

# Community

## 8.3 Minor Community Grants Scheme

### Introduction

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Council will consider requests for grants from local sporting clubs and other not for profit community organisations for the purpose of supporting projects, activities, purchases of durable equipment, and/or improving facilities or services which benefit the community. Council will consider a second round of funding should the annual budget allocation not be expended.

### Purpose

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1. The community has access to a fair and equitable grants scheme for both infrastructure and programme development.
2. To ensure the community grants assessment process is clear, understandable, fair and equitable.

### Policy statement

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Council will endeavour to support community groups by providing annual funding opportunities, with an annual budget allocation.

Each financial year, Council will make available Community Development employees' time and funds for the Minor Community Grants Scheme which includes grants for projects up to \$2000, and also grants for projects from \$2000 to \$10,000.

#### FUNDING GUIDELINES

To be eligible, applicants must satisfy the majority of the eligibility criteria.

#### Eligibility

1. The applicant must be an incorporated not-for profit organisation.
2. Applications may be made (auspiced) by an incorporated organisation on behalf of another not-for-profit group with shared aims and common interests.
3. The applicant must have an Australian Business Number (ABN).
4. The applicant must not have an outstanding acquittal of funds provided previously.
5. The applicant organisation must be based within the Shire of Capel.
6. The project, activity or equipment must be located within the Shire of Capel, and directly benefit residents of the Shire of Capel;
7. The project/activity must be accessible to the general public and people with disability.

7. The applicant may only submit one application per annum.
8. Projects/activities must not be considered the responsibility of other government departments, individuals and private for-profit groups.
9. Projects/activities must be complementary to the services and functions that are provided by local government.

Assessment Criteria for Applicants that are Eligible but Require Assessment against a Pool of Applicants

1. Projects/activities support the key directions outlined in the Shire’s Strategic Community Plan and other corporate planning documents where applicable.
2. The project/activity is an innovative and creative approach to the identified need and/or issue.
3. The project/activity encourages community participation and capacity building.
4. The project/activity involves working in partnership with community or business organisations.
5. The applicant has attempted to source funding from other avenues.

## Application

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Community groups within the Shire of Capel who are eligible and submit funding applications.

## Procedure

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<b>Department:</b>	Community Services	<b>Next review:</b>	December 2022
<b>Reviewer:</b>	Director Community & Corporate	<b>Legislation:</b>	
<b>Adopted:</b>	Minute OC1218, 15.12.99	<b>Delegation:</b>	
<b>Amended:</b>	Minute OC1120, 20.11.13 Minute OC1216, 16.12.15 Minute OC1017, 25.10.17 Minute OC011, 26.02.20	<b>Risk:</b>	
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