



Engineering

7.10 Traffic Management Plans

Introduction

This protocol recognises that in accordance with the Road Traffic Code 2000 (the Code): Regulation 297(2), Instrument of Authorisation (IoA) issued to the Shire of Capel by the Commissioner (the Commissioner) of Main Roads Western Australia (MRWA), the Shire of Capel is obliged to develop and implement traffic management procedures that will satisfy the Commissioner, and that work on roads within the Shire of Capel will always comply with the “Traffic Management for Works on Roads Code of Practice”.

Purpose

Ensure the safety of all workers and road users in line with safe system principles by establishing uniform procedures for reviewing and authorising traffic management at work sites ensuring compliance with conditions given in the Instrument of Authorisation.

Policy statement

The Shire of Capel will actively support the MRWA “Traffic Management for Works on Road Code of Practice” (Works Code of Practice) and will conduct its business in such a way as to ensure the following.

1. Compliance with the requirements of the latest amendment to the Works Code of Practice and AS1742.3 for all work within the road reserve undertaken by the Shire of Capel and its agents.
2. Ensuring that any party undertaking work within the Shire of Capel shall assess the need for a Traffic Management Plan (TMP). The Shire of Capel shall check the assessment to ensure a TMP has been provided where required. Where a TMP is required the Shire of Capel shall ensure that the TMP adequately provides for the safety of workers and road users, while maintaining an adequate level of service. All TMP’s shall be prepared and reviewed by a person holding current Advanced Worksite Traffic Management Main Roads WA accreditation. This will occur prior to the Shire of Capel authorising the TMP for implementation.
3. Authorising other parties not subject to an IoA to implement roadworks traffic management within their jurisdiction. Authorisation shall only be granted by holders of Advanced Worksite Traffic Management Main Roads WA accreditation. Prior to and after authorisation is given, the Shire of Capel shall ensure that the traffic management is in accordance with the “Works Code of Practice”.
4. Recognition that it has a duty of care under the *Occupational Safety and Health Act 1984* to provide and maintain a safe place of work for its employees, consultants, agents and contractors to ensure that persons who have access to the workplace including road users are not exposed to hazards.

5. Keeping a record of the traffic management plans and in particular the sign and device arrangement and any changes to such during the works for a period of seven (7) years from the date of completion of the works.
6. Ensuring operational road works traffic management tasks are only undertaken by persons who are accredited or are directly managed onsite by a person with MRWA - Basic Worksite Traffic Management accreditation. Where persons are controlling traffic they shall have MRWA – Traffic controller accreditation.
7. Ensuring that appropriate training is given to allow for the preparation, modification, review and recommendation of TMP's for roadworks sites.

Application

This Policy applies to traffic management on all roads under the care, management and control of the Shire of Capel.

Procedure

Department:	Infrastructure & Development	Next review:	December 2021
Reviewer:	Director Infrastructure & Development	Legislation:	<ul style="list-style-type: none"> • Local Government Act 1995 • Local Government (Uniform Local Provisions) Regulations 1996 • Main Roads Act 1930 • Occupational Safety & Health Act 1984 • Road Traffic Act 1974 • Road Traffic Code 2000 • Activities in Thoroughfares and Public Places and Trading Local Law 2016
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