, fitness opportunities, along with providing facilities that promote and encourage a healthy community.

Providing and maintaining green space promotes human interaction with the natural environment. The contract sets out to maintain minimal impacts on the environment by using environmentally sensitive and responsible activities in the delivery of maintenance services.

STRATEGIC IMPLICATIONS

The tender is an integral part of:

Key Focus Area 2: Provide social, recreational and cultural opportunities for our communities. Provide facilities and services which recognise the diverse needs of the community.

Key Focus Area 3: Use and manage our resources in a sustainable manner.

Key Focus Area 4: Ensure the effective management of Council's resources.

Key Focus Area 5: Effectively manage the Shire's assets and resources.

CONSULTATION

The tender for Dalyellup Public Open Space (POS) Maintenance was advertised in the *South West Times* newspaper on 5 January 2012 and the *West Australian* newspaper on 7 January 2012.

Nine Tender packs were distributed upon request with two tender submissions received.

COMMENT

LD Total is the existing contractor for the Dalyellup Public Open Space (POS) Landscape Maintenance contract. In addition, LD Total is the current contractor for one of the estate's Developers, Satterley Property Group.

After being assessed by the tender panel the two tenders were scored based on the following Qualitative Criteria:

- Relevant Experience
- Key Personnel Skills and Experience
- Tenderer's Resources
- Understanding Scope of Work
- OH&S and Traffic Management Compliance
- Price

Tenderer	Total Score
Dirt Design	69/100
LD Total	78/100

Given the significance of the tender valuation and the Special Area Rate paid by ratepayers within Dalyellup, the tender is considered a rather high risk contract for the Shire.

LD Total scored higher than Dirt Design on all key areas within the Qualitative Criteria except price. It is believed that although LD Total has a higher priced conforming offer, their overall score would suggest they should be offered the contract.

Staff also believe there are some clear and demonstrable benefits to take the higher priced offer.

LD Total has proven a demonstrated understanding of the requirements to carry out the contract. This understanding is evident in their tender submission. They have demonstrated task focused scheduling, understanding of the reporting requirements of the contract, monthly maintenance reports, mowing and playground reports and operational inspections/reports.

LD Total also have a demonstrated level of experience that shows an ability to carry out similar sized contractual requirements, including the Dalyellup Estate.

LD Total also demonstrated they have capacity to provide resources if required to provide continuation of service if there was a requirement to do so.

The assessment team did not believe the Dirt Design tender submission showed the same demonstrated level of understanding of the requirement of the contract and believe their experience level was not comparable to the Dalyellup Estate.

Staff believe at this time it would hold greater benefits to Council to offer the contract to LD Total although they are not the lowest conforming tender, they did gain a higher total score over all the requirements of the Qualitative Criteria.

Consideration was also given on a POS to POS basis between the two tenderers and it is believed at this time there is no significant advantage to breaking the contract into portions as allowed within the tender process.

VOTING REQUIREMENTS

Simple majority

OC0205 OFFICER'S RECOMMENDATIONS – 16.3/COUNCIL MOTION

Moved Cr J Scott, Seconded Cr Gibson

That Council accepts the tender offer of LD Total for the Dalyellup Public Open Space (POS) Landscape Maintenance contract for the amount of \$570,252.30 (including GST) for the 16 month period commencing 5th March 2012 with an option to negotiate a suitable price for extensions permissible within the contract subject to satisfactory performance.

OC0206 AMENDMENT

Moved Cr McCleery, Seconded Cr Smith

That Council accepts the tender offer of Dirt Designs for the Dalyellup Public Open Space (POS) Landscape Maintenance contract for the amount of \$550,708 (including GST) for the 16 month period commencing 5th March 2012 with an option to negotiate a suitable price for extensions permissible within the contract subject to satisfactory performance.

The Amendment was Lost 7/2
The original Motion was then put and Lost 5/4

OC0207 COUNCIL DECISION

Moved Cr J Scott, Seconded Cr Gibson

That Council accepts the tender for the Dalyellup Public Open Space (POS) Landscape Maintenance contract based on a split of 70% to LD Total and 30% to Dirt Design \pm 10% based on practical considerations such as single contractors managing clearly defined and delineated areas. The contract commencing 5th March 2012 for a 16 month period with an option to negotiate a suitable price for extensions permissible within the contract subject to satisfactory performance.

Carried 6/3

Reason: Council wished to support local businesses and encourage competition to ensure the lowest possible price into the future.

Mr Dent left the Chambers with the two visitors at 5.30pm.

CORPORATE SERVICES REPORTS

OC0208 (17.1) Financial Statements for 31 December 2011

Location: Capel
Applicant: Shire of Capel
File Reference:
Disclosure of Interest: Nil
Date: 24.01.12
Author: A Mattaboni, Manager Finance
Senior Officer: P Anastasakis, Director Corporate Services
Attachments: Financial Statements for December 2011

MATTER FOR CONSIDERATION

Council to consider adopting the monthly financial statements for December 2011.

BACKGROUND / PROPOSAL**Background**

Local Government (Financial Management) Regulations 1996 prescribe the requirement to prepare financial reports on a monthly basis and also prescribe their format and content.

Proposal

The financial statements provided to Council satisfy the requirements.

STATUTORY ENVIRONMENT

Section 6.4 of the Local Government Act 1995 specifies that a local government is to prepare such other financial reports as are prescribed.

Regulation 34 of the Local Government (Financial Management) Regulations 1996 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.

Sections 2, 3, 4, 5 and 6 prescribe further details of information to be included in the monthly statement of financial activity.

POLICY IMPLICATIONS

Policy 11.3 – Financial Reports.

FINANCIAL IMPLICATIONS

Budget

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Long Term

As all expenditure is covered in the current annual budget allocation, there are no long term financial implications from this item.

Whole of Life

As no assets/infrastructure is being created, there are no whole of life costs relevant to this item.

SUSTAINABILITY IMPLICATIONS

The Monthly Financial Report includes the financial details of a number of projects that have a positive environmental impact and a direct social benefit for the community. Many of the projects and items included in the Monthly Financial Report have or will generate a significant economic benefit for the State and some businesses within the Shire of Capel have already shared in this benefit.

STRATEGIC IMPLICATIONS

The Strategic Plan 2009 to 2020 includes the following strategy which has relevance:

- Economic strategy of reviewing financial management practices to ensure best practice.

CONSULTATION

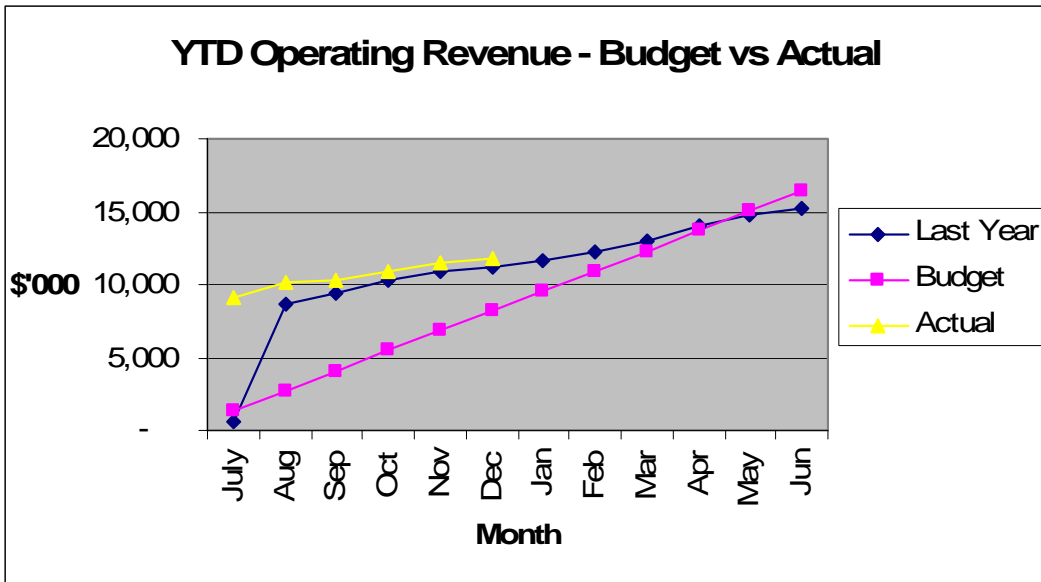
The monthly Financial Statement was developed with the assistance and input of staff who determined expenditure needs and revenue expectations for the remainder of the financial year based upon actual performance compared against budget.

COMMENT

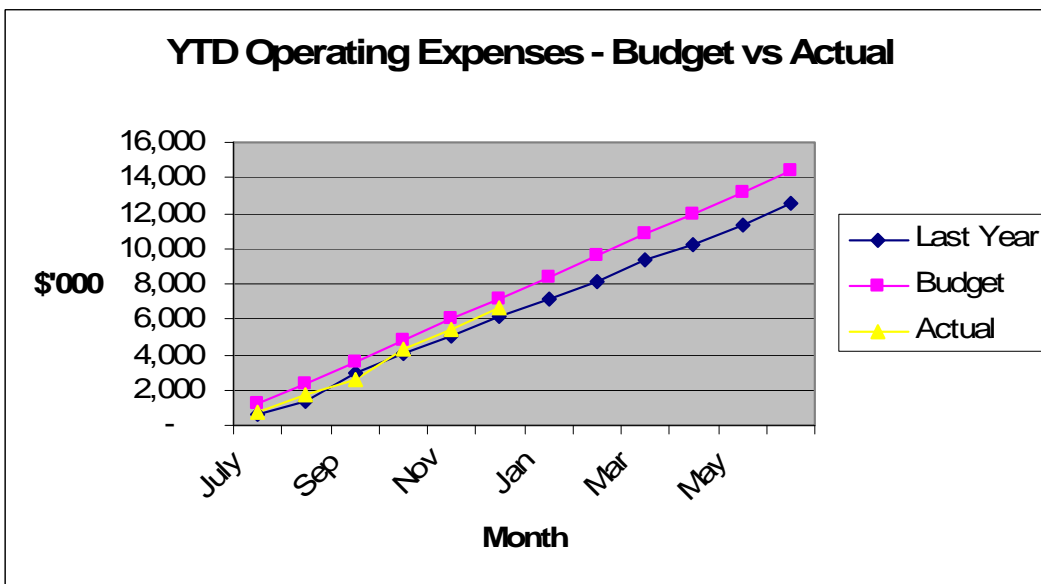
At 31 December 2011, Council's net current assets position was a surplus of \$2,724,866. This is a reduction of \$1,689,227 from the previous month.

Compared to the annual budget, 68% of Operating Revenue has been invoiced and 46% of the operating expenditure budget has been spent. On a year to date basis total operating revenue is above budget and total operating expenditure under budget.

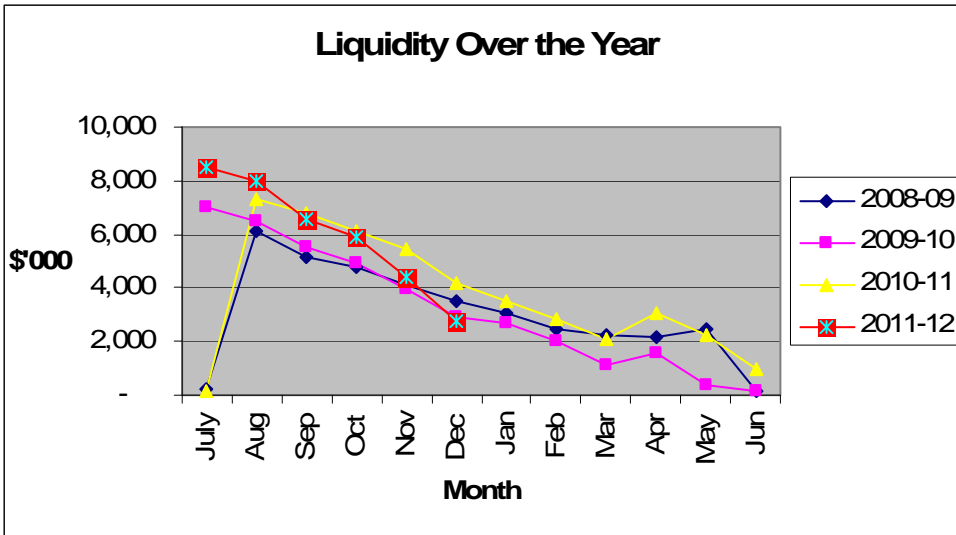
The following graphs compare actual operating revenue and operating expenditure against the approved budget on a year to date basis. Last year's actual is also included for comparative purposes. The year to date operating revenue is above budget and above last year's actual amount.



Year to date Operating Expenses are slightly below budget and above last year's actual amount. Depreciation is included in the year to date operating expenses. A mid year review of the financial results for the 6 months ending 31 December 2011 will be made and a calculation of a revised end of year financial position determined. The financial results at an account level show no significant adverse variances.

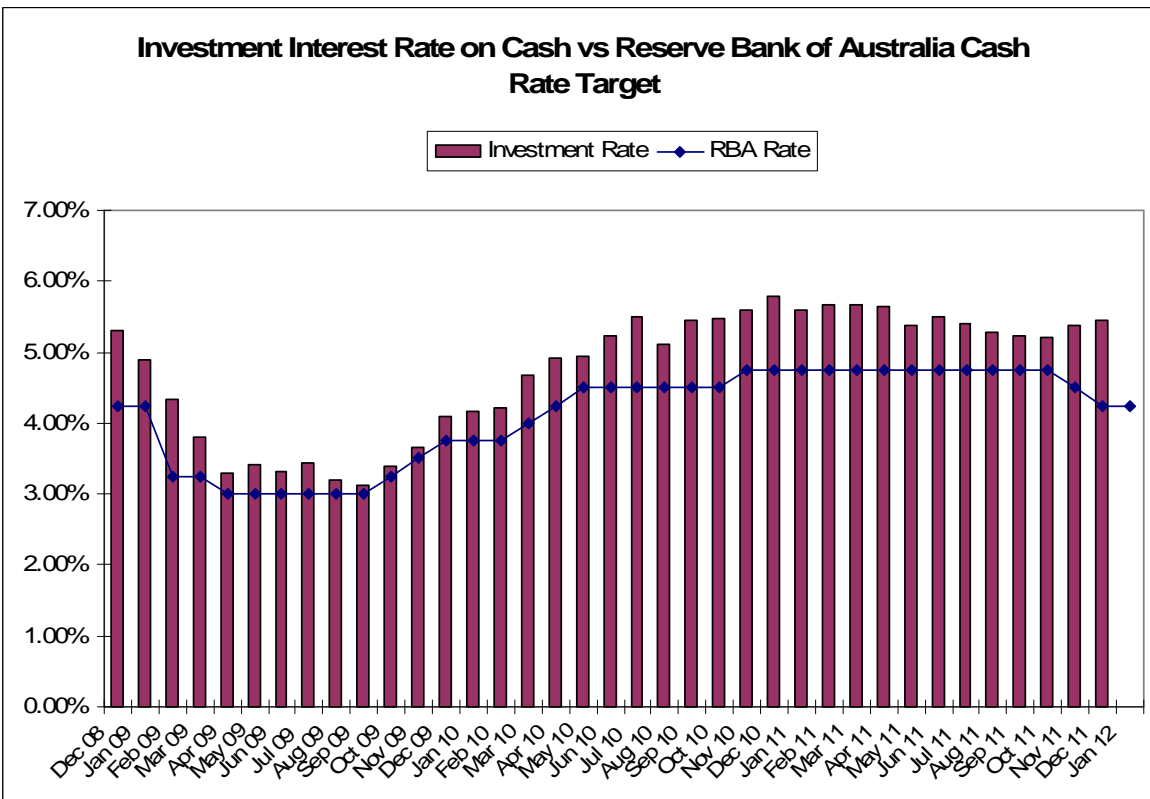


The liquidity graph compares the current year's net current assets position against that of the three previous years. After the peak that coincides with the levying of rates, the net current assets position steadily declines over the year. The following graph shows the July 2011-12 starting point at its peak as the raising of rates occurred in the month of July 2011. The increased fall in liquidity is being caused by expenditure on capital projects which have yet to have all grant funding received and loan funding raised. As these projects are completed there will be transfers from Reserve funding which will improve the liquidity position. A detailed explanation of what makes up the Net Current Asset amount can be found at Note 23.



Council's cash and investments position has decreased by \$1,261,876 compared to last month, with \$11,080,247 available of which \$9,128,789 is restricted for specific purposes. Payments during the month were made for Roadworks construction, the Capel hard courts redevelopment and the Capel main street redevelopment.

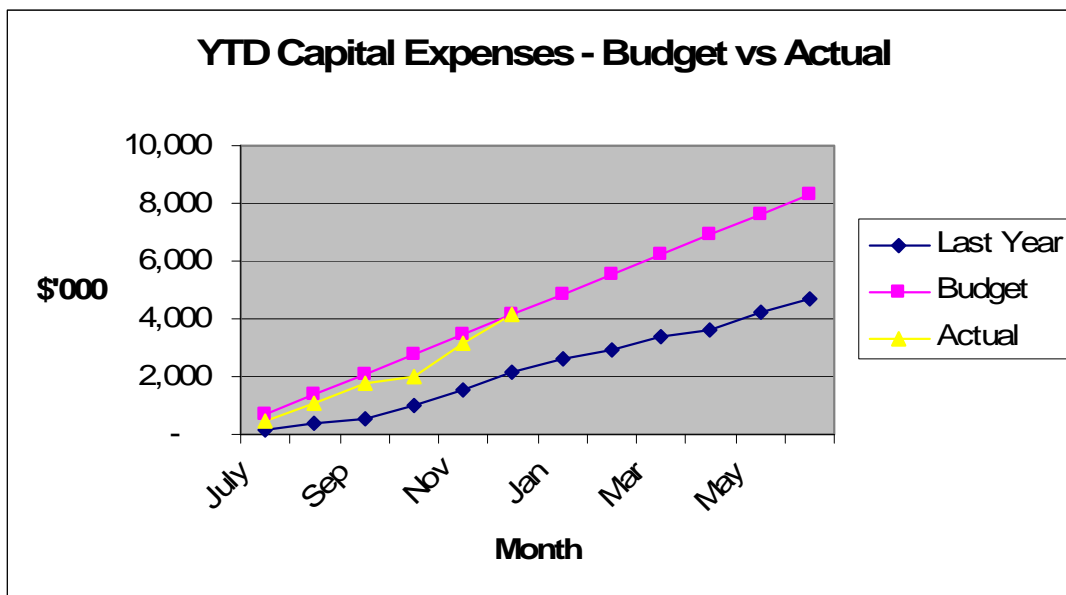
Total interest earned for the year to date of \$265,537 is under the year to date budget of \$298,778. The reason the account is below budget is due to the reversal of the end of financial year accruals for interest income on investments. The average investment rate of return of 5.45% exceeds the Reserve Bank's cash reference rate of 4.25%. On 7 December 2011 the Reserve Bank reduced their target cash rate by 0.25% to 4.25%. This follows a reduction of 0.25% that was made in November. This rate reduction should see a fall in deposit investment rates offered by financial institutions and a reduction in the interest costs for any new borrowings made by the Shire. The following graph compares the Shire's interest rate earned on investments against the Reserve Bank's reference rate.



Capital works expenditure of \$1,066,345 was incurred during the month of which the major items were:

- \$260,641 for road widening & reconstruction, \$188,285 on the bitumen reseal program, \$54,883 on rural road reseal, \$2,650 on road reconstruction and \$27,405 on specific remedial bitumen reconstruction;
- \$194,426 for the Capel Recreation Ground Hard courts;
- \$280,320 for the Capel main street project;
- \$16,846 for the Elgin Hall floor;
- \$1,570 for the Dalyellup Sports Pavilion construction;
- \$19,765 for passenger vehicles;

The following graph compares actual capital expenditure against budget on a year to date basis. Last year's actual is also included for comparative purposes. The year to date capital program is at 50% expenditure of the budget.



Council's financial ratios as disclosed in Note 14 are still positive, although the current ratio has decreased from 4.29 to 2.82 which reflects the large payments made for capital projects during the month and loan funds yet to be received. The untied cash to trade creditor's ratio has decreased from 2.03 to 1.16 due to a reduction of untied cash. The outstanding rates ratio has decreased slightly from 0.28 to 0.25.

A review of the Statement of Financial Position and the attendant notes indicates there are no adverse trends evident in the year to date financial statements as at 31 December 2011.

Mr Dent returned to the Chambers at 5.31pm.

VOTING REQUIREMENTS

Simple majority

OC0208 OFFICER'S RECOMMENDATION – 17.1/COUNCIL DECISION

Moved Cr Smith, Seconded Cr J Scott

That Council adopt the financial statements for the period ending 31 December 2011 as attached.

Carried 9/0

OC0209 (17.2) Debenture Agreement for New Loans 72 and 74

Location: Capel
Applicant: Shire of Capel
File Reference:
Disclosure of Interest: Nil
Date: 31.01.12
Author: P Anastasakis, Director Corporate Services
Senior Officer: P Sheedy, Chief Executive Officer
Attachments: Nil

MATTER FOR CONSIDERATION

Council to consider authorising the Shire President and CEO to sign and seal the debenture documents with WA Treasury Corporation for loan numbers 72 and 74.

BACKGROUND / PROPOSAL**Background**

Council's 2011/12 Budget includes a number of proposed new loans for the year.

Proposal

Of the three new loans budgeted for 2011/12, only loan 75 for the Capel Hard Courts project will not be drawn down this financial year as the completion of this project has been delayed. Loan 72 of \$500,000 for the Capel Townscape project and Loan 74 of \$645,000 for the construction of the Dalyellup Sports Pavilion will both be drawn down.

STATUTORY ENVIRONMENT

Section 6.8 of the Local Government Act 1995 requires a local government not incur any expenditure that is not included in its budget.

Section 6.20 of the Local Government Act 1995 provides a local government with the power to borrow funds. The details of any loans to be raised are to be included in the annual budget.

POLICY IMPLICATIONS

Policy 10.3 - Common Seal Affixing.

FINANCIAL IMPLICATIONS**Budget**

The 2011/12 Budget included an interest expense amount of \$24,702 for loan 72 and \$35,704 for loan 74, based on a drawdown date of the respective loans in November and October 2011. However, as the interest rate for these loans are lower than the budgeted rate of 7.5% and these loans will be drawn down later than budgeted, the amount of interest expense to be accrued for 2011/12 will be less than budgeted.

Long Term

Both of these loans are based on a repayment period of 10 years. This will commit Council to the repayment of Principal and Interest over this 10 year term. For loan 72, the total Interest cost is projected to be \$219,621. For loan 74, the total Interest cost is projected to be \$283,311.

Whole of Life

While there is no direct whole of life implications from the raising of these loans, the loans have been raised to fund two asset/infrastructure items built/constructed during the year.

The whole of life cost for these asset/infrastructure items includes the loan repayment costs (10 years), ongoing maintenance, repair and utility costs over the life of the asset, and future replacement cost.

SUSTAINABILITY IMPLICATIONS

There are no known environmental or social sustainability implications associated with the process of drawing down these loans. The drawing down of these two loans will ensure the economic sustainability of the Shire in terms of obtaining funding for specific capital projects.

STRATEGIC IMPLICATIONS

The Strategic Plan 2009 to 2020 includes the following strategy which has relevance:

- Economic strategy of reviewing financial management practices to ensure best practice.
- Develop Townscape Strategies.
- Ensure the provision of sustainable infrastructure to meet community needs.

CONSULTATION

In assessing the loan Principal and Interest costs, four quotations were obtained to evaluate the most competitive interest rate available. Quotations were obtained from WA Treasury Corporation, Capel Community Bendigo Bank, St George Bank and ANZ Bank.

COMMENT

Loan 72 for \$500,000 is repayable over a term of ten years at a fixed interest rate of 4.74% per annum. Six monthly repayments of interest and principal total \$31,681.02 plus \$140.95 for the government guarantee fee. The maturity date of the loan is 1 March 2022 and 20 semi annual repayments are required. The repayments for this loan for the term of the loan will total \$636,439.50.

Loan 74 for \$645,000 is repayable over a term of ten years at a fixed interest rate of 4.74% per annum. Six monthly repayments of interest and principal total \$40,868.52 plus \$181.83 for the government guarantee fee. The maturity date of the loan is 1 March 2021 and 20 semi annual repayments are required. The repayments for this loan for the term of the loan will total \$821,006.96.

The debenture document for each loan outlines standard conditions such as interest rate, repayment, interest on overdue payments, prepayment, security, method of payment and the schedule of repayments. The request to Council to provide approval for the Shire President and CEO to sign the agreement and apply the common seal is purely an administrative need arising from Policy 10.3 - Common Seal Affixing. As these are new agreements rather than a continuing agreement, Council approval is required.

VOTING REQUIREMENTS

Simple majority

OC0209 OFFICER'S RECOMMENDATION – 17.2/COUNCIL DECISION

Moved Cr J Scott, Seconded Cr Smith

That Council authorises the Shire President and the Chief Executive Officer to sign and apply the common seal to the Debenture Documents with WA Treasury Corporation for Loan 72 of \$500,000 borrowed for a term of 10 years and for Loan 74 of \$645,000 borrowed for a term of 10 years.

Carried 9/0

OC0210 (17.3) Shire of Capel Local Emergency Management Committee

Location: Capel
Applicant: Shire of Capel
File Reference: Nil
Disclosure of Interest: Nil
Date: 24.01.2012
Author: Governance Officer, D Freeman
Senior Officer: Director Corporate Services, P Anastasakis
Attachments: Minutes of the meeting of the Shire of Capel Local Emergency Management Committee held on 18 January 2012

MATTER FOR CONSIDERATION

Council to receive the minutes of the meeting of the Shire of Capel Local Emergency Management Committee and adopt the recommendation therein.

BACKGROUND / PROPOSAL**Background**

The Shire of Capel Local Emergency Management Committee was established as an advisory committee to the Council in response to the obligations placed upon Local Government arising from the proclamation of the Emergency Management Act 2005.

Proposal

That Council receive the minutes of the Shire of Capel Local Emergency Management Committee meeting of 18 January 2012 and adopt the recommendation therein.

STATUTORY ENVIRONMENT

Emergency Management Act 2005

Section 36 provides that it is a function of a local government to ensure that effective local emergency management arrangements are prepared and maintained for its district.

Section 38 requires a local government is to establish one or more local emergency management committees for the local government's district.

POLICY IMPLICATIONS

Council Policy: There are no Council Policies that are relevant to this matter.

The State Emergency Management Committee has prescribed State Emergency Management Policy 2.5 that Emergency Management in Local Government Districts provides local governments are required to ensure that local emergency management arrangements are prepared for their districts. Local Emergency Management Arrangements should reflect the emergency management capabilities and responsibilities of the agencies and industries involved and recognise and comply with any of their statutory responsibilities.

Policy 2.5 also requires a Local Emergency Management Committee to meet every 3 months. This meeting of the Committee had originally been scheduled for 14 December 2011 however was postponed due to the lack of key members of the committee in the aftermath of the Margaret River fires.

FINANCIAL IMPLICATIONS**Budget**

There are no financial implications for Council associated with the review of this plan. Costs are inevitably incurred in responding to fires however these costs are accommodated within Council's Emergency Services Levy allocation, Council's own resources or external state and federal government funding sources depending upon the scale of the incident.

Long Term

There are no long term financial implications directly associated with this item.

Whole of Life

As no assets/infrastructure are being created there are no whole of life costs relevant to this item.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications associated with this matter.

STRATEGIC IMPLICATIONS

Consideration of this matter is consistent with Objective 2.4 – Strive to make the Shire a safe place to work, live and visit of Key Focus Area 2 – The Community Experience - of the Shire of Capel Strategic Plan 2009 – 2020.

CONSULTATION

Nil during the review process however the Plan has been distributed to:

- All Shire Bush Fire Brigades,
- Chief Bush Fire Control Officer
- Chairperson – Shire of Capel Bush Fire Advisory Committee
- FESA
- WA Police
- DEC Blackwood district
- Council staff

COMMENT

Local Government is the Combat Agency for bush fire suppression. The Bush Fire Response Plan has been prepared having regard for the Shire's obligations under the State Emergency Management Policy 2.5 to provide details of our capabilities and responsibilities.

The Plan seeks to establish the local context in terms of level of fire risk, the community and assets at risk, the protocols relating to the management of fires and then how to initially deal with persons displaced by a fire.

The Shire of Capel Bush Fire Response Plan was originally developed in 2007 by a working party comprising representatives of the Shire's Bush Fire Advisory Committee, FESA and Council staff. The final plan was considered by the Bush Fire Advisory Committee and recommended that it be adopted by Council.

Since adoption, the Plan has been subjected to an annual administrative review. This review generally takes place by November each year so that the information and contact details are as up to date as possible for the coming fire season.

It is expected that all other agencies represented on the Local Emergency Management Committee with Hazard Management Agency responsibilities will similarly present their emergency management arrangements to this committee for adoption and inclusion in the Shire's Local Emergency Management Arrangements.

VOTING REQUIREMENTS

Simple majority

OC0210 OFFICER'S RECOMMENDATIONS – 17.3/COUNCIL DECISION

Moved Cr Smith, Seconded Cr J Scott

That Council receives the minutes of the Shire of Capel Local Emergency Management Committee meeting held on 18 January 2012 and adopts the recommendation contained in item number LEMC 0102.

Carried 9/0

OC0211 (17.4) Mid Year Budget Review

Location: Capel
Applicant: Shire of Capel
File Reference:
Disclosure of Interest: Nil
Date: 01.02.12
Author: Director Corporate Services, P Anastasakis
Senior Officer: Chief Executive Officer, P Sheedy
Attachments: Financial Statement Variance Reports
Updated Monthly Financial Report – January 2012
Updated 2011/12 Capital Works Programme

MATTER FOR CONSIDERATION

Council to consider adopting the results of the mid year Budget review.

BACKGROUND / PROPOSAL**Background**

The Local Government (Financial Management) Regulations 1996 (as amended) require local governments to conduct a budget review between 1 January and 31 March each year and to report the results of the review to Council. After Council has made their determination a copy is to be provided to the Department of Local Government.

Proposal

A Mid Year Budget Review has been conducted with staff reviewing actual expenditure at 31 December 2011, compared to the budget for the year and assessing whether the remaining budget for the year needs to be amended. This review has resulted in forecasts for the end of the financial year being prepared and the monthly financial statements being updated with these forecasts.

STATUTORY ENVIRONMENT

Regulation 33A of the Local Government (Financial Management) Regulations 1996 outlines the requirements for the conduct of a budget review, including its submission to Council and provision to the Department for Local Government and Regional Development.

POLICY IMPLICATIONS

There are no Council Policies relating to this report.

FINANCIAL IMPLICATIONS**Budget**

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets. The Mid Year Budget Review provides this monitoring, while also enabling the forecast expenditure to the end of the financial year to be reviewed and adjusted if necessary.

Long Term

Expenditure is covered in the current annual budget allocation, or is identified as unbudgeted expenditure or over expenditure. Where unbudgeted or over budget expenditure has

occurred, forecast savings have been identified where possible to assist in offsetting these additional costs. This will therefore minimise any long term financial implications.

Whole of Life

As no assets/infrastructure is being created, there are no whole of life costs relevant to this item.

SUSTAINABILITY IMPLICATIONS

The Mid Year Budget Review includes the financial details of a number of projects that have a positive environmental impact and a direct social benefit for the community.

The Mid Year Budget Review ensures that the Shire's finances are on target economically to achieve budget projections.

STRATEGIC IMPLICATIONS

The Strategic Plan 2009 to 2020 includes the following strategy which has relevance:

- Economic strategy of reviewing financial management practices to ensure best practice.

CONSULTATION

The budget review was conducted with the assistance and input of staff who determined expenditure needs and revenue expectations for the remainder of the financial year based upon actual performance compared against budget.

COMMENT

A new graphical variance report has been provided with this Mid Year Budget Review, which has been developed to complement the existing numerical financial data and summary. This style of reporting highlights at a glance the negative variances for each function or type of cost area.

The results of the budget review are included within the format of an updated monthly financial report for January 2012. This is provided to Council and shown in the columns entitled "Forecast EOY Balance" and "Variances Budget to Forecast EOY". Variances of greater than 10% have been highlighted and comments provided by the relevant Director or Officer in the "Variances Explanation" column.

These Forecast EOY balances also include those items of unbudgeted expenditure, which are highlighted within the report.

While the detailed General Ledger report provides a listing of all budget, actual, and forecast figures with variances, the review has identified the following major variations between the expected end of year financial position and the adopted budget.

General Purpose Funding

- Total Budget Rate items have been reallocated based on when rates are raised at the start of the financial year, rather than being averaged over 12 months. This has improved the variance between Budget YTD and Actual YTD income areas. Other remaining variances are a result of this timing difference.

Governance

- Strategic Planning and Customer Surveys – The Community Services and Facilities Plan of \$24,943 should be allocated to GL#149220.

Law, Order & Public Safety

- Bushfire Insurance – Additional premium cost incurred for Bush Fire Insurance.
- Legal Expenses – additional expenses incurred for legal fees associated with prosecuting dog attacks – these costs are reimbursed.
- Community Safety & Crime Prevention Plan – additional cost spent on security cameras and monitoring costs not originally budgeted under this item.

Health

- Mosquito Control expenses significantly higher due to the season - \$126,299 forecast. Additional Health Department contributions to assist in offsetting costs.
- Donations Ambulance - \$20,000 unbudgeted expenditure for Capel Doctor.

Education and Welfare

- Capel Aged Home maintenance – Forecast less than budget due to sale to Access Housing mid year.
- Riverside Villas rental income – Forecast higher than budgeted due to units not being sold when originally forecast.
- Sale and Profit on Sale of Riverside Villas now not anticipated in 2011/12 - \$455,575 profit and \$565,000 sale income removed from forecast.
- HACC – a number of operating variances noted in the Comments. An additional office and equipment was required resulting in cost being incurred which were not originally anticipated.
- HACC – Some vehicle changeovers have been deferred until next financial year, resulting in a lower forecast capital expenditure in GL#1654.
- Youth Services – GL#1682- Grant application for \$6,000 was unsuccessful. Superannuation costs incorrect in original estimate.

Community Amenities

- Waste Management Education – GL#1822 – Regional Waste Officer not proceeding in 2011/12 resulting in under expenditure.
- Grants income – GL#2083 – funds received for Capel Townsite stormwater project.
- Vehicle Expenses – GL#2142 – Major engine repair for Planning vehicle.
- Planning fees increased due to additional services and activity.

Recreation and Culture

- Dalyellup Parks, Gardens and Reserves. Forecast expense is under budget due to the budgeted handover of additional parks and gardens not occurring. This will result in the forecast expense being \$156,056 or 16.64% lower than budget.
- Additional costs forecast for Gelorup parks, gardens and reserves-BMX upgrade needing additional material.

- Additional costs forecast for Peppermint Grove Beach parks, gardens and reserves.
- Utility charges income higher than budgeted for GL#2693. A portion of the income to be reallocated to GL#2663 – Dalyellup Oval.
- Dalyellup Sports Pavilion GL#2834 – forecast cost is anticipated to be close to the budget.
- Capel Recreation Grounds Hardcourts project forecast to be marginally over budget due to additional soil removal. This cost overrun may be able to be offset by saving in other areas of the project.

Transport

- Road Maintenance and works costs are forecast to be within budget.

Economic Services

- Building Permit income is forecast to be higher than budget due to increased activity.
- Consultants / Contractors cost GL#4922 forecast to be \$30,000 higher than budget due to additional funding anticipated from the SWDC for the Community Facilities & Services Plan GL#4833.
- Community Development Programme forecast to be \$7,000 less than budget due to grant funding not received for all projects.
- Kidsport expenses GL#4772 has unbudgeted expenditure of \$25,000 which is offset by the grant income forecast to be received.
- The Capel Townscape project is forecast to be completed within the budget cost estimate of \$904,490.
- Road deterioration charge GL#4243 forecast to be \$50,000 higher than budget due to additional activity – funds allocated to restricted income.
- TPS No. 3 Income forecast to be \$75,000 higher than budget due to additional activity – funds allocated to restricted income.
- Additional interest income received on TPS No.3 investment funds - GL#7713.

Other Property and Services

- Purchase of LIA Lot for \$258,000 unbudgeted – funded from reserve.
- Sale of LIA land not forecast to occur due to lack of demand - \$250,000 income - transfer to reserve not to occur.
- Purchase of Plant & Equipment GL#4654 forecast to be \$42,376 higher than budget due to unbudgeted purchase of Ranger vehicle.

Capital Works Programme

- Some variances in the capital works program have occurred and are summarised in the Capital Works Program update. Forecast figures have been included in the Rate Setting Statement. All of the major projects continue to remain in line with or close to the original budget.

New Loans and Repayment of Loan Principal

- All 3 Council loans are now forecast to be drawn down during 2011/12. The loans for Townscape works (\$500,000) and the Dalyellup Sports Pavilion

(\$645,000) are anticipated to be drawn down in March 2012 with the Loan for the Capel Sports Ground Hardcourts (\$900,000) expected to be drawn down in June 2012. In earlier forecasts it was not anticipated that the Hardcourts loan of \$900,000 would be drawn down in 2011/12 due to delays in the project.

Transfers to and from Reserves

- Various transfers to and from reserves have changed to reflect the above changes in income, expense or capital works forecasts.

At this stage a surplus in the order of \$8,743 is being forecast to be carried forward to the 2012/13 financial year. However, this forecast result will change each month as future expenditure and revenue expectations are refined and information is received on the likelihood of specific projects proceeding or not proceeding.

VOTING REQUIREMENTS

Simple majority

OC0211 OFFICER'S RECOMMENDATION – 17.4/COUNCIL DECISION
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Moved Cr Smith, Seconded Cr McCleery

That Council adopts the review of actual financial performance compared to the 2011/12 Budget and notes: that based on this mid year review, the anticipated end of year financial result is not expected to vary significantly to the budgeted result for the financial year; and that no budget amendments are required.

Carried 9/0

OC0212 (17.5) Accounts Due and Submitted for Authorisation

Location: Capel
Applicant: Shire of Capel
File Reference:
Disclosure of Interest: Nil
Date: 06.02.12
Author: Finance Officer, NJ Thomson
Senior Officer: Manager Finance, A Mattaboni
Attachments: Nil

MATTER FOR CONSIDERATION

Adoption of accounts to be paid.

BACKGROUND / PROPOSAL**Background**

Accounts for payment are required to be submitted each month for authorisation.

Proposal

The list of accounts listed for payment have been checked and certified by staff as being correct and are submitted for the endorsement of Council.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996 (Reg 13(2)).

POLICY IMPLICATIONS

There are no current policies relevant to this matter.

FINANCIAL IMPLICATIONS**Budget**

Payment from Council's Municipal Fund.

There are no financial implications relevant to this matter in the annual budget.

Long Term

There are no long term financial implications relevant to this matter.

Whole of Life

As no asset/infrastructure is to be created there are no whole of life costs relevant to this matter.

SUSTAINABILITY IMPLICATIONS

The Shire provides monetary funds to suppliers in exchange for goods and services received. Where possible it is preferred to pay suppliers by electronic funds transfer; with remittances emailed thereby reducing the amount of paper used, lessening the environmental impact.

STRATEGIC IMPLICATIONS

Objective 4.1 "Provide efficient and effective financial management to ensure long term financial viability of the organisation" under Key Focus Area 4 "The Economic Experience" in the Shire of Capel Strategic Plan is relevant to this matter.

CONSULTATION

Relevant staff have been consulted and authorised the payments.

COMMENT

Accounts due and submitted for authorisation are as follows:

Chq/EFT	Date	Name	Description	Amount
EFT10449	18/02/2012	Amity Signs	Danger Flammable Liquids Sticker Sign & Calinup Road Closure Signs	845.90
EFT10450	18/02/2012	Arrow Bronze	1 X 5 Line Detachable Plate Re-Order & 1 X Omega Vase	132.88
EFT10451	18/02/2012	Big W	Paper Shredder - Library	116.88
EFT10452	18/02/2012	Bunbury Machinery	9 Cutting Blades For Mowers & Repairs To Kubota Outfront Mower CP9243	1199.82
EFT10453	18/02/2012	Bell Fire Equipment Company	Supply & fit high pressure fire hose to Stirling 2.4 fire appliance	671.00
EFT10454	18/02/2012	Bunbury Toyota	30,000km Service CP5685 - HACC	310.64
EFT10455	18/02/2012	Bunnings Building Supplies Pty Ltd	Various Hardware Supplies	299.24
EFT10456	18/02/2012	Baileys Fertilisers	1T Baileys Brilliance Granulated Lawn Fertilizer (20 Kg Bags)	2607.00
EFT10457	18/02/2012	Corporate Express Bunbury	Stationery Supplies & Vertiplan Cabinet	3345.47
EFT10458	18/02/2012	Cellarbrations At Capel	Refreshments	35.99
EFT10459	18/02/2012	Covs Parts	1x Beacon Light For Parks Ute	138.93
EFT10460	18/02/2012	Capel Vale Wines	Refreshments For Australia Day Function	234.15
EFT10461	18/02/2012	Des Air	Quarterly Air Conditioning Maintenance - Dalyellup Community Centre	451.00
EFT10462	18/02/2012	Delron Cleaning	Capel mainstreet redevelopment pressure wash and window clean of building fronts strip, reseal IGA & Margie's Floor, Clean Shelves at Blue Door & Public Amenities Cleaning For Jan 2012	10722.58
EFT10463	18/02/2012	Fuelrite Services	Replace Fuel Tank Vent Tops At Shire Depot	367.40
EFT10464	18/02/2012	Fennessy's	90,000km Service CP9320 & 30,000km Service 46cp	1093.19
EFT10465	18/02/2012	Western Australian Local Government Association	Job Advertisements For December 2011 & Advertise Capel Town District Water Management Strategy & Highway Signage Rural Tourist Activities.	5661.77

EFT10466	18/02/2012	Landgate	Digital Cadastre Data, Land Enquiries & Identification Of Land Parcels	380.40
EFT10467	18/02/2012	Neat N Trim Uniforms Pty Ltd	Staff Uniforms	160.02
EFT10468	18/02/2012	Ocean Forest Lutheran College Inc	Cleaning Ablution Block X 3 Months	498.40
EFT10469	18/02/2012	Protector Alsafe	Fire Fighting Goggles & Fire Fighting Boots	852.15
EFT10470	18/02/2012	Prestige Products-Busselton	Various Cleaning Products	406.45
EFT10471	18/02/2012	Perth Management Services	Rent & Outgoings Dalyellup Library 2011/12	1321.07
EFT10472	18/02/2012	Personability	OPQ Assessment, Director Technical Services	294.00
EFT10473	18/02/2012	Roberts Tilt Tray Service	Transport Of E-Waste Container From Capel To Welshpool	869.00
EFT10474	18/02/2012	Reface Industries	VMI 3500 Refurbished Machine - Library	1210.02
EFT10475	18/02/2012	Red11 Pty Ltd	HP Z210 Workstation - Engineering Technical Officer	1541.32
EFT10476	18/02/2012	Southerns Water Technology	Reticulation Parts	1861.36
EFT10477	18/02/2012	Capel Fresh IGA	Refreshments	66.46
EFT10478	18/02/2012	Southern Lock & Security	Weekly Alarm Monitoring Fees 1/1/2012 - 31/03/2012. Repair Front Door Latch Boyanup Community Centre.	898.93
EFT10479	18/02/2012	State Wide Turf Services	Verti-Mow And Sweep Dalyellup Ovals	4180.00
EFT10480	18/02/2012	Tyrepower Busselton	Carry Out Wheel Alignment And Rotate Tyres – 46CP Wheel Alignment 42CP	135.00
EFT10481	18/02/2012	Traffic Management South West	Supply Traffic Management For Tree Pruning Lillydale Road	972.40
EFT10482	18/02/2012	Technology One	Upgrade Dataworks Records Management System	962.50
EFT10483	18/02/2012	Vogue Furniture	Office Furniture – Engineering Technical Officer Position - Desk, Drawers & Book Case	796.00
EFT10484	18/02/2012	Visimax	Dog Leads & Animal Handling Gloves	694.80
EFT10485	18/02/2012	Vasse Civil & Drainage	Capel Mainstreet Variation - Cleaning Gully Pits	665.50
EFT10486	18/02/2012	Work Clobber Bunbury	Safety Boots & Safety Glasses	505.27
EFT10487	18/02/2012	Westcare Industries	Blank Labels - Library	48.40
45471	18/02/2012	Busselton-Dunsborough Environment Centre	20 X "A Journey Into The Ludlow Tuart Forest" Books - Citizenship Gifts	242.00
45472	18/02/2012	Department Of Transport	Vehicle Searches - December	69.00
45473	18/02/2012	Mining & Pastoral Communication Services	Check Aerial Interference At Depot Including Hire Of Equipment	1028.50
45474	18/02/2012	NIOA	Robotic Chicken For Fox Trapping	152.90
				49045.69

OUTSTANDING CREDITORS AS AT 31st January 2012 \$123,952.25

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

This schedule of accounts to be passed for payment, covering vouchers as detailed above which was submitted to each member of Council on 15 February 2012 have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and services and as to prices, computations, and costings and the amounts shown are due for payment.

P.F. Sheedy.

CHIEF EXECUTIVE OFFICER

VOTING REQUIREMENTS

Simple majority

OC0212 OFFICER'S RECOMMENDATIONS – 17.5/COUNCIL DECISION

Moved Cr Smith, Seconded Cr J Scott

That Council authorises the Schedule of Accounts covering vouchers EFT10449 to EFT10487 & 45471 to 45474, a total of \$49,045.69 for payment.

Carried 9/0

OC0213 (17.6) Accounts Paid During the Month of January 2012

Location: Capel
Applicant: Shire of Capel
File Reference:
Disclosure of Interest: Nil
Date: 06.02.12
Author: Finance Officer, NJ Thomson
Senior Officer: Manager Finance, A Mattaboni
Attachments: Nil

MATTER FOR CONSIDERATION

Authorisation of accounts paid during the month.

BACKGROUND / PROPOSAL**Background**

Accounts paid are required to be submitted each month.

Proposal

The list of accounts listed for payment have been checked and certified by staff as being correct and are submitted for the endorsement of Council.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996 (Reg 13(1)) requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

POLICY IMPLICATIONS

There are no current policies relevant to this matter.

FINANCIAL IMPLICATIONS**Budget**

Payment from Council's Municipal Fund. There are no financial implications relevant to this matter in the annual budget.

Long Term

There are no long term financial implications relevant to this matter.

Whole of Life

As no asset/infrastructure is to be created there are no whole of life costs relevant to this matter.

SUSTAINABILITY IMPLICATIONS

The Shire provides monetary funds to suppliers in exchange for goods and services received. Where possible it is preferred to pay suppliers by electronic funds transfer; with remittances emailed thereby reducing the amount of paper used, lessening the environmental impact.

STRATEGIC IMPLICATIONS

Objective 4.1 "Provide efficient and effective financial management to ensure long term financial viability of the organisation" under Key Focus Area 4 "The Economic Experience" in the Shire of Capel Strategic Plan is relevant to this matter.

CONSULTATION

Relevant staff have been consulted and authorised the payments.

COMMENT

Payments made during the month of January 2012 are as follows:

Chq/EFT	Date	Name	Description	Amount
120	09/01/2012	Building & Construction Ind Training Fund	BCITF Levy Collected Dec 2011	11275.30
121	10/01/2012	Builders Registration Board Of WA	BRB Levy Collected Dec 2011	1548.00
122	09/01/2012	Shire Of Capel	BRB & BCITF Commission Collected Dec 2011	361.90
EFT10219	04/01/2012	All West Building Approvals Pty Ltd	Assisting With The Assessment Of Building Licence Applications	310.75
EFT10220	04/01/2012	Michael Anderson Landscapes	Provide Services As Per Water Corporation Request For Quote Reset Your Retic Dalyellup Irrigation Controller Project	330.00
EFT10221	04/01/2012	A Class Pavers	Capel Mainstreet Redevelopment Brickpaving	106039.89
EFT10222	04/01/2012	B & B Street Sweeping	Streetsweeping Dalyellup For Month Of November & Various Locality Gully Educutions	6028.00
EFT10223	04/01/2012	Bunbury Holden	Purchase New Holden Cruze CP5704 HACC	12548.32
EFT10224	04/01/2012	Capelberry	Meals On Wheels Function – HACC	573.00
EFT10225	04/01/2012	Corporate Sign Industries	2 X Message Panel Prohibited Burning Period Now In Effect" Plus 10 Extra Letter "E"S	403.70
EFT10226	04/01/2012	Andrew Coulson	Reimburse For Cost Of Purchasing Sledge Hammer - Mainstreet Redevelopment	20.00
EFT10227	04/01/2012	Carpet Hotline	1 Piece Carpet Remnant For Mat Shire Office	55.00
EFT10228	04/01/2012	Lisa Dent	Reimburse Cost Of Supplies For Christmas Function	147.22
EFT10229	04/01/2012	Environmental Resources Management Australia	Health Risk Assessment At Dalyellup Waste Disposal Facility	3872.00
EFT10230	04/01/2012	Golden West Plumbing & Drainage	Repair/replace cistern at toilets at Dalyellup Beach (Norton Prom), repairs to sink male toilets Norton Prom, replace taps in male toilets Boyanup Lions Park, Repair Bbq Gelorup Skatepark.	976.80

EFT10231	04/01/2012	Gresleyabas	Project Architect Services - Capel Civic Precinct Master Plan, Boyanup Memorial Park Recreation Master Plan, Capel Sports Pavilion & Dalyellup Sports Pavilion.	10422.01
EFT10232	04/01/2012	GHD Pty Ltd	Preliminary Site Inspection Transfer Station Site	1725.90
EFT10233	04/01/2012	Hisco	Purchase Roband Pie Warmer For Capel Sports Pavilion	748.00
EFT10234	04/01/2012	Margie's Alfresco	Catering Waste Management Meeting	65.00
EFT10235	04/01/2012	Motorpass	Fleet Fuel – BFB	2545.79
EFT10236	04/01/2012	South West Tree Safe	Prune 2 Damaged Branches Back To Main Trunk On Tree @ Crowd Rd Gelorup	550.00
EFT10237	04/01/2012	Shade West	Remove, Store And Replace Shade Sails At Boyanup Community Centre Playground	682.00
EFT10238	04/01/2012	South West Rubber Stamps	Approved Building Env Stamp	80.85
EFT10239	04/01/2012	Squire Sanders	Legal Fees Native Title Claim Matter Number 60-1259021	239.80
EFT10240	04/01/2012	Vacuum World Sales & Service	Check/Repair Washing Machine - Capel Aged Homes	85.00
EFT10241	06/01/2012	West Coast Property Developments P/L	HACC Rent Jan-March 2012 & Tenant Share Of Land Tax	24938.18
EFT10242		- Eft10284	Refer Agenda 18.01.12	
EFT10285	10/01/2012	PMC Commercial	Rates Refund For Assessment A1629 Lot 3 Of Pt 242 Centenary Rd North Boyanup	92168.48
EFT10286	05/09/2011	Westnet Pty Ltd	Annual Email Hosting, Capel Shire ADSL, Capel Library ADSL & Boyanup Library ADSL & Static IP	373.79
EFT10287	05/09/2011	Westnet Pty Ltd	Dalyellup Library ADSL & Static IP	74.94
EFT10288	05/12/2011	Westnet Pty Ltd	Dalyellup Library ADSL & Static IP	74.94
EFT10289	05/12/2011	Westnet Pty Ltd	Capel Shire ADSL, Capel Library ADSL & Boyanup Library ADSL & Static IP	254.79
EFT10290	12/01/2012	Australia Post	Postage For Month Dec	1973.68
EFT10291	12/01/2012	All West Building Approvals Pty Ltd	Assisting With The Assessment Of Building Licence Applications	2776.40
EFT10292	12/01/2012	Australind Cleaning Service	HACC Cleaning December 2011	537.08
EFT10293	12/01/2012	Boyanup Hall Advisory Committee	Hall Cleaning/Polishing Floor	210.00
EFT10294	12/01/2012	B & B Street Sweeping	Carry Out Preparation Works For Reseal Program	6019.20
EFT10295	12/01/2012	Shaun Breden	Assisting With The Assessment Of Building Licence Applications & Planning Consent Approvals	605.00
EFT10296	12/01/2012	Benchmark Contracting Pty Ltd	Carry Out Capping Repairs Dalyellup	469.70

EFT10297	12/01/2012	Bunbury Trucks	New Fuso Canter Fe3-5 2010	68739.00
EFT10298	12/01/2012	Capel Hardware & Farm Supplies	Various Hardware Supplies	4108.99
EFT10299	12/01/2012	Capel Transport	Delivery Of Pack Bags For Trees Mainstreet	47.30
EFT10300	12/01/2012	C & D Cutri	Annual Bridge Inspections	32451.20
EFT10301	12/01/2012	Carters Fencing	Removal Of Asbestos From Layman Rd Reserve	418.00
EFT10302	12/01/2012	C&S Feral Pest Services	Fox Trapping Final Payment	6469.00
EFT10303	12/01/2012	Epoch Groundwater Concepts	Check And Repair Pump At The Fire Standpipe In Lakes Road Stratham	932.28
EFT10304	12/01/2012	Gelorup Community Management Committee	Management Fee	105.00
EFT10305	12/01/2012	Easifleet Management	Lease Of CEO Suzuki Swift & Mazda 3 Hatchback Manager HR	1523.98
EFT10306	12/01/2012	Glen's Engineering	Spurr Road Island Works	3162.50
EFT10307	12/01/2012	Kite Kinetics	Kite Workshop For Peppermint Grove Beach Family Fun Day - Dec 2011	816.00
EFT10308	12/01/2012	Western Australian Local Government Association	Annual CEO Performance Review	3300.00
EFT10309	12/01/2012	Barrie Naylor	Reimburse Cost Of Pre-Employment Medical	170.50
EFT10310	12/01/2012	Dennis (Rick) Nelli	Reimburse Police Clearance Cost	55.50
EFT10311	12/01/2012	Our Community	Easy Grant Subscription - Mid Level Fundraising Package 2	461.00
EFT10312	12/01/2012	Professional Trapping Supplies	2 X Zero Glow 560k Cameras	920.00
EFT10313	12/01/2012	South West Tree Safe	Trim Overhanging Trees & Bushes In Rosella Court Gelorup	2530.00
EFT10314	12/01/2012	Tangent Nominees Pty Ltd	Rates Refund For Assessment A7852 3 Dilley Rest Capel 6271	191.62
EFT10315	12/01/2012	D & K Thomas Electrical	Repair Fan Light In Kitchen U1 - Capel aged homes & repairs to lights in Peppermt Grove Beach toilets	337.19
EFT10316	12/01/2012	Traffic Management South West	Traffic Management Ludlow North Road	278.30
EFT10317	12/01/2012	Total Green Recycling	Ewaste Recycling	2242.33
EFT10318	12/01/2012	Trade Hire	Hire Of Mini Excavator	176.00
EFT10319	12/01/2012	Westrac Equipment	Major Service And Repairs To Circle Drive - Grader CP1804	4589.05
EFT10320	13/01/2012	Bendigo Bank Business Credit Card	Big W - Staff Christmas Gift Cards, Refreshments Youth Advisory Council, Gift Voucher Capel Vale Wines	5000.63
EFT10321	18/01/2012	Amity Signs	Guide Post Stock For Depot	2585.00
EFT10322	18/01/2012	All West Building Approvals Pty Ltd	Assisting With The Assessment Of Building Licence Applications	763.90
EFT10323	18/01/2012	A Class Pavers	Capel Mainstreet Paving	3396.25
EFT10324	18/01/2012	BOC Limited	Ear Muffs, Dust Masks & Dry Ice - Mosquitoes	218.56

EFT10325	18/01/2012	Blackwoods	Purchase New Hand Piece For Pressure Washer	28.02
EFT10326	18/01/2012	M Edwards	Caretaking & Tea Towel Laundering Dalyellup Community Centre 26/06/2011 - 31/12/11	1755.00
EFT10327	18/01/2012	Battery All Types	1 Battery For Kubota Mower	99.00
EFT10328	18/01/2012	Capel Transport	Cartage Of Larvicide	95.48
EFT10329	18/01/2012	Custom Service Leasing Ltd	Fleet Fuel – HACC	2790.05
EFT10330	18/01/2012	Dalyellup Beach Surf Club	Minor Community Grant - purchase of new inflatable raft	3663.00
EFT10331	18/01/2012	Dapco	Replace Damaged Tyre CP5446 HACC	251.70
EFT10332	18/01/2012	Golden West Plumbing & Drainage	Repair Broken Tap & Replace Taps In Public Toilet With Vandal Proof Taps - Capel Sports Pavilion.	786.50
EFT10333	18/01/2012	Capel Fest	Contribution To Capel Fest 2012	11000.00
EFT10334	18/01/2012	Glen's Engineering	Slash Grass And Install Firebreaks On Various Shire Reserves.	1457.50
EFT10335	18/01/2012	GCS Hire Pty Ltd - Bunbury	Steel Drum Roller Hire, Twin Drum Roller Hire & Hire Of Mini Digger	7389.53
EFT10336	18/01/2012	Highway 1 (Aust) Pty Ltd	HACC ADSL Quarterly Account	312.90
EFT10337	18/01/2012	A Ingram	Reimburse For The Cost Of Book Purchases	76.00
EFT10338	18/01/2012	Landscape Development	Landscape Maintenance Dalyellup	68333.73
EFT10339	18/01/2012	Leeuwin Ocean Adventure	Two participants to attend Leeuwin Adventure for winning Young Citizen of the year, Sportperson of the year	3600.00
EFT10340	18/01/2012	Leeuwin Civil P/L	Capel Mainstreet Redevelopment - Road Construction	148949.55
EFT10341	18/01/2012	Margie's Alfresco	Bush Fire Awareness Training - Lunch	50.00
EFT10342	18/01/2012	Marks Window Cleaning & Maintenance	Windows Cleaned - Halls & Community Centres	1000.00
EFT10343	18/01/2012	Manpower	Labour Hire – HACC General Hand, Casual Labourers Mainstreet Redevelopment, Gardener Shire	5099.04
EFT10344	18/01/2012	MPM Development Consultants	Calinup Rd Sandpit - Earthworks Modelling And Road Design	3311.00
EFT10345	18/01/2012	Paintball Down South	Balance Owing On Paintballing Inzone Trip	876.00
EFT10346	18/01/2012	South West Tree Safe	Prune Trees On Lillydale Rd, Remove Tuart top Hasties Road, remove tree to entrance fire access lane, remove tree branch Upson Park.	5830.00

EFT10347	18/01/2012	SOS Office Equipment	Meterbilling	1642.04
EFT10348	18/01/2012	Tyrepower Busselton	Fit 2 New Tyres To CP5186	340.00
EFT10349	18/01/2012	Total Telephone	iPhone Case Manager Works	19.95
EFT10350	18/01/2012	Ray Tink Roofing	Replace Downpipe Depot & Replace 1m Guttering And Capel Sports Pavilion	500.00
EFT10351	18/01/2012	Indiana Plumbing Services	Conduct Backflow Testing Of Standpipes At Roe Road Capel And Charlotte Street Boyanup And Report To Water Corporation.	848.65
EFT10352	18/01/2012	Visimax	Flashing Lights & Animal Control Pole	591.80
EFT10353	20/01/2012	Innovest Construction	Construction Of Dalyellup Sports Pavilion	70862.78
EFT10354	23/01/2012	Caltex Australia	Fleet Fuel - Shire	3294.83
EFT10355	23/01/2012	Caltex Australia	8, 400L Distillate	12567.60
EFT10356	25/01/2012	A & L Printers	Printing - Letterheads, Envelopes & Pool Enclosure Books.	1920.88
EFT10357	25/01/2012	Amity Signs	Road Sign Stock For Depot, Shark Warning Beach Signs, Grab Rails Dalyellup Boulevard, Street Blades	1888.70
EFT10358	25/01/2012	Adventure World	Adventure World - Balance Owing On Summer Trip	860.00
EFT10359	25/01/2012	Collins Booksellers Bunbury (Formerly Angus & Robertson)	Book Vouchers For School Awards 2011: 1 X \$100 And 8 X \$50	500.00
EFT10360	25/01/2012	Aged & Community Services Nsw & Act	Registration For HACC Conference - Manager HACC	985.00
EFT10361	25/01/2012	All West Building Approvals Pty Ltd	Assisting With The Assessment Of Building Licence Applications	435.05
EFT10362	25/01/2012	Asphalt In A Bag	1 Pallet Load Of Asphalt In A Bag	1636.80
EFT10363	25/01/2012	Sandro Agrizzi Farm Machinery Pty Ltd	Repairs To Slasher	1747.13
EFT10364	25/01/2012	Bunbury Machinery	Hire Of 1.7 Kva Generator Replacement During Regular Machine Service	217.80
EFT10365	25/01/2012	Bunbury Taxis Co-Operative Ltd	Transport Wheelchair Clients – HACC	103.90
EFT10366	25/01/2012	Bell Fire Equipment Company	Blackout F/D Nozzle With Storz Adaptor Coupling	110.00
EFT10367	25/01/2012	Busselton Motors Pty Ltd	42CP -Mazda 3 - Replacement Of 4 X Injectors And Acc Seals Gaskets. Removal Of Diesel Particulate Filter And Clean Out. Replace Diesel Particulate Filter.	11550.58
EFT10368	25/01/2012	Budget Car & Truck Rentals	Relocation - Assets & Contracts Officer Hire Car Pickup 25 Nov From International Airport	1615.72
EFT10369	25/01/2012	David Brockman Mechanical Repairs & Servicing	Repair Auxiliary Pump Elgin 1.4 - Misfiring When Fuel Supply Is Half Full	385.00

EFT10370	25/01/2012	Capel Hardware & Farm Supplies	Gas Bottles Ironstone Gully Falls	124.50
EFT10371	25/01/2012	Coates Hire Service	Hire Of Water Filled Barrels For Capel Mainstreet	601.43
EFT10372	25/01/2012	Cleanaway	Waste Removal	59076.90
EFT10373	25/01/2012	Capel Chamber Of Commerce Inc	Yearly Membership Subscription Fees	66.00
EFT10374	25/01/2012	Coastal Hire T/As GCS	Hire Of Temporary Compound	872.17
EFT10375	25/01/2012	Cellarbrations At Capel	Refreshments	329.97
EFT10376	25/01/2012	Centrecare Corporate	Annual Provision Of Employee Assistance Program 1/7/11-30/6/12	165.00
EFT10377	25/01/2012	Capelberry	Catering Council Meeting	375.00
EFT10378	25/01/2012	Shire Of Capel Social Club	Payroll Deductions	216.00
EFT10379	25/01/2012	Stephen Carlisle	Reimburse Cost Of Medical	33.00
EFT10380	25/01/2012	Carbone Bros Pty Ltd	Supply Limestone & Sand To Depot	2318.00
EFT10381	25/01/2012	Child Support Agency	Payroll Deductions	767.90
EFT10382	25/01/2012	Elliott's Small Engines	HACC Replacement Parts	48.40
EFT10383	25/01/2012	Eaton Hardware	HACC Hardware Supplies	105.05
EFT10384	25/01/2012	Evans Family Superannuation Fund	Superannuation Contributions	409.06
EFT10385	25/01/2012	Fennessy's	Front & Rear Seat Covers To Fit Holden Calais Wagon CP747	252.25
EFT10386	25/01/2012	LD Freeman	Reimburse Cost Of Drinks Provided At Stirling Road Fire 19/01/12	89.80
EFT10387	25/01/2012	GCS Hire Pty Ltd - Bunbury	Dingo Hire	495.00
EFT10388	25/01/2012	Harradine & Associates	Annual Order For Animal Sterilisation Subsidy	200.00
EFT10389	25/01/2012	Haines Norton	WALGA Tax Service 2012 FBT Workshop & Division 81 - Manager Finance	451.00
EFT10390	25/01/2012	Insight CCS Pty Ltd	Call Centre Charges	352.28
EFT10391	25/01/2012	Innovest Construction	Temporary Fencing Hire After Practical Completion - Dalyellup Sports Pavilion	913.00
EFT10392	25/01/2012	Green Recycling	Domestic Kerbside Recycling	29442.66
EFT10393	25/01/2012	Western Australian Local Government Association	Overseas Recruitment Expenses, Various Shire & Employment Advertisements	9957.65
EFT10394	25/01/2012	Lonsdale Catering & Party Hire	Hire Bain Marie – HACC	247.50
EFT10395	25/01/2012	Corenne Lynn	Reimburse Central Tafe Fees	90.20
EFT10396	25/01/2012	M2 Technology Pty Ltd	2011 Christmas Holiday Message	220.00
EFT10397	25/01/2012	Manpower	Labour Hire – HACC General Hand, Casual Labourers Mainstreet Redevelopment, Gardener Shire	3018.15
EFT10398	25/01/2012	Motorpass	Fleet Fuel – BFB	401.25
EFT10399	25/01/2012	Neat N Trim Uniforms Pty Ltd	Staff Uniforms	2413.97

EFT10400	25/01/2012	Nightguard Security Service Pty Ltd	Security Patrols To Dalyellup Beach Toilets & Alarm Call Outs	1130.54
EFT10401	25/01/2012	Officeworks Superstores Pty Ltd	Stationery HACC	167.70
EFT10402	25/01/2012	Michelle Plume	Reimbursement - Perth Waterfront	42.00
EFT10403	25/01/2012	Rural Press Regional Media (WA) Pty Ltd	Christmas Road Safety Message In Bunbury Mail On Wed 21 December 2011	99.00
EFT10404	25/01/2012	Redwave Media	Radio Advertising December 2011	1089.00
EFT10405	25/01/2012	Records Maintenance & Storage	Annual Costs For Storage & Destruction Of Records	211.33
EFT10406	25/01/2012	Capel Fresh IGA	Refreshments - Bushfire Awareness Training	11.08
EFT10407	25/01/2012	Southern Lock & Security	Supply & Install Door Closer – HACC	466.13
EFT10408	25/01/2012	Survcon Pty Ltd	Mainstreet Survey Setout	1430.00
EFT10409	25/01/2012	Soils Aint Soils	Supply 16m3 Soil Conditioner Garden Mix	2955.00
EFT10410	25/01/2012	Tyrepower Busselton	Supply Two 18 X 9.50-8 Mower Tyres	480.00
EFT10411	25/01/2012	Total Telephone	Telephone & Initiation Of Extension – Engineering Technical Officer Position	533.00
EFT10412	25/01/2012	Totally Workwear	Personal Protective Equipment	118.80
EFT10413	25/01/2012	Transpacific Waste Management	Waste Bins At Tip	12544.43
EFT10414	25/01/2012	Traffic Management South West	Supply Traffic Management - Elgin Road, Cain Road & Mainstreet Redevelopment	3047.28
EFT10415	25/01/2012	Total Green Recycling	E-Waste Recycling	2044.35
EFT10416	25/01/2012	Work Clobber Bunbury	Staff Uniforms	1831.35
EFT10417	25/01/2012	Wood & Grieve Engineers	Dalyellup Sports Pavilion Professional Consultant For Engineering Services	825.00
EFT10418	04/01/2012	Westnet Pty Ltd	Capel ADSL, Capel Library ADSL & Boyanup Library ADSL & Static IP	254.79
EFT10419	04/01/2012	Westnet Pty Ltd	Dalyellup Library & Static IP	74.94
45402	04/01/2012	Courier Australia International	Courier Costs - Fox Trap	60.14
45403	04/01/2012	Grand Cinemas	Inzone Summer Trip	230.00
45404	04/01/2012	Bryan Mcloughlin	145 Hornibrook Road Dalyellup - Crossover	300.00
45405	04/01/2012	Mr GJ McClellan	Rates Refund For Assessment A820 12 Lincoln Street Boyanup	126.46
45406	04/01/2012	PJ & EV Page	Waxing & Buffing Boyanup Hall - October	70.00
45407	04/01/2012	TR & JE Pickering	19 Lapwing Road Dalyellup - Crossover	300.00
45408	04/01/2012	The Rink	Inzone Summer Trip	140.00
45409	04/01/2012	Synergy	Electricity – HACC	538.40
45410	04/01/2012	Telstra Corporation Ltd	Mobile Rent & Calls	1485.83
45411	04/01/2012	Water Corporation	Water Usage	1812.25

45412	04/01/2012	Water Corporation	Repair Leaking Hydrant @ 2 Hornibrook Road Dalyellup As Per Notification Of Hydrant Works	354.80
45413	04/01/2012	Karen Walker	Refund Inzone - Staff Error	40.00
45414		- 45415	Refer Agenda 18.01.12	
45416	12/01/2012	FP & J Baxter	Sterilisation Rebate	50.00
45417	12/01/2012	Boyanup Dance School	Hall Bond Refund	150.00
45418	12/01/2012	Shire Of Capel	Stationery & Craft	29.40
45419	12/01/2012	Geraldine Holland	Refund Hall Bond Deposit	500.00
45420	12/01/2012	Frances Matthews	Reimburse Travel & Accommodation Expenses Book Exchange	104.25
45421	12/01/2012	Craig Mcmanus	Hall Bond Refund	150.00
45422	12/01/2012	Renostruct	Refund As Fee Not Required	110.00
45423	12/01/2012	Mike Kikeros Homes	Refund Septic Tank Application Fee Overpaid	40.00
45424	12/01/2012	Satterley Property Group Pty Ltd	Refund For Overpayment On Sign Licence	100.00
45425	12/01/2012	Synergy	Electricity	17501.15
45426	12/01/2012	Geoff Spragg	Refund As Fee Not Required BL11719	110.00
45427	12/01/2012	Telstra Corporation Ltd	Rent & Calls	2113.84
45428	12/01/2012	Robert Whitton	Refund Fee As Paid In Error	139.00
45429	13/01/2012	Naturaliste Reptile Park	Entry Fees For Inzone Activity	85.00
45430	18/01/2012	City Of Bunbury	Remove Graffiti From Eastern Wall Of Boyanup Football Club Changerooms	920.70
45431	18/01/2012	Courier Australia International	Courier Fees - Health	26.81
45432	18/01/2012	City Of Stirling	Lost & Damaged Books	31.90
45433	18/01/2012	Capel Newsagency	Milk	168.23
45434	18/01/2012	Shire Of Capel	Refreshments	94.80
45435	18/01/2012	Flexi Staff	Labour Hire	4574.20
45436	18/01/2012	Lakeside Wholesale Nursery	Plant Supplies - Capel Mainstreet Redevelopment	2531.10
45437	18/01/2012	3 Australia	Brigade Messaging Service	314.71
45438	18/01/2012	A Peak	Freight For Delivery Of Verti Plan Cabinet	66.00
45439	18/01/2012	PJ & EV Page	Waxing & Buffing Of Boyanup Hall - November	70.00
45440	18/01/2012	Synergy	Electricity	8875.20
45441	18/01/2012	Telstra Corporation Ltd	HACC Rent & Calls	700.85
45442	18/01/2012	Water Corporation	Water Usage	962.80
45443	25/01/2012	Australia Post	Purchase Of Itunes Vouchers - Youth Prizes	200.00
45444	25/01/2012	Australian Services Union	Payroll Deductions	43.20
45445	25/01/2012	The Australian Workers Union	Payroll Deductions	280.00
45446	25/01/2012	Robert & Patricia Bushnell	9 Sapphire Road Dalyellup - Crossover	300.00
45447	25/01/2012	Shire Of Capel	Payroll Deductions	2341.80
45448	25/01/2012	Capel Medical Centre	Pre-Employment Medical	99.00
45449	25/01/2012	Shire Of Donnybrook/Balingup	Payroll Deductions	230.00
45450	25/01/2012	Dardanup General Store	Fox Baits	35.20

45451	25/01/2012	Flexi Staff	Labour Hire	1783.52
45452	25/01/2012	Hearn R	Rates Refund For Assessment A6705 2 Sykes Way Capel 6271	106.42
45453	25/01/2012	Joshua King	11 Neslite Road Dalyellup - Crossover	300.00
45454	25/01/2012	Mrs Heather Khalil	7 Neslite Rd Dalyellup - Crossover	300.00
45455	25/01/2012	State Library Of Western Australia	Recoveries Of Lost & Damaged Books	13.20
45456	25/01/2012	Dolores Lamb	Hall Bond Refund	500.00
45457	25/01/2012	LGRCEU	Payroll Deductions	34.80
45458	25/01/2012	Clyde Eric Morrison	3 Jade Crescent Dalyellup - Crossover	300.00
45459	25/01/2012	Cameron Matthews & Rachel Tamm	60 Paragon Loop Dalyellup - Crossover	300.00
45460	25/01/2012	Page Leonard	Rates Refund For Assessment A600 54 Frances Road Gelorup	103.33
45461	25/01/2012	Synergy	Electricity	638.55
45462	25/01/2012	Telstra Corporation Ltd	Mobile Rent & Calls	1406.83
45463	25/01/2012	Water Corporation	Water Usage	2127.00
45464	25/01/2012	WALGS Plan	Superannuation Contributions	59054.83
45465	25/01/2012	Alison Waters	Deceased Dog - Registration Refund	6.00
				1079368.01

03.01.12	SHIRE OF CAPEL PAYROLL PAYMENTS	\$153,433.04
17.01.12	SHIRE OF CAPEL PAYROLL PAYMENTS	\$140,289.59
		\$293,722.63

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

This schedule of accounts to be passed for payment, covering vouchers as detailed above which was submitted to each member of Council on 15 February 2012 have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and services and as to prices, computations, and costings and the amounts shown are due for payment.

P.F. Heedy.

CHIEF EXECUTIVE OFFICER

VOTING REQUIREMENTS

Simple majority

OC0213 OFFICER'S RECOMMENDATIONS – 17.6/COUNCIL DECISION

Moved Cr Bell, Seconded Cr Hearne

That Council receives:

- 1 The Schedule of Accounts covering vouchers 120 to 122, EFT10219 to EFT10241, EFT10285 to EFT10419, 45402 to 45413, 45416 to 45465 totalling \$1,079,368.01 paid during the month of January 2012;**
- 2 Payroll payments for the month of January 2012, totalling \$293,722.63; and**
- 3 Transfers to and from investments as listed.**

Carried 9/0

COMMUNITY SERVICES REPORTS

OC0214 (18.1) South West Sports Hall of Fame – Financial Contribution

Location:	Capel
Applicant:	City of Bunbury
File Reference:	
Disclosure of Interest:	Nil
Date:	1 February 2012
Author:	Director Community Services, M Plume
Senior Officer:	Chief Executive Officer, P Sheedy
Attachments:	Nil

MATTER FOR CONSIDERATION

Council to consider a possible financial contribution of \$1500 to the South West Sports Hall of Fame in the 2012/13 budget.

To nominate an elected member or staff representative to the working group.

BACKGROUND / PROPOSAL

Background

The South West Sports Hall of Fame was established in 2002 with an election commitment from the WA Government. In 2004 the Shire of Capel (OC0136 25/1/05), along with the Shires of Harvey and Dardanup contributed \$2,000 and the Shire of Busselton contributed \$500 towards the induction of eleven sports stars which are currently housed in the South West Sports Centre.

In July 2011 the City of Bunbury called a meeting of South West LGA's to discuss the next round of inductions into the South West Sports Hall of Fame, where it was agreed that the process of inducting members into the Hall of Fame needed to be more South West focused and as a result, the South West Academy of Sports (SWAS) was asked to lead the project. Unfortunately due to funding and staff limitations the SWAS are unable to head up the project but confirmed its full support and willingness to be on the working group. The City of Bunbury will therefore continue to administer the project and the proposed working group is to include representatives from all the South West LGA's. SWAS also offered to have the Hall of Fame induction at the SWAS gala dinner to be held in November which would save considerable funds and would provide opportunities of linking the up and coming stars of the future with the Hall of Fame inductees. It is therefore being proposed that a second induction should take place in November 2012 and a call for expressions of interest in May 2012.

To ensure inductees are celebrated in each SW LGA and to reinforce the regional nature of the project it is proposed that a full colour display board featuring all of the inductees will be commissioned for each participating LGA to display in their Shire Offices / Recreation Centres. In addition participating SW LGA's are to receive tickets to the gala dinner and their logo on all written material.

Proposal

A letter has been received from Bill Carlsen – Recreation Team Leader City of Bunbury, requesting that Council consider including some financial support towards the induction of 6 new recipients into the South West Sports Hall of Fame in its 2012/13 budget; and to nominate an elected member or staff representative to the proposed working group, to ensure the project is a regional celebration of sporting achievement.

STATUTORY ENVIRONMENT

Section 6.8 of the Local Government Act 1995 requires a local government to not incur any expenditure that is not included in its budget.

POLICY IMPLICATIONS

There are no policy implications in regards to this request.

FINANCIAL IMPLICATIONS**Budget**

The total draft budget for the project is \$40,925 (based on 6 new inductees) and is dependent on partnership funding from all the Local Governments in the region as well as the South West Development Commission.

The amount of the sponsorship being requested is \$1500 excluding GST and is required by August 2012. Should the contribution be approved by Council, expenditure would be posted to Account 136020, Resource Sharing in the Recreation and Culture area. This account is currently used for the annual contribution to the Bunbury Regional Entertainment Centre.

Long Term

It has been proposed that Expressions of Interest for new inductees be called for every 3-5 years, depending upon demand. Therefore this is a once off payment not an annual allocation and would be requested in the year of induction only. It is mentioned that the booklet containing the information about inductees will need to be updated in 2013 and will require a further contribution for printing from the SW LGA's, however no figure has been put forward, and this has not been included in their draft budget.

Whole of Life

There are no whole of life costs relevant to this item.

SUSTAINABILITY IMPLICATIONS

The hall of fame recognizes the extraordinary levels of sporting achievement made by people from the south west and promotes the knowledge of the tradition of sporting excellence that is manifested through the individuals inducted. It perpetuates the performance of the South West's greatest athletes who have successfully performed at the highest level available in their chosen sport.

STRATEGIC IMPLICATIONS

The Strategic Plan 2009 -2020

Key Focus Area 1: The Leadership Experience, Strategy L8 Participate in regional partnering arrangements with SW local governments

CONSULTATION

The following 12 SW Local Governments are included as Members of the South West Sports Hall of Fame; Bunbury, Capel, Dardanup, Collie, Harvey, Busselton, Margaret River / Augusta, Donnybrook / Balingup, Bridgetown / Greenbushes, Manjimup, Boyup Brook, Nannup.

Discussions have also been held with representatives from the Department of Sport and Recreation South West, and the South West Development Commission.

Expressions of interest for inductees for the SW Sports Hall of Fame are called from the community.

COMMENT

Whilst calls for expressions of interest from the sporting and wider community are called for, there are selection criteria that need to be met before the nomination can be accepted. Amongst this is the Essential criterion, which includes:

- Sporting achievement gained or embarked upon during a minimum of 5 years residency in the South West
- Retired from elite participation sport for a minimum of three years
- Representing Australia at either Olympic or World Championship level with excellence and distinction (Masters / veterans competition is excluded)
- Or Achievement at the highest level of open junior or senior competition available in their sport (Masters / veterans competition is excluded)

This process ensures that the prestige associated with the induction is kept.

It is proposed that each LGA who contributes to the South West Sports Hall of Fame will receive a fully mounted display with photo and summary of each inductee which can then be placed in their administration, library or recreation centre. At this point in time no information has been provided regarding size or materials to be used for the proposed mounted displays.

It could be argued that in order to demonstrate the Shire's commitment to regional partnerships and resource sharing it is essential that requests such as this be considered, and as the amount requested is minimal it should therefore be approved. In saying that though, we do run the risk of supporting a proposal that would not include an inductee from our Shire, and therefore could be perceived as having no relevance. In 2004 eleven outstanding sports people were inducted into the Hall of Fame, and came from the areas of Greenbushes, Busselton, Manjimup, Bunbury, Collie, Augusta, Harvey and Donnybrook.

VOTING REQUIREMENTS

Simple majority

OC0214 OFFICER'S RECOMMENDATIONS – 18.1/COUNCIL DECISION

Moved Cr Smith, Seconded Cr Hearne

That Council:

- 1. approves the inclusion of a financial contribution of \$1,500 for the South West Sports Hall of Fame 2012 Inductions in its draft Budget for 2012/13, and**
- 2. nominates Cr Smith as its representative to the South West Sports Hall of Fame Working Group.**

Carried 9/0

PUBLIC QUESTION TIME Nil

MOTIONS WITHOUT NOTICE (ABSOLUTE MAJORITY BY COUNCIL) Nil

NOTICES OF MOTION FOR CONSIDERATION AT THE NEXT ORDINARY MEETING OF THE COUNCIL Nil

ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS Nil

MEETING CLOSURE

The meeting closed at 5.52pm.

These minutes were confirmed at an Ordinary Council meeting on 21 March 2012.

Signed

Presiding Person at the meeting at which time the minutes were confirmed.

Date