

Providing clear and accurate plans of a proposed development will enable your application to be assessed more quickly and effectively.

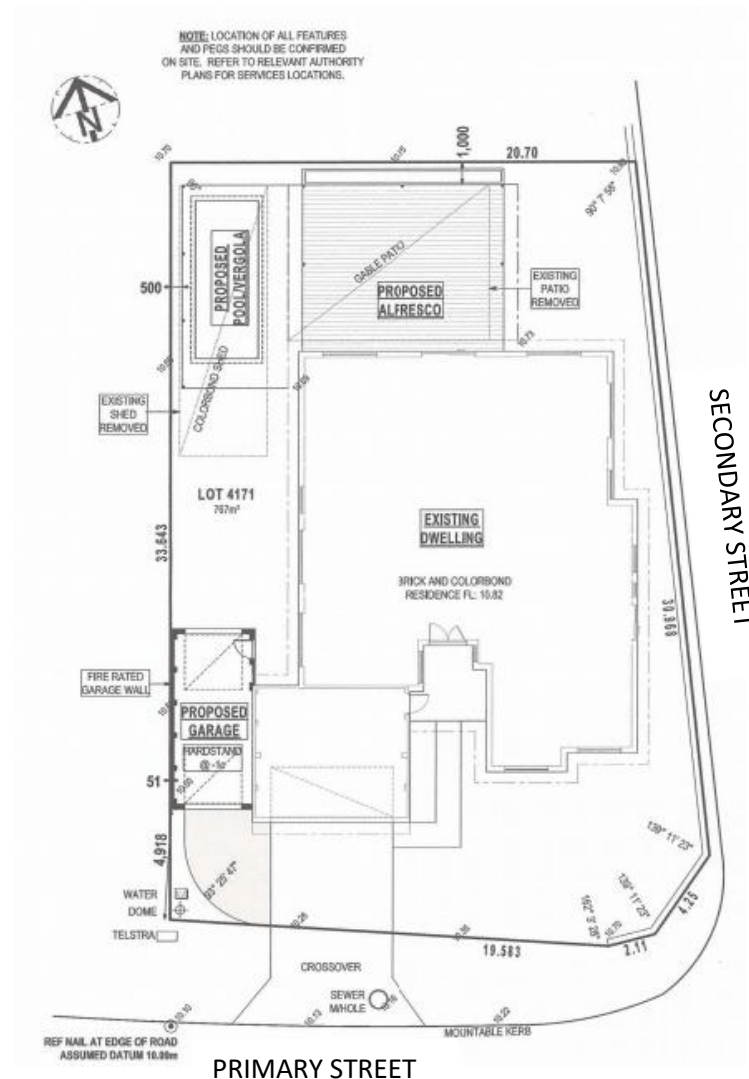
Plans or drawings must be drawn to an identified scale and must show the direction of north. The inclusion of a linear scale bar is also useful, particularly in the case of electronic submissions.

Site Plan

A **Site Plan** shows the proposed development in relation to the lot boundary. Site plans are typically submitted at a scale of either 1:200 or 1:500, but wherever possible the plan should be scaled to fit onto A4 or A3 size paper.

Where relevant, a Site Plan should:

- Include the site address.
- Show the boundaries and dimensions of the site, street frontage and location of relevant easements.
- Include details of all existing and proposed buildings/structures and those to be demolished.
- Show measurements between buildings and distance from the nearest boundary (building setbacks).
- Show ground levels and finished floor levels of proposed buildings (AHD) and retaining walls.
- Show details of crossovers, car parking bays, loading areas and stormwater drainage.
- Show details of landscaping areas and trees.
- Show details of any proposed free-standing signage.
- Show the location of septic tanks and leach drains, details of grease traps/spray booths/wastewater (i.e. wash down bays), if applicable.

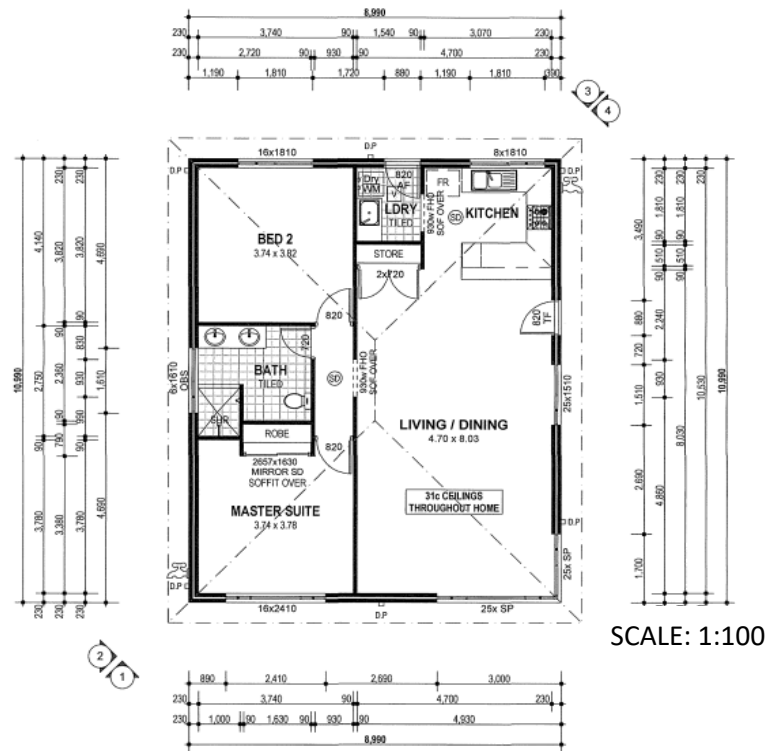


SCALE: 1:100

Floor Plan

A Floor Plan provides a detailed internal view of the building/structure. Floor plans are typically drawn at a scale of 1:100 and should include the following elements

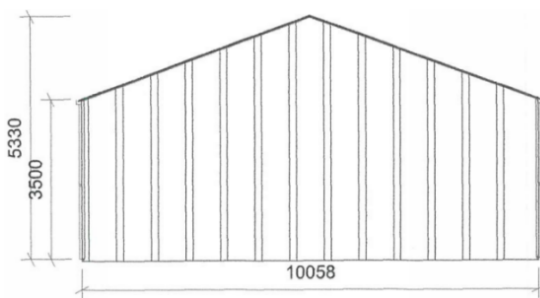
- Internal measurements and external overall dimensions.
- Indicate the use of each room; and
- the location of doors and windows.



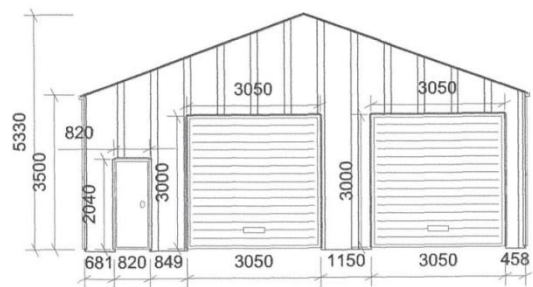
Elevations

An Elevation shows how the building/structure will look from the outside. Elevations should include the following elements:

- External dimensions including roof ridge, ceiling, and floor heights.
- Building materials proposed for the roof and wall cladding.
- Location of windows and doors.
- Any proposed signage.
- All sides of a building (typically four elevations)



LEFT VIEW
SIDE ELEVATION



RIGHT VIEW
FRONT ELEVATION

Department:	Development Services (Planning)	Next review:	2024
Reviewer:	Manager Development Services	Adopted:	2023
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