

# Shire *of* Capel

## MINUTES

SPECIAL COUNCIL MEETING  
Wednesday, 21 October 2015



*Experience the*  
Shire of Capel



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**SHIRE OF CAPEL**

**SPECIAL COUNCIL MEETING – 21.10.15**

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## SHIRE OF CAPEL

MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY 21<sup>ST</sup> OCTOBER 2015, COMMENCING AT 6.02PM.

PRESENT:	Councillors	SH Baxi BW Bell BW Hearne PK McCleery G Norton SV Schiano JA Scott MT Scott BH Smith PF Sheedy S Stevenson J Gick M Plume
	Chief Executive Officer Executive Manager Corporate Services Executive Manager Engineering & Development Services Executive Manager Community Services	
APOLOGY:		Nil
VISITORS	Freeman of the Shire of Capel and JP  Freeman of the Shire of Capel  Journalist, South West Times	W Spurr V Spurr J Sanders V Sanders D Bell K Fielding

### PURPOSE OF MEETING

- Swearing in of Councillors
- Election of President
- Election of Deputy President
- Appointment of Committees, Delegates and Representatives
- Setting of Meeting times and dates

### PUBLIC QUESTION TIME

Nil

### SWEARING IN OF COUNCILLORS

Councillors Bell, Hearne, McCleery, Schiano and J Scott made and signed the Declaration of Office before Mr W Spurr, JP.

### ELECTION OF PRESIDENT

The Chief Executive Officer announced to the meeting that prior to the commencement of the meeting he had received a nomination from Cr JA Scott nominating Cr MT Scott for the Office of President. Cr MT Scott has indicated in writing his acceptance of the nomination.

As there were no further nominations, Cr MT Scott was declared elected for two years until October 2017.

The President made and signed the Declaration of Office before Mr W Spurr, JP.

The Chief Executive Officer vacated the Chair in favour of Cr MT Scott.

## **ELECTION OF DEPUTY PRESIDENT**

The President announced that prior to the commencement of the meeting a nomination had been received from Cr B Bell nominating Cr B Hearne for the Office of Deputy President.

As there were no further nominations, the President declared Cr Hearne elected as Deputy President for a 2 year term until October 2017.

The Deputy President made and signed the Declaration of Office before Mr W Spurr, JP.

## **NEW COUNCILLORS – POSITION AT THE COUNCIL TABLE**

Following the election of the Deputy President, the Chief Executive Officer conducted a random draw in accordance with Standing Orders clause 8.2, to allocate a position at the Council table for all Councillors.

### **SC1001 STANDING ORDERS**

#### **SC1001 COUNCIL DECISION**

**Moved Cr Smith, Seconded Cr J Scott**

**That Council move into a Committee of the Whole.**

Carried 9/0

#### **VOTING REQUIREMENTS**

Simple majority

#### **APPOINTMENT OF COMMITTEES, DELEGATES AND REPRESENTATIVES**

### **SC1002 COUNCIL COMMITTEES**

#### **SC1002 COMMITTEE (OF THE WHOLE) RECOMMENDATION**

**Moved Cr Smith, Seconded Cr J Scott**

**That the following Council Committees, Committee members and quorums as listed be approved.**

**The existing Committees and Council members are:**

##### **Art Heritage & Culture Committee (Quorum 3)**

**Cr M Scott  
Cr J Scott  
Cr B Hearne  
Cr S Schiano**

##### **Audit Committee (Quorum 3)**

**Cr B Hearne  
Cr J Scott  
Cr B Bell  
Cr M Scott  
Cr S Baxi**

**Bushfire Advisory Committee (Quorum 4)**

D Wetherell	Boyanup
C Scott	CBFCO
M Scott	DCBFCO
B Bell	Elgin
T Glen	Gelorup
N Scott	Capel
M Roberts	Stirling
Cr B Smith	Delegate
Cr P McCleery	Deputy

**Climate Change Advisory Committee (Quorum 5)**

Cr B Hearne  
 Cr J Scott  
 Cr M Scott  
 Cr G Norton  
 Cr P McCleery  
 Sustainability Officer  
 Natural Resources Management Officer  
 Executive Manager Engineering & Development Services

Carried with an Absolute majority 9/0

**VOTING REQUIREMENTS**

Absolute majority

**SC1003 DELEGATES, REPRESENTATIVES AND DEPUTIES**

**SC1003 RECOMMENDATION/COMMITTEE (OF THE WHOLE) RECOMMENDATION**

Moved Cr J Scott, Seconded Cr Bell

That the following Delegates, Representatives and Deputies be appointed to the organisations detailed.

<p>Boyanup and Districts Farmers Markets Committee                  Boyanup Foundation</p> <p>Boyanup Hall Committee</p> <p>Boyanup Memorial Park and Sports Council</p> <p>Bunbury Wellington Economic Alliance</p> <p>Bunbury Wellington Group of Councils                  Local Emergency Management Committee</p> <p>Capel Chamber of Commerce</p> <p>Capel Land Conservation District Committee</p> <p>Capel Theme Working Group</p>	<p>Cr B Smith                  Cr B Hearne                  Cr M Scott                  Cr M Scott                  Cr B Smith                  Cr B Smith                  Cr M Scott                  President                  Deputy D/President                  President                  Cr B Bell                  Cr M Scott                  Cr J Scott                  Cr G Norton                  Deputy Cr J Scott                  Cr B Hearne                  Cr B Smith                  Cr M Scott                  Cr G Norton</p>
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<b>Development Assessment Panel (DAP) – Local DAP Member</b>	<b>Cr J Scott</b>
<b>Local DAP Member</b>	<b>Cr P McCleery</b>
<b>DAP Alternate Local Member</b>	<b>Cr G Norton</b>
<b>DAP Alternate Local Member</b>	<b>Cr S Baxi</b>
<b>Disability Access and Inclusion Reference Group</b>	<b>Cr B Hearne</b>
	<b>Cr G Norton</b>
	<b>Cr J Scott</b>
	<b>Cr S Baxi</b>
<b>GeoCatch</b>	<b>Cr B Hearne</b>
	<b>Deputy Cr P McCleery</b>
<b>Gelorup Community Centre Management Committee</b>	<b>Cr M Scott</b>
	<b>Deputy Cr P McCleery</b>
<b>Greater Bunbury Regional Bicycle Master Plan Working Group</b>	<b>Cr P McCleery</b>
<b>Peppermint Grove Beach Community Association</b>	<b>Cr B Hearne</b>
<b>Peron Naturaliste Partnership</b>	<b>President</b>
	<b>Deputy Cr G Norton</b>
<b>South West Regional Road Group</b>	<b>Cr B Smith</b>
	<b>Deputy Cr B Bell</b>
<b>South West Zone, WA Local Government Association</b>	<b>President</b>
	<b>Deputy D/President</b>
<b>Trails Working Group</b>	<b>Cr J Scott</b>
	<b>Cr P McCleery</b>
<b>Tuart Forest National Park Community Advisory Committee</b>	<b>Cr S Schiano</b>

Carried with an Absolute majority 9/0

**VOTING REQUIREMENTS**

Absolute majority

**SC1004 SETTING OF MEETING TIMES AND DATES**

**SC1004 RECOMMENDATION/COMMITTEE (OF THE WHOLE) RECOMMENDATION**

Moved Cr Bell, Seconded Cr J Scott

That the Ordinary Meetings of Council be held on the 4th Wednesday of each month, with all meetings commencing at 4.30pm.

Carried 9/0

**VOTING REQUIREMENTS**

Simple majority

**SC1005 STANDING ORDERS**

**SC1005 COMMITTEE (OF THE WHOLE) RECOMMENDATION**

Moved Cr McCleery, Seconded Cr J Scott

That Council move out of a Committee of the Whole.

Carried 9/0

**VOTING REQUIREMENTS**

Simple majority

**SC1006 COUNCIL DECISION**

**Moved Cr Bell, Seconded Cr Hearne**

**That the Committee (of the Whole) recommendations contained within items SC1002 to SC1004 be adopted.**

Carried with an Absolute majority 9/0

**VOTING REQUIREMENTS**

Absolute majority

**PUBLIC QUESTION TIME**

Nil

**MEETING CLOSURE**

There being no further business the meeting closed at 6.55pm.

These minutes were confirmed at an Ordinary Council meeting on 28 October 2015.

Signed \_\_\_\_\_

Presiding Person at the meeting at which time the minutes were confirmed.

Date \_\_\_\_\_