

Festival of Small Halls 2025

Community Group

Expression of Interest



Contact Information

Corporation Name

Contact Name

Contact Number

Email Address

Criteria

I'm a registered food provider	Yes	No
If No, we are willing to undergo food awareness training	Yes	No
Adequate numbers of volunteers for set up and pack down	Yes	No
Number of volunteers	<input type="text"/>	
Ability to obtain a temporary Liquor License	Yes	No
Ability to cater for the event	Yes	No
Able to assist with ticketing sales	Yes	No
Contact with lovable local MC	Yes	No
Ability to publish and market the event	Yes	No
Connection to Traditional Owner	Yes	No
Connection to local musician for a 15-minute performance	Yes	No

Each night of the tour is hosted by volunteers from the local community – a chance for your community group to show off their warmest welcome.

In order for the Festival of Small Halls and the Shire of Capel to make an informed decision of where the production will take place, we are asking that your community group fills in this marking matrix providing as much information as you can.

The Shire of Capel will also be taking into consideration, strategic location in relation to festival circuit, facility logistics, transport and accommodation.

The Festival of Small Halls travels each year to regional locations in Western Australia, and the Shire aims to help promote a diverse range of hall venues across our region.

What your community group provides:

Volunteer Host committee for décor and venue set up

Community fundraising via supper and / or bar sales

Volunteer ticketing person to manage door sales

What does it cost:

Woodfordia Inc cash-flows the entire tour, meaning no up front costs to the community group hosts.

A break even audience number is calculated for ticket sales.

If ticket sales do not reach the break even point, the Shire of Capel underwrites the shortfall (pays the balance).

The Shire of Capel underwrites the show guarantee of \$3500, if sales are higher than this amount, the income is split between the community group hosts and Woodfordia Inc.

The Legal Requirements

Public Liability Insurance – please attach this to your application

I confirm that the information I have supplied is true.

Name

Signature

Date