

Shire *of* Capel

AGENDA

ORDINARY COUNCIL MEETING

Wednesday 28th January 2015

Commencing at 4.30pm in the Peppermint Grove Beach
Community Centre, Hayfield Drive,
Peppermint Grove Beach

REMINDER:

3.30pm Round the Table Discussion



Experience the
Shire of Capel



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FINANCIAL INTEREST

(Effective 1 July 1996)

A financial interest occurs where a Councillor, or a person with whom the Councillor is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) in a written notice given to the CEO before the meeting; or**
- b) at the meeting immediately before the matter is discussed**

A member who has declared an interest must not:

- * preside at the part of the meeting relating to the matter; or
- * participate in, or be present during any discussion or decision making procedure relating to the matter,

unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act (1995).

Ref: Local Government Act 1995 Division 6 - Disclosure of Financial Interest.
Specifically Sections 5.60, 5.61, 5.65 and 5.67.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Capel for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Capel disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions.

Any persons or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Capel during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Capel. The Shire of Capel warns that anyone who has an application lodged with the Shire of Capel must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Capel in respect of the application.

SHIRE OF CAPEL

NOTICE OF AN ORDINARY COUNCIL MEETING

THE NEXT ORDINARY MEETING OF COUNCIL WILL BE HELD IN THE PEPPERMINT GROVE BEACH COMMUNITY CENTRE, HAYFIELD DRIVE, PEPPERMINT GROVE BEACH ON WEDNESDAY, 28TH JANUARY 2015 COMMENCING AT 4.30PM.



PF Sheedy
CHIEF EXECUTIVE OFFICER

20th January 2015

AGENDA

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IMPORTANT NOTE:

Members of the public are advised that any decisions made at the meeting tonight, can be revoked, pursuant to the *Local Government Act 1995*. Therefore, members of the public should not rely on any decisions until formal notification in writing by Council has been received.

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Leave of Absence (OC1101) Cr S Baxi

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

Public Question Time provides an opportunity for members of the public to ask a question of Council. For more information regarding Public Question Time, please phone the Shire Office during office hours on 9727 0222 or visit the Shire's website www.capel.wa.gov.au.

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 DECLARATION OF INTEREST

7 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

8 CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 17.12.14

9 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

10 PETITIONS/DEPUTATIONS/PRESENTATIONS

Helen Shervington, Chair of Busselton Water, and Chris Elliott, Chief Executive Officer of Busselton Water will give a presentation on Busselton Water's proposals to manage the Busselton Capel Drainage District.

Any person or group wishing to make a 5 minute presentation to Council regarding any matter on this agenda for consideration must request the right to do so in writing to the Chief Executive Officer prior to 12 noon on the day of this Council meeting. For more information about presentations please contact the Executive Assistant on 9727 0222 or email info@capel.wa.gov.au.

Any person or group wishing to make a 5 minute Deputation to Council on any matter is required to apply in writing to the Chief Executive Officer at least 7 days prior to a Council meeting. For more information about making a deputation, please contact the Executive Assistant on 9727 0222 or email info@capel.wa.gov.au.

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 QUESTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13 CHIEF EXECUTIVE OFFICER REPORTS

13.1 Development Assessment Panels – Local Government Nominations

| | |
|-------------------------|------------------------------------|
| Location: | Capel |
| Applicant: | Shire of Capel |
| File Reference: | 338654 |
| Disclosure of Interest: | Nil |
| Date: | 06.01.15 |
| Author: | Chief Executive Officer, PF Sheedy |
| Senior Officer: | Chief Executive Officer, PF Sheedy |
| Attachments: | Nil |

MATTER FOR CONSIDERATION

Council is requested to nominate four elected members, comprising two local members and two alternate elected members to sit on the local Development Assessment Panel (DAP), South West Development Assessment Panel, as required.

BACKGROUND / PROPOSAL

Background

On 1st July 2011 fifteen Development Assessment Panels (DAP) came into operation in order to determine development applications that meet a certain threshold value. Each DAP is comprised of five members: three specialist members, one of which is the presiding member, and two local government members.

Appointments of all local government DAP members expire on 26th April 2015. Members whose term has expired will be eligible for re-consideration at this time.

An Expression of Interest for Development Assessment Panel specialist members was advertised in the West Australian on 6th and 10th December 2014 and in regional newspapers in the week commencing 8th December 2014.

January 2013 refers: Council at its meeting on January 2013 (minute OC01) resolves as follows:

'That Council nominates Councillors Peter McCleery and Greg Norton as its Development Assessment Panel members and Councillors Kingsley Gibson and Brian Hearne as its alternate Development Assessment Panel members.'

October 2013 refers: Following the decision by Councillor Kingsley Gibson not to renominate for Council in 2013, Councillor Siddhartha Baxi was nominated as the DAP Alternate Member in October 2013 at the Special Council meeting (SC1003).

Proposal

Under regulation 26 of the *Planning and Development (Development Assessment Panels) Regulations 2011*, Council is requested to nominate four elected members of the Council, comprising two local members and two alternate local members to sit on your local DAP as required.

Names, address, email, mobile and landline telephone numbers, date of birth, employer(s), position(s) are to be included on the nomination form and include curriculum vitae details of the four local government DAP nominees.

Following receipt of all local government nominations, the Minister for Planning will consider and appoint all nominees for up to a two-year term, expiring on 26th April 2017. All appointed local members will be placed on the local government member register and advised of DAP training dates and times. It is a mandatory requirement, pursuant to the DAP regulations, that all DAP members attending training before they can sit on a DAP and determine applications. Local government representatives who have previously been appointed to a DAP and have received training are not required to attend further training.

STATUTORY ENVIRONMENT

Planning and Development Act 2005 Part 11A
Planning and Development (Development Assessment Panels) Regulations 2011, Regulation 26

POLICY IMPLICATIONS

Policy 12.3 Travelling Expenses – Councillors, would generally be applicable where Council nominates elected members to attend various functions on its behalf or where they are nominated to a committee, organisation or board where no travel allowance is paid.

In this instance the nominated members are entitled to sitting and attendance fees paid by the Department of Planning.

FINANCIAL IMPLICATIONS

As the nominated members are entitled to fees from the State Government Council will not be required to incur any expenses, including reimbursement of travel expenses as outlined in policy 12.3 and therefore there is no impact on the current budget.

Long Term

There are no long term cost implications relevant to this item as no costs are incurred by Council.

Whole of Life

As no assets are being created there is no whole of life costs relevant to this item.

SUSTAINABILITY IMPLICATIONS

There are no sustainability implications relevant to this item.

STRATEGIC IMPLICATIONS

Representation on the DAP is considered to be important to ensure the views of the Shire of Capel and its community are taken into consideration.

CONSULTATION

No consultation with community or other agencies is required.

COMMENT

Nominations for specialist members will close on Friday 27th February 2015.

Local government elections may result in a change to local DAP membership if current councillors, who are DAP members, are not re-elected. In this instance, the deputy local DAP members will take the place of the former local DAP members. If both local and alternate.

(deputy) local members are not re-elected, the local government will need to re-nominate for the Minister's consideration of appointment.

The Council should consider the above matters in selecting nominees a local DAP members.

Local DAP members are entitled to be paid for their attendance at DAP training and at DAP meetings, unless they fall within a class of persons excluded from payment.

Members are who not entitled to payment of sitting, training and State Administrative Tribunal attendance fees include Federal, State and local government employees, active or retired judicial officers and employees of public institutions. These DAP members are not entitled to be paid without the Minister's consent, and such consent can only be given with the prior approval of Cabinet. This position is in accordance with *Premier's Circular – State Government Boards and Committees Circular (2010/02)*.

In addition to completion of the nomination form a curriculum vitae is required for all nominated members.

The staff recommendation has been completed on the basis that the current four elected members wish to be renominated in their current positions and Council will endorse this position. There is the opportunity to change the current status of the members or nominate alternate members.

VOTING REQUIREMENTS

Simple majority

| |
|---|
| OFFICER'S RECOMMENDATIONS – 13.1 |
|---|

That Council nominates Councillors Peter McCleery and Greg Norton as its Development Assessment Panel local members and Councillors Siddhartha Baxi and Brian Hearne as its Development Assessment Panel alternate members for the South West Development Assessment Panel.

14 ENGINEERING AND DEVELOPMENT SERVICES REPORTS

14.1 Extractive Industry

| | |
|-------------------------|---|
| Location: | Lot 313 & 314 – Harewoods Road - Dalyellup |
| Applicant: | Piacentini and Sons Pty Ltd |
| File Reference: | C5.2.D.44 |
| Disclosure of Interest: | Nil |
| Date: | 18.12.14 |
| Author: | Engineering Technical Officer – Design, D McKenna |
| Senior Officer: | Acting Director Engineering and Operations, S Faber |
| Attachments: | 1 – Location Plan 2 – Draft Licence and Conditions |

MATTER FOR CONSIDERATION

To extend the current Planning Approval and Extractive Industry Licence to extract sand for a further four years with the current approvals lapsing 24th January 2015.

BACKGROUND / PROPOSAL

Background

June 2000 – Initial application was made proposing a sand and limestone extractive industry from Lots 313-317 Harewoods Road over approximately 60 hectares for the duration of 21 years. The proposal was referred to the Environmental Protection Authority (EPA) which resulted in the need for a formal assessment. The process was delayed following discussions between the WAPC and EPA over recommendations on the future land uses of Lots 313-317.

June 2005 – The EPA advised the applicant that a reduced proposal for Lots 313 and 314 only be pursued as both lots are urban deferred under the Greater Bunbury Region Scheme (GBRS), it is of a size and quality that it can commence without reliance on the outcome of future development options to Lots 315 and 316, and a post extraction landform can be designed conforming with engineering and planning requirements for long term residential development.

September 2006 – A Noise Impact Assessment report for a modified proposal to extract sand only was submitted by the applicant's environmental consultant.

October 2006 – The Noise Impact Assessment was referred to the EPA and the Department of Environment and Conservation (DEC) for assessment and advice.

December 2006 – The EPA advised that the proposal had previously been assessed and could not be assessed again. It was also advised that the Shire should contact the DEC in respect to the Noise report. Further telephone enquiries revealed that the Environmental Management Division of the DEC had provided advice to the EPA as an internal Memo but due to the uncertain lines of communication within the new restructure within DEC it was unclear when and if the Shire would receive any formal advice. The advice recommends that Stages 5 and 6 should not be approved due the potential for adverse noise impact on future residents in Dalyellup north of Harewoods Road.

January 2007 – Council resolved to grant Planning Consent subject to conditions and agreed to issue an Extractive Industry Licence for the extraction of sand on the site.

July 2010 – An application to renew the licence for a further four year period was lodged with the Shire.

September 2010 – A Noise Impact Assessment was requested to determine the impacts on the then newly developed residential area to the north of the extraction area.

October 2010 – The Updated Noise Report was submitted to the Shire.

December 2010 - Council resolved to renew Planning Consent subject to conditions and agreed to re-issue an Extractive Industry Licence for the extraction of sand on the site for a further four years, expiring in January 2015.

October 2014 - An application to renew the licence for a further four year period was lodged with the Shire.

Proposal

The applicant has submitted plans indicating the proposed location of the extractive industry, existing and proposed contours and has provided the following comments and information in support of the application to renew the current licence:

- Piacentini seeks to renew the licence for a further term of four years.
- All preparatory works required under the existing licence conditions have been completed. These include site infrastructure, roads, entry, vegetation clearing/mulching, topsoil removal, bund construction and environmental requirements.
- Rehabilitation has been carried out where possible however the main rehabilitation activities cannot be undertaken until the urban design/rezoning has been finalised for the site.
- The only material change from the original application has been the slower than anticipated rate of excavation as a result of the Global Financial Crisis (GFC). Since the economic slowdown which commenced 2008, demand for sand collapsed and is slowly recovering. In the first two years only 20% of the resource was able to be extracted.
- Since commencement of the pit in 2007 the operation has been in compliance with the EIL requirements.
- Events have occurred outside Piacentini's control restricting the ability to attain completion in four years which included: an eight month delay from the issue of the EIL until clearing commenced; and sales of sand due to the Global Financial Crisis.
- Piacentini is committed to carrying through with the urban design plan and rezoning application therefore extraction of the sand resource is necessary.
- There is an economic advantage to the region that the recovery of this resource is maximised.
- A bund of unmined sand is to be retained on the east side of the pit to further limit visual and noise impacts until final reshaping takes place.

It is important to note the renewal application is essentially the same as the original application. The following is a summary of the applicant's submission for the original application that was approved by Council at its meeting convened on the 24th January 2007.

- It is proposed to extract sand from two lots (313 and 314) from an area of 25.12 hectares which will be cleared of vegetation progressively over eight years.
- The estimated period of extraction is for up to eight years.

- Sand will be extracted down to maximum depths of 11m AHD level allowing 6m separation between the extractive floor and the estimated maximum water level of 5.0m AHD.
- A total sand resource of 1.5 million bank cubic metres of sand is available.
- Six stages of extraction will occur to minimise the clearing undertaken at one time and rate of extraction will vary according to demand. Extraction rates will be between 100,000 and 150,000 bank cubic metres per annum.
- Rehabilitation will be progressive and take place behind each extraction block or stage.
- Operational noise will be minimised by locating most of the activities on the floor of the excavation and by constructing bunds in strategic places around the extraction area.
- A wetland is located west of the extraction area which is gazetted under the Environmental protection (Swan Coastal Plain Wetland) Policy 2004 having conservation value. The management objective is to ensure the extraction and future residential development have no impacts on the wetland. A 100 metre buffer between the extraction area and the wetland will apply.
- The haulage route will be along Harewoods Road and Bussell Highway to developments throughout the Bunbury-Capel-Busselton region.
- During peak times it is anticipated up to eight return truck movements may occur per hour.
- Working hours and transportation will be confined to 7.00am to 6.00pm Monday to Friday and 7.00am to 5.00pm Saturday, excluding public holidays.
- There is a licensed bore onsite used to water the sand in the trucks to stop dust.

STATUTORY ENVIRONMENT

Town Planning Scheme No 7 (TPS No 7)

Lots 313 and 314 are zoned Rural and have areas of 40.5698 and 41.1767 hectares respectively. Currently the landowner is developing a structure plan and preparing a scheme amendment proposal to rezone and develop the land for future urban land uses.

The following clauses of the Scheme apply to the consideration of this application:

1.6 Scheme Objectives

1.6.1 To direct and control the development of the Scheme area in such a way as shall promote and safeguard the health, safety, economic and general welfare of its inhabitants and shall conserve the natural values of the District.

1.6.4 To provide standards to secure and maintain the orderly and properly planned development of land with the Scheme Area.

5.7 Rural Zone

5.7.1 Council's objective in part in the management of land uses in the Rural Zone is to preserve the character of the rural area, discourage the removal of prime agricultural land from agricultural production and prevent adverse affects on the continuation of established or potential agricultural industries.

5.7.2 Council's policy in assessing applications for Planning Consent is in part to have regard to:

- (d) The adequacy of roads, existing or proposed in the area, which may be needed to support the amount of road traffic expected to be generated by the development;
- (e) The need to impose such conditions as Council deems appropriate in order to minimise any adverse affect the development may have on the environment of the area.

8.3.2 In determining an application for planning consent the Council shall have regard to, in part the following;

- (a) The purpose for which the subject land is reserved, zoned or approved for use under the Scheme;
- (b) Any approved Statement of Planning Policy of the Western Australian Planning Commission;
- (c) Any policy of the Western Australian Planning Commission or any planning policy adopted by the Government of the State of Western Australia;
- (d) The size, shape and characteristics of the land, and whether it is subject to inundation by floodwaters;
- (e) The provisions of the Scheme and any Council policy affecting the land;
- (f) Any comments received from any authority consulted by the Council;
- (g) Any relevant submissions received in response to giving public notice of the application;
- (h) The orderly and proper planning of the locality;
- (i) The preservation of the amenity of the locality; and
- (j) Any other planning considerations which the Council determines to be relevant.

8.3.3 In determining an application for planning consent the Council may refuse its consent or grant its consent subject to such conditions as it deems fit.

8.3.5 States in part that, Where the Council grants planning consent, it (the planning consent):

- (a) Continues in force for two years, or such other period as specified in the planning consent, after the date on which the application is approved; and
- (b) Lapses if the development has not substantially commenced before the expiration of the period.

8.3.6 Where the Council grants planning consent, the Council may impose conditions limiting the period of time for which the development is permitted to continue.

8.3.8 The Council may decline to deal with an application requiring later approval of details or call for further details if it thinks fit.

Greater Bunbury Region Scheme – October 2007

The GBRS identifies Lot 265 as Rural.

The purpose of the Rural zone is: *'to provide for the sustainable use of land for agriculture, assist in the conservation and wise use of natural resources including water, flora, fauna and*

minerals, provide a distinctive rural landscape setting for the urban areas and accommodate carefully planned rural living developments.'

The proposal is consistent with this purpose, as it will enable the extraction of basic raw materials while ensuring the long term landscape setting and environmental values in the locality are enhanced.

The site is not located within any strategic resource areas identified in the GBRS. However, the site is located within the Basalt Extraction Referral Area. This requires referral to the Department of Mines and Petroleum where a noise sensitive use is proposed.

The proposal is not for a noise sensitive land use and will be consistent with the intent of the GBRS.

Extractive Industry Local Laws

Under the Shire of Capel Extractive Industry Local Laws (clause 5):

'A person shall not carry out an extractive industry –

- (a) unless the person is the holder of a valid and current licence; and
- (b) otherwise than in accordance with any terms and conditions set out in, or applying in respect of the licence.'

Under the Shire of Capel Extractive Industry Local Laws (clause 6):

Limits On Excavation Near Boundary

- 6.1 Subject to any licence conditions imposed by the local government, a person shall not, without the written approval of the local government, excavate within –
- (a) 20 metres of the boundary of any land on which the excavation site is located;
 - (b) 20 metres of any land affected by a registered grant of easement;
 - (c) 40 metres of any thoroughfare;
 - (d) 50 metres of any watercourse, wetland, swamp or other water reserve; or
 - (e) 2 metres of the estimated water table level as determined from time to time by the Waters and Rivers Commission or otherwise as adopted by the local government.

POLICY IMPLICATIONS

There are no current Policies relevant to this item.

FINANCIAL IMPLICATIONS

Budget

The applicants' proposal will have no implications on the Council budget for 2014/15.

Long Term

Road Deterioration

Extractive Industries within the Shire of Capel create a concentration of heavy vehicles accessing local roads to traverse from the site entrance to the closest arterial main road. This concentration of heavy vehicles causes considerable road damage to the local roads and the cost of the deterioration must be passed on to the Extractive Industry as they are the source of the heavy traffic.

The Shire of Capel Extractive Industries Local Laws 3.1(5) (q) require the licensee to enter into an agreement with the local government by which it agrees to pay any extraordinary expenses incurred by the local government in repairing damage caused to thoroughfares in the district by heavy or extraordinary traffic conducted by or on behalf of the licensee under the Licence.

In order to provide a consistent and transparent process the Shire have reviewed the agreement to include industry standard formulas that can be used to calculate the value of deterioration of the pavement for a given number of truck movements. The value of the surface damage is calculated by subtracting the agreed average surface repair cost from the actual cost to the Shire for the section of road for a 12 month period.

An agreement signed between the applicant and the Shire based on these calculations will result in a road damage contribution of approximately \$6,600 for every 200,000m³ of material trucked along Harewoods Road.

Rehabilitation

Extraction industries are required to lodge a rehabilitation bond. The intent being that the retention bond is an incentive to rehabilitation performance or should the licensee fail to rehabilitate, the bond may be used by the Shire to undertake the required works. There is always a risk that the bond amounts may not be sufficient requiring works to be undertaken with recovery of funds to occur through the courts. The rehabilitation required for this extraction site is purely for the preparation of subdivision activities. The object of the rehabilitation is to achieve the desired slopes and ground levels in line with an approved urban design and stabilise the surface by seeding with pasture grasses.

Blocks 1 and 2 have been successfully rehabilitated and the Shire currently holds \$100,000 bond which is adequate for the rehabilitation of Blocks 3 and 4. The bond will be reviewed annually and increased as further blocks are excavated and decreased as previous blocks have rehabilitation completed.

Whole of Life

There are no whole of life financial implications to Council.

SUSTAINABILITY IMPLICATIONS

The environment has been impacted by the extraction industry by way of clearing of the existing vegetation. The intended land use for this area is urban residential which would have resulted in similar clearing being necessary to develop the subdivision minus perhaps small areas set aside for public open space.

The renewal of this extractive industry will reduce greenhouse gasses due to the close proximity of the sand pit to the major market – being Dalyellup land development.

Extractive industries can have impacts on the community by way of noise, dust and traffic. The measures taken to reduce noise impact to the surrounding community have been found to be successful with no complaints made and backed by the 2010 summary of the updated Noise Impact Assessment Report.

Dust has also been kept under control with the implementation of the Dust Management Plan with no detrimental impacts reported. Truck traffic impacts have been recognised to be the most likely negative impact on residents. When problems have been identified in the past during campaign carting, prompt action by Piacentini's management has rectified the issues. Referral to the land owners along the truck route has resulted in no comments received.

The activity will provide fill sand for various developments in the region which contributes to economic growth.

STRATEGIC IMPLICATIONSThe State Planning Framework Policy

This policy unites existing state and regional policies, strategies and guidelines within a central framework to provide a context for decision making on land use and development in Western Australia.

This is a Section 5AA policy which requires Council to give regard to the provisions of the policy in its decision making on planning matters. The policy effectively requires the Council to consider the suitability of the proposed development in the context of relevant State Planning documents. The following sections provide additional details on policies and plans that have specific relevance to the proposal.

Statement of Planning Policy No 2 Environment and Natural Resources Policy

The objectives of this policy are:

- To integrate environment and natural resources management with broader land use planning and decision making;
- To protect, conserve and enhance the natural environment; and
- To promote and assist in the wise and sustainable use and management of natural resources.

Section 5.7 of the policy focuses on minerals, petroleum and basic raw material resources. This section states that planning strategies, schemes and decision making should:

- Identify and protect important and economic mineral resources;
- Identify and protect important basic raw material resources and provide for their extraction.

The Greater Bunbury Region Scheme reflects the intent of this policy through the identification of strategic minerals and basic raw materials resource policy area.

This proposal reflects the intent to extract raw materials from a locality that has been strategically identified for promoting and protecting such activity.

Statement of Planning Policy No 2.4 Basic Raw Materials

While this policy relates specifically to the greater Perth Region, that extends to include the Shires of Murray and Serpentine-Jarrahdale, it does provide some principles that could be extrapolated into applicable and desirable considerations.

The purpose of this policy is to set out matters to be taken into account when considering zoning, subdivision and development applications for extractive industry with the intent to protect the declining resources close to Perth.

This proposal is consistent with the tenor of this policy as it seeks to extract basic raw materials that exist on the site. The proposed scale and future rehabilitation of the site indicate a sensitive approach to protecting rural amenity, landscape appeal and adverse intrusion into the amenity of adjoining landowners.

State Planning Strategy (1997)

This strategy identifies the Greater Bunbury Area as 'Regional Urban Area'. This includes the subject land and identifies the need for further strategic and structure planning of the area.

Bunbury- Wellington Region Plan (1995)

The Greater Bunbury Structure Plan which is included in the Bunbury Wellington Region Plan identifies the portions of Lots 313 and 314 west of Minninup Road Reserve as 'Areas under

Consideration for Conservation Scenic Protection and Reservation' and the portion of the lots east of Minninup Road Reserve as 'Future Urban'.

Shire of Capel Land Use Strategy (1999)

The subject land is contained within Planning Unit BU6 – Gelorup/Dalyellup of the Shire of Capel Land Use Strategy. The objective is to provide for urban expansion whilst conserving significant areas of natural environmental value. Issues affecting the unit include the preservation of the wetland environment and infrastructure planning for future urban development envisaged by the Dalyellup Structure Plan. Desirable uses include 'Mining of valuable minerals prior to urban development.'

Whilst fill sand is not a mineral resource it has nevertheless become a valuable basic raw material due particularly to the pursuit of environmental objectives to retain remnant vegetation which have focused options for urban development on cleared lowlands and limited access to sand in dune systems that have remained uncleared. Fill sand that can be readily accessed has therefore become a strategically important resource which in the case of the application site is of particular importance because of its proximity to a site like Dalyellup East which will require as much if not a greater volume of fill than will be available from the application site in the immediate future.

Strategic Minerals and Basic Raw Materials Resource Policy (2005)

This policy assisted in informing the Greater Bunbury Region Scheme mapping and methodology in defining areas that require long term security and access of minerals and basic raw materials. The subject land is not within the Strategic Minerals and Basic Raw Materials Resource Policy area.

Draft Greater Bunbury Strategy (2012)

This draft strategy is intended to guide urban and regional land use planning growth and infrastructure delivery in the Greater Bunbury Sub-Region from 2011 to 2031 and beyond. The objectives of the strategy are to identify:

- Locations for residential growth
- Areas for industry
- Locations for key infrastructure
- Priority areas for agriculture
- Potential urban infill areas
- Environmentally significant areas

It contains four (4) integrated layers that create the key structural elements, consisting of:

- Settlement hierarchy
- Activity centres network
- Movement network
- Green network

The Greater Bunbury Strategy Map identifies the land as "Residual of study area: Rural (no change to land use). Given, the environmental works proposed, the limited extent of works and measures to ensure no adverse impacts on landscape values and adjoining landowners, the proposal is consistent with the intent of the plan.

Strategic Community Plan 2013 – 2031

The Strategic Community Plan establishes the long-term directions for the Shire in terms of administration and development, focusing on matters which are important to the community. The Strategic Plan 'Vision' is to establish "*a community of diverse lifestyle experiences*

accommodating progressive growth, sharing in prosperity, and valuing the unique environment”.

Environmental Experience – preserve and enhance the natural and built environment to ensure it is liveable, sustainable and adapts to our communities’ needs and expectations. One of the intended outcomes is to maintain and enhance the quality of our unique natural environments.

Economic Experience – foster and support responsible and progressive economic development opportunities within the Shire. The intended outcomes for this strategic objective include encouraging business development and whilst this may not be the intent in this case, the provision of fill sand contributes to business development. Outcomes also include supporting the retention of the mining industry.

Infrastructure Experience – plan and facilitate safe, sustainable and efficient infrastructure and transport networks to meet the needs of the community. The intended outcomes for this include ensuring safe and efficient transport routes.

CONSULTATION

Comments on the proposal have been invited from the Department of Planning, the Department of Parks and Wildlife (DPaW), Environmental Protection Authority (EPA), the Department of Mines & Petroleum, Main Roads WA, the Department of Water, adjoining landowners and the general public through an advertisement in the *South Western Times* (13th November 2014).

No issues were raised from any of the government agencies that would warrant further investigation due to the application being identical to the previous proposal and approval. The only matters to note were the Department of Planning advising that under the provision of the Greater Bunbury Region Scheme a development application is required.

Assessment of the 2010 Noise Impact Assessment report revealed the current activities comply with the Environmental Protection (Noise) Regulations 1997 for all stages of the quarry operations. This was taking into consideration the measured noise levels and the existing 5m high bund on the north side of the quarry. In terms of truck movements, there is the possibility of some assigned noise levels being marginally exceeded although dependant on the noise output of individual trucks servicing the quarry. The proposal was therefore referred to affected nearby landowners which were determined to be only those subject to potential noise from the haulage route. No comments were received.

COMMENT

Impact on surrounding area

The Shire has not received any formal complaints of note since the extractive industry has been in operation. During the construction of the Bunbury Bypass Road Stage One some issues with truck stacking before the pit opened in the mornings was quickly resolved by Piacentini management after Shire consultation.

Rate of extraction

Since the original application there has been a reduction in the demand for sand as a consequence of the Global Financial Crisis resulting in a slower than anticipated rate of extraction. Less than 570,000m³ of sand remains and it is anticipated that the 4 year licence extension will be sufficient to exhaust the available supply of sand.

Stockpile Size

The current licence allows for a stockpile size of 5,000m³. Due to the slowdown in demand for sand and the need to retain a presence at the site, sand has been continuously screened and

stockpiled for future delivery. The stockpile has grown to a size of 156,000 cubic metres which has been treated with stabiliser to prevent any wind drift. The size of the stockpile does not appear to be presenting any issues for the environment and is well managed. The majority of sand is now screened and stockpiled ready for loading. A large contract may require 50,000m³ of sand to be supplied at a constant rate which the screening plant may not be able to keep up with. It is expected that this stockpile will be completely removed in the next four years. An increase in allowable stockpile size to 200,000m³ will provide an adequate buffer to varying demand without impacting on the surrounding environment if the stockpile is stabilised. The Shire officers consider that the limit of 200,000m³ should be strictly enforced and have advised the applicant accordingly. This increase in stockpile size and requirement for ongoing stabilisation will be included in the Licence conditions.

Land End use

Another important factor to note is that the applicant has made significant moves towards urban design and a rezoning application that will facilitate the subdivision of the land. The urban design exercise will form the final finished ground levels design after sand extraction and will make a cause and affect link between the sand extraction, earth working and sand cartage that is similar to that which continues to occur in the approved Dalyellup residential areas. It is also significant that fill sand is required in large quantities to make usable land that has been approved for residential subdivision in the district and on balance the opportunity to transport sand over the shortest distance possible is a relevant consideration, not just for economic but also energy efficiency reasons.

Conclusion

As commented on under the Consultation section of this report the proposal will require approval under the Greater Bunbury Region Scheme.

The current sand pit has been operated without incident or complaint and provides a local source for fill sand ensuring low cost land development expansion in the Dalyellup area.

Renewal of the Extractive Industry Licence for a further 4 years will have no negative impacts on the community or environment as demonstrated by the operator's strict compliance with conditions to date and the absence of objections received from public consultation.

VOTING REQUIREMENTS

Simple majority

OFFICER'S RECOMMENDATIONS – 14.1

That Council resolves the following regarding the application from CM Piacentini to extract sand from Lots 313 and 314 Harewoods Road, Dalyellup:

- 1. Pursuant to Clause 8.3.3 of Town Planning Scheme No 7 grant Planning Consent subject to the following conditions:**
 - (a) Development being limited to that detailed in the Application Report dated December 2006, the application report (for renewal) dated 10th October 2014 and the Approved Development Plans;**
 - (b) The approval being limited to 24th January 2019;**
 - (c) The issue of an Extractive Industry Licence in accordance with the Shire of Capel Extractive Industry Local Laws – February 2001 and compliance with the conditions of that licence;**
 - (d) Interim rehabilitation being undertaken consistent with the need for site stabilisation and dust control and final rehabilitation, including finished levels, being in accordance with an urban design plan endorsed by Council and submitted to the Western Australian Planning Commission.**
 - (e) The implementation of and compliance with approved Noise and Dust Management Plans to the satisfaction of the Executive Manager Engineering and Development Services.**
- 2. That Council recommend to the Western Australian Planning Commission that conditional approval be issued to the proposal under the Greater Bunbury Region Scheme in accordance with Council's Planning Consent.**
- 3. To agree to issue an Extractive Industry Licence pursuant to the Shire of Capel Extractive Industry Local Laws – February 2001 be subject to, but not necessarily limited to, the conditions as detailed in the pages 1 to 5 of the attachments to this item report.**
- 4. To advise the applicant that Council's approvals do not negate the need to obtain any other relevant approvals required under State or Federal Government Legislation and associated Regulations or any requirement to comply with such regulatory control during the operation of the activity.**

15 CORPORATE SERVICES REPORTS**15.1 Financial Statements to 31st December 2014**

| | |
|-------------------------|--|
| Location: | Capel |
| Applicant: | Shire of Capel |
| File Reference: | |
| Disclosure of Interest: | Nil |
| Date: | 13.01.15 |
| Author: | Finance Officer, S Maunder |
| Senior Officer: | Acting Executive Manager Corporate Services, A Mattaboni |
| Attachments: | Financial Statements for December 2014 |

MATTER FOR CONSIDERATION

Council to consider adopting the monthly financial statements for December 2014.

BACKGROUND / PROPOSAL**Background**

Local Government (Financial Management) Regulations 1996 prescribe the requirement to prepare financial reports on a monthly basis and also prescribe their format and content.

Proposal

The financial statements provided to Council satisfy the requirements.

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.4 (1) & (2).

6.4 Financial Report

Section 6.4 of the Local Government Act 1995 specifies that a local government is to prepare such other financial reports as are prescribed.

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as prescribed.
- (2) The financial report is to –
 - (a) be prepared and presented in the manner and form prescribed; and
 - (b) contain the prescribed information.

Local Government (Financial Management) Regulations 1996, Regulation 34 (1).

Financial Activity Statement Report

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;

- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) the net current assets at the end of the month to which the statement relates.

Sections 2, 3, 4, 5 and 6 prescribe further details of information to be included in the monthly statement of financial activity.

POLICY IMPLICATIONS

Policy 2.6 – Financial Reports, Policy 2.8 – Purchasing, Policy 2.9 – Budget Management – Capital Acquisition & Works, 2.10 – Fixed Asset Accounting, Policy 2.11 – Fair Value of Assets, Policy 2.12 – Investment of Funds.

FINANCIAL IMPLICATIONS

Budget

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Long Term

As all expenditure is covered in the current annual budget allocation, there are no long term financial implications from this item.

Whole of Life

As no assets/infrastructure is being created, there are no whole of life costs relevant to this item.

SUSTAINABILITY IMPLICATIONS

The Monthly Financial Report includes the financial details of a number of projects that have a positive environmental impact and a direct social benefit for the community. Many of the projects and items included in the Monthly Financial Report have or will generate a significant economic benefit for the State and some businesses within the Shire of Capel have already shared in this benefit.

STRATEGIC IMPLICATIONS

The Strategic Community Plan 2013 to 2031 includes the following strategic objectives which have relevance:

- Provide efficient and effective financial management to ensure the long term financial sustainability of the organisation.
- Ensure the effective management of Council's resources.

CONSULTATION

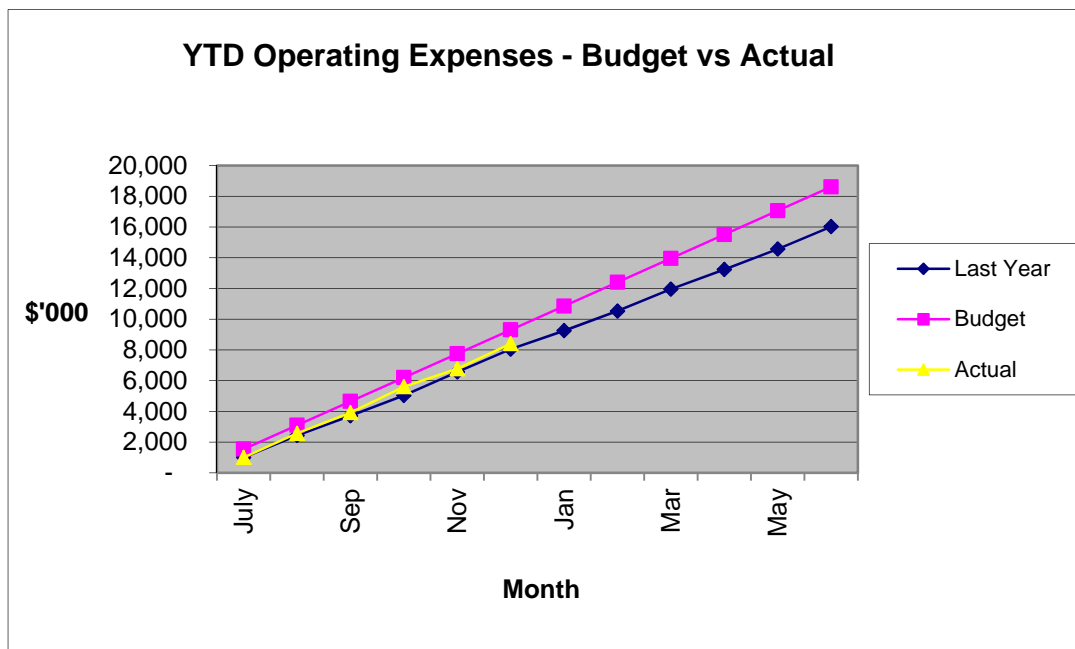
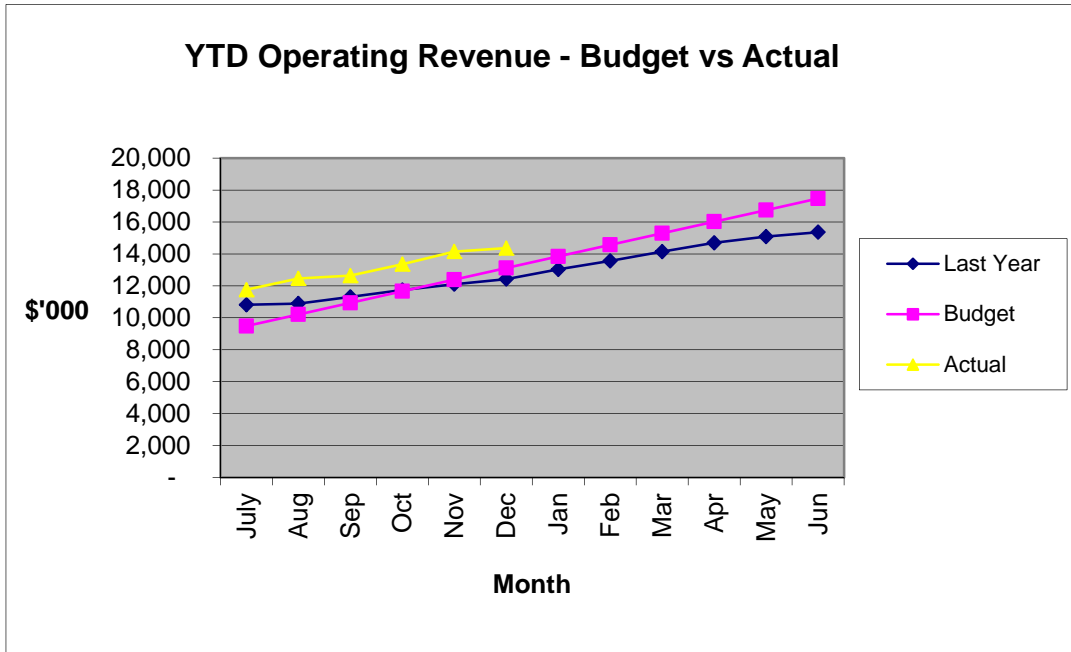
The monthly Financial Statement was developed with the assistance and input of staff who determined expenditure needs and revenue expectations for the remainder of the financial year based upon actual performance compared against budget.

COMMENT

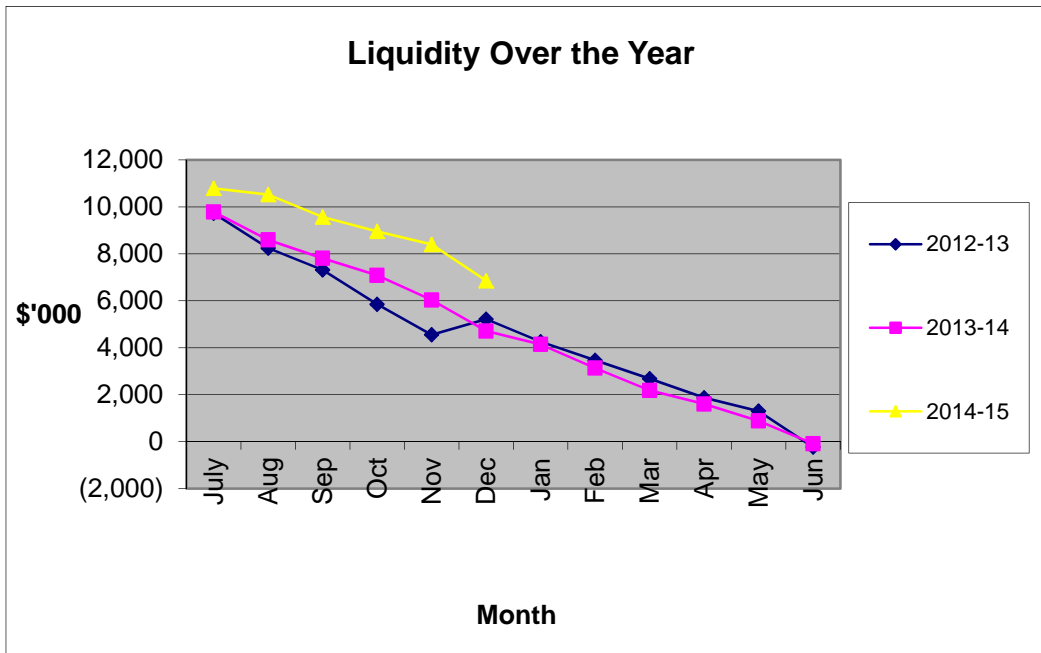
At 31st December 2014, Council's net current assets position was a surplus of \$6,851,339. The forecast year end net current asset position is a surplus of \$139,565 which is a slight increase compared to last month's \$139,315 surplus. The midyear budget review will give a more comprehensive forecast of this figure. 83% of Operating Revenue has been invoiced and 45% of the Operating Expenditure has been spent.

A comparison of employee costs shows that 47% of the annual budget has been spent. The employee costs year to date actual amount is \$299,724 or 8% below the year to date budget amount. The employee costs figure does not include the leave provision expense calculation for the December 2014 quarter.

The following graphs compare actual Operating Revenue and Operating Expenditure against the approved budget on a year to date basis. Last year's actual is also included for comparative purposes. The non-cash operating revenue has yet to be posted.

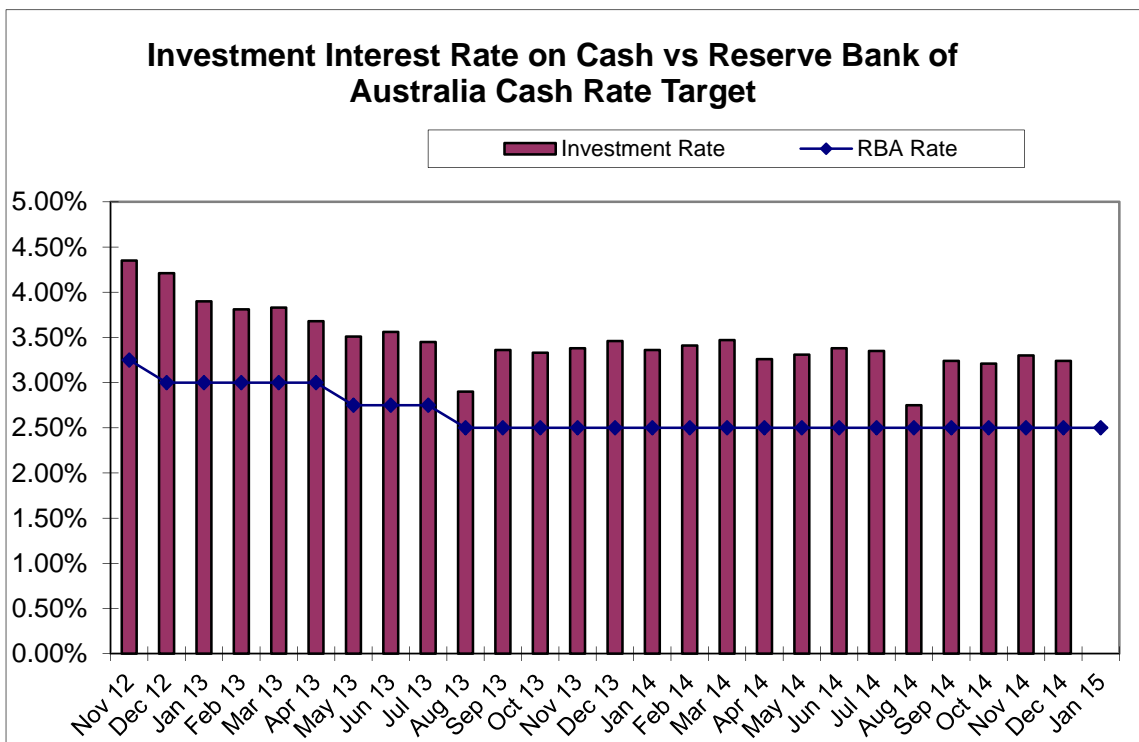


The liquidity graph compares the current year's net current assets position against that of the two previous years.



Council's municipal cash and investments position has decreased by \$657,323 compared to November 2014. The Municipal cash position is an amount of \$14,364,892 of which \$8,588,201 is restricted for specific purposes as shown at Note 3. Cash revenue came from Rates receipts and road contributions. Major cash expenses were for payroll, Emergency Service Levy, Administration building refurbishment contractor payments and loan repayments.

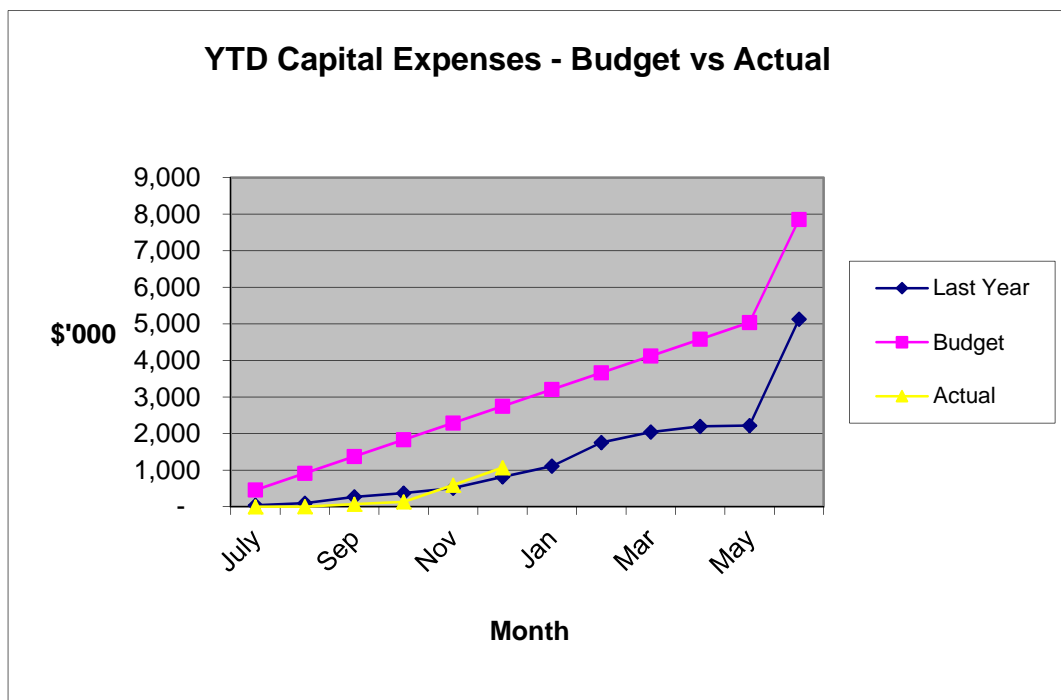
Total interest earned for the year is \$151,388 which is 36% of the annual budget. The average investment rate of return has decreased from last month's amount of 3.30% to 3.24% which exceeds the Reserve Bank's cash reference rate of 2.50%. The municipal account has a higher than usual balance due to the receipt of rates just before the month end. The Reserve Bank Board has no meeting in January so their target cash rate remains at 2.50%. The Shire has term deposits maturing from January 2015 to May 2015, investment terms ranging from 58 days to 184 days and interest rates from 3.10% to 3.64%.



Capital works expenditure of \$438,530 was incurred during the month on:

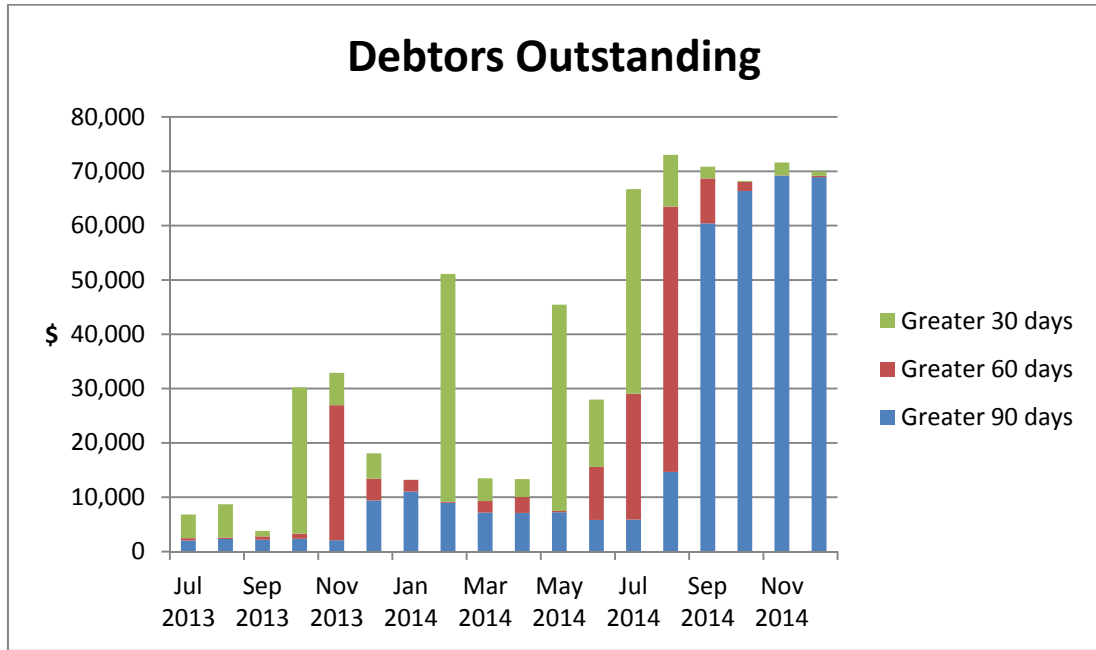
- \$34,374 Gravel resheets,
- \$3,509 Boyanup Basketball Pavilion leach drain retaining wall,
- \$1,244 Gelorup Community Centre curtain replacement,
- \$640 Basketball backboards Boyanup Memorial Park,
- \$3,700 Age Friendly seat installation,
- \$32,525 PGB Community Centre extend paving and covered area,
- \$13,409 PGB Community Centre airconditioning,
- \$211,170 Administration building refurbishment,
- \$10,896 Capel Transfer Station recycling shed,
- \$5,327 Capel Country Club replace switchboard,
- \$97,630 HACC buses x 2,
- \$35,776 Replacement of computer servers,
- \$17,962 Geographical Information System,
- \$3,000 Computer hardware equipment and
- \$6,640 Beach showers x 2 Dalyellup.

The following graph compares actual capital expenditure against budget on a year to date basis. Last year’s actual is included for comparative purposes. Excluding non-cash infrastructure 19% of the annual budget has been spent.

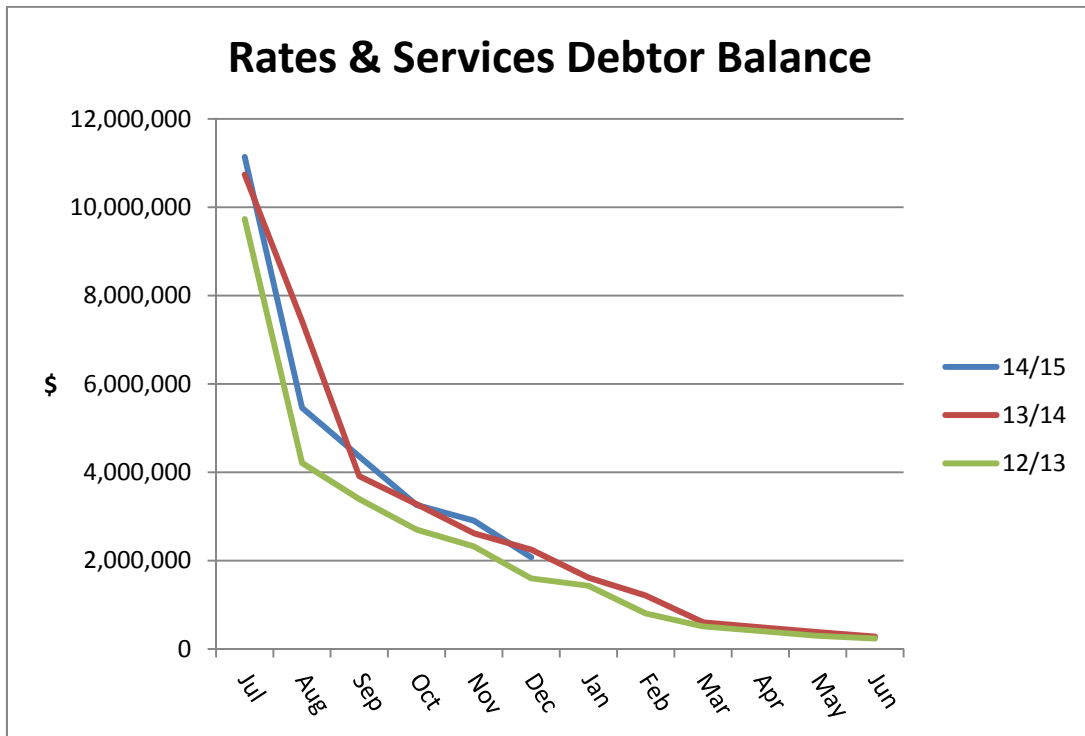


Council’s financial ratios are disclosed in Note 14. The current ratio, debt service coverage ratio and own source revenue coverage ratio all continue to fall as expected.

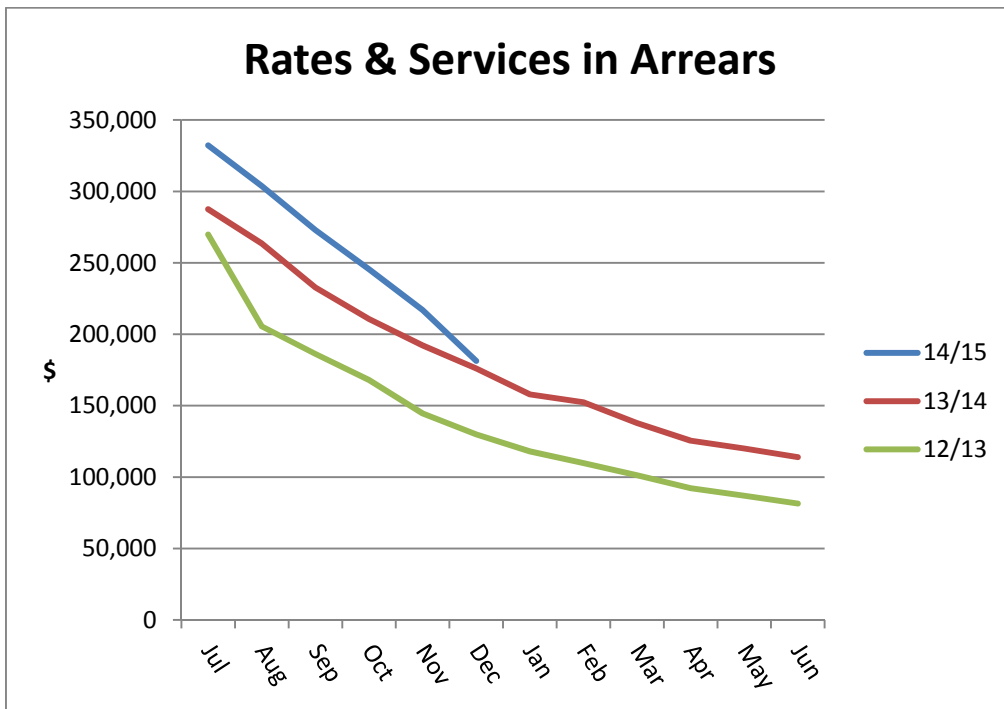
The following graph illustrates Council’s current level of general Debt recovery for 31-60 days, 61-90 days and greater than 90 days. As with last month the majority of the outstanding amount greater than 90 days relates to a single debtor who has indicated their intention of making payment before February 2015.



The following illustrates Council’s current level of Rate Debtors recovery and compares this with previous years. The amount includes both current and in arrears rates & services debtor balance. The Rates Debtor balance continues to fall in line with previous years.



The following graph shows the level of rates and services in arrears for the last three years. The arrears figure is calculated at the end of the financial year meaning the arrears figure for rates and services raised in 2014/15 will be calculated 1st July 2015. Rates and Services in Arrears at the start of each financial year as a percentage of the Rates and Services Debtor Balance has been: 2014/15 2.98%, 2013/14 2.68%, 2012/13 2.77% and 2011/12 2.35%.



A review of the Statement of Financial Position and the attendant notes indicates there are no adverse trends evident in the year to date financial statements as at 31st December 2014.

VOTING REQUIREMENTS

Simple majority

OFFICER'S RECOMMENDATION – 15.1

That Council adopts the financial statements for the period ending 31st December 2014 as attached.

15.2 Accounts Due and Submitted for Authorisation

Location: Capel
Applicant: Shire of Capel
File Reference:
Disclosure of Interest: Nil
Date: 28.01.2015
Author: Finance & Accounts Payable Officer, S Searle
Senior Officer: Acting Executive Manager Corporate Services, A Mattaboni
Attachments: Nil

MATTER FOR CONSIDERATION

Adoption of accounts to be paid.

BACKGROUND / PROPOSAL**Background**

Accounts for payment are required to be submitted each month for authorisation.

Proposal

The list of accounts listed for payment have been checked and certified by staff as being correct and are submitted for the endorsement of Council.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 6.10

6.10. Financial management regulations

- (d) The general management of, and the authorisation of payments out of-
 - (i) the municipal fund; and
 - (ii) the trust fund,of a local government.

Local Government (Financial Management) Regulations 1996, regulation 13, 1 & 2

13. List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared-
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transactions.
- (2) A list of accounts for approval to be paid is to be prepared each month showing-
 - (a) For each account which requires council authorisation in that month-
 - (i) The payee's name;
 - (ii) The amount of the payment; and
 - (iii) sufficient information to identify the transactions;and

(b) the date of the meeting of the council to which the list is to be presented.

POLICY IMPLICATIONS

There are no current policies relevant to this matter.

FINANCIAL IMPLICATIONS

Budget

Payment from Council's Municipal Fund.

There are no financial implications relevant to this matter in the annual budget.

Long Term

There are no long term financial implications relevant to this matter.

Whole of Life

As no asset/infrastructure is to be created there are no whole of life costs relevant to this matter.

SUSTAINABILITY IMPLICATIONS

The Shire provides monetary funds to suppliers in exchange for goods and services received. Where possible it is preferred to pay suppliers by electronic funds transfer; with remittances emailed thereby reducing the amount of paper used, lessening the environmental impact.

STRATEGIC IMPLICATIONS

Objective 4.1 "Provide efficient and effective financial management to ensure long term financial viability of the organisation" under Key Focus Area 4 "The Economic Experience" in the Shire of Capel Strategic Plan is relevant to this matter.

CONSULTATION

Relevant staffs have been consulted and authorised the payments. Documents reviewed by Manager Finance, A Mattaboni.

COMMENT

Accounts due and submitted for authorisation are as follows:

| | | | | |
|----------|------------|-----------------------------------|--|---------|
| EFT17919 | 29/01/2015 | JOHN ANDERSON ELECTRICIAN | CARRY OUT UPGRADE OF ELECTRICAL SWITCHBOARDS AT THE CAPEL COUNTRY CLUB | 6595.23 |
| EFT17920 | 29/01/2015 | ANNA FOLEY | WP : MANUAL HANDLING TRAINING FOR OUTDOOR CREW | 280.00 |
| EFT17921 | 29/01/2015 | BUNBURY MOWER SERVICE | BRUSHCUTTER CORD | 305.00 |
| EFT17922 | 29/01/2015 | BELL FIRE EQUIPMENT COMPANY | ANNUAL SERVICING OF FIRE INDICATOR PANEL CAPEL LIBRARY | 137.50 |

| | | | | |
|----------|------------|---|---|----------|
| EFT17925 | 29/01/2015 | BUNBURY HOLDEN | 45,000KM SERVICE AND BRAKE FLUID FLUSH CP41 | 472.25 |
| EFT17926 | 29/01/2015 | BUNNINGS BUILDING SUPPLIES PTY LTD | DOOR CLOSER RETRACTABLE GELORUP COMMUNITY CENTRE | 458.73 |
| EFT17927 | 29/01/2015 | HEATLEY SALES PTY LTD | 3 FRONTIER P4160 SAFEGUARD GLOVES, SIZE MEDIUM | 66.66 |
| EFT17928 | 29/01/2015 | STAPLES AUSTRALIA PTY LTD | 14/15 STATIONERY | 755.47 |
| EFT17929 | 29/01/2015 | COASTAL HIRE T/AS GCS SECURITY SCAFFOLD | X 6 MTR OFFICE HIRES | 470.08 |
| EFT17930 | 29/01/2015 | CARBONE BROS PTY LTD | TONNES GRAVEL - FOWLER ROAD - DKT156105 | 12738.56 |
| EFT17931 | 29/01/2015 | CJD EQUIPMENT PTY LTD | ROLLER REPAIRS CP4833 | 7534.97 |
| EFT17932 | 29/01/2015 | COMMUNITY WEST (INC) | FIRST AID TRAINING FOR ALL SUPPORT WORKERS | 1155.00 |
| EFT17933 | 29/01/2015 | DISCOUNT AUTO PARTS | 1 SET LED TRAILER LIGHTS, | 68.90 |
| EFT17934 | 29/01/2015 | EATON HARDWARE | 14/15 HACC-HARDWARE SUPPLIES | 77.48 |
| EFT17935 | 29/01/2015 | ELDERS RURAL SERVICES AUSTRALIA LTD | FUSILADE FORTE 1L | 95.00 |
| EFT17936 | 29/01/2015 | FENNESSY'S | 60,000 KM SERVICE – 42CP | 498.62 |
| EFT17937 | 29/01/2015 | JETLINE KERBING CONTRACTORS | REPAIR BROKEN FOOTPATH PANELS ON MAIDMENT PARADE. | 15675.00 |
| EFT17938 | 29/01/2015 | WALGA | VARIOUS ADVERTISEMENTS | 4830.07 |
| EFT17939 | 29/01/2015 | LGNET | LG NET ADVERTISEMENT EXECUTIVE MANAGER ENGINEERING & DEVELOPMENT SERVICES (REF 1415) SENIOR STRATEGIC PLANNING OFFICER (REF 1422) | 330.00 |
| EFT17940 | 29/01/2015 | MINING & PASTORAL COMMUNICATION SERVICES | REPLACE AERIAL ON LOADER | 137.37 |
| EFT17941 | 29/01/2015 | THE WORKWEAR GROUP (NEAT N TRIM UNIFORMS PTY LTD) | CORPORATE UNIFORMS | 1253.30 |
| EFT17942 | 29/01/2015 | PROTECTOR ALSAFE | MIGHT WIPES LENS CLEANERS, 1 BOX | 110.22 |
| EFT17943 | 29/01/2015 | FULTON HOGAN INDUSTRIES P/L | TONNE HOTMIX | 295.68 |

| | | | | |
|----------|------------|-----------------------------|---|-----------|
| EFT17944 | 29/01/2015 | PEPPERWOOD ESTATE | SIX CARTONS PEPPERWOOD PREMIUM SHIRAZ 2012 | 1020.00 |
| EFT17945 | 29/01/2015 | PRESTIGE PRODUCTS-BUSSELTON | HACC 14/15 AMENITIES-TOWELS TISSUE ETC | 423.50 |
| EFT17946 | 29/01/2015 | PICTON TYRE CENTRE PTY LTD | 4 X NEW TYRES [17.5 R25] FOR CP1025 GRADER | 7861.70 |
| EFT17947 | 29/01/2015 | SJ ROADWORKS | HIRE MULTI-TYRED ROLLER FOR SHOULDER GRADING + MOB AND DEMOB | 3138.30 |
| EFT17948 | 29/01/2015 | RTW STEEL FABRICATION | INSPECT AND CARRY OUT REPAIRS TO BASKETBALL GOAL POSTS BOYANUP RECREATION GROUND | 3250.00 |
| EFT17949 | 29/01/2015 | RAECO | BOOK COVERING, DATE SLIPS, BARCODE LABELS | 489.28 |
| EFT17950 | 29/01/2015 | CAPEL FRESH IGA | COMMUNITY NEWSPAPERS - LIBRARY | 165.47 |
| EFT17951 | 29/01/2015 | WORK CLOBBER BUNBURY | 3 X SHIRTS WITH SHIRE LOGO NAME AND 3 X SHORTS WITH SHIRE OF CAPEL | 730.66 |
| EFT17952 | 29/01/2015 | WOOD & GRIEVE ENGINEERS | CONSULTING ENGINEERING SERVICES FOR ADMIN BUILDING REDEVELOPMENT | 1452.28 |
| EFT17953 | 29/01/2015 | WISHING WELL CLINIC | PRE-EMPLOYMENT MEDICAL - (SUPERVISOR WORKS) | 99.00 |
| EFT17954 | 29/01/2015 | WEATHERSAFE WA | SUPPLY AND INSTALL SHADE SAILS AT PEPPERMINT GROVE BEACH COMMUNITY CENTRE. MONOTEC BUNDEENA INCLUDES POLEWORK | 8470.00 |
| | | | | |
| | | | | 81,441.28 |

OUTSTANDING CREDITORS AS AT 31st DECEMBER 2014: \$344,397.13

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

This schedule of accounts to be passed for payment, covering vouchers as detailed above which was submitted to each member of Council on 28th January 2014 have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and services and as to prices, computations, and costings and the amounts shown are due for payment.

P.F. Steady.

CHIEF EXECUTIVE OFFICER

VOTING REQUIREMENTS

Simple majority

OFFICER'S RECOMMENDATIONS – 15.2

That Council authorises the Schedule of Accounts covering vouchers EFT17919 to EFT17954, a total of \$81,441.28, for payment.

15.3 Accounts Paid during the Month of December 2014

Location: Capel
Applicant: Shire of Capel
File Reference:
Disclosure of Interest: Nil
Date: 28.01.15
Author: Finance & Accounts Payable Officer, S Searle
Senior Officer: Acting Executive Manager Corporate Services, A Mattaboni
Attachments: Nil

MATTER FOR CONSIDERATION

Authorisation of accounts paid during the month.

BACKGROUND / PROPOSAL**Background**

Accounts paid are required to be submitted each month.

Proposal

The list of accounts listed for payment have been checked and certified by staff as being correct and are submitted for the endorsement of Council.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 6.10

6.10. Financial management regulations

- (d) The general management of, and the authorisation of payments out of-
 - (iii) the municipal fund; and
 - (iv) the trust fund,
of a local government.

Local Government (Financial Management) Regulations 1996, regulation 13, 1 & 2

13. List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared-
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- (2) A list of accounts for approval to be paid is to be prepared each month showing-
 - (a) For each account which requires council authorisation in that month-
 - (i) The payee's name;
 - (ii) The amount of the payment; and
 - (iii) sufficient information to identify the transactions;and
 - (b) the date of the meeting of the council to which the list is to be presented.

POLICY IMPLICATIONS

There are no current policies relevant to this matter.

FINANCIAL IMPLICATIONS**Budget**

Payment from Council's Municipal Fund.

There are no financial implications relevant to this matter in the annual budget.

Long Term

There are no long term financial implications relevant to this matter.

Whole of Life

As no asset/infrastructure is to be created there are no whole of life costs relevant to this matter.

SUSTAINABILITY IMPLICATIONS

The Shire provides monetary funds to suppliers in exchange for goods and services received. Where possible it is preferred to pay suppliers by electronic funds transfer; with remittances emailed thereby reducing the amount of paper used, lessening the environmental impact.

STRATEGIC IMPLICATIONS

Objective 4.1 "Provide efficient and effective financial management to ensure long term financial viability of the organisation" under Key Focus Area 4 "The Economic Experience" in the Shire of Capel Strategic Plan is relevant to this matter.

CONSULTATION

Relevant staffs have been consulted and authorised the payments. Documents reviewed by Manager Finance, A Mattaboni.

COMMENT

Payments made during the month of December 2014 are as follows:

| | | | | |
|-----|------------|------------------|--------------------------------|---------|
| 360 | 10/12/2014 | DR LOKESH GARG | BOND REFUND | 150.00 |
| 361 | 10/12/2014 | ANDREW GEAR | KERB DEPOSIT REFUND APP # 9388 | 500.00 |
| 362 | 10/12/2014 | DANNY ATTWOOD | KERB DEPOSIT REFUND # 9465 | 500.00 |
| 363 | 10/12/2014 | MO & AC NORTON | BOND REFUND BP4596 | 2500.00 |
| 364 | 10/12/2014 | BCITF | BCITF LEVY COLLECTED NOV 14 | 9481.41 |
| 365 | 10/12/2014 | SHIRE OF CAPEL | BCITF COMMISSION NOV 14 | 214.50 |
| 366 | 12/12/2014 | DEPT COMMERCE | BSL COLLECTED NOV 14 | 1430.39 |
| 367 | 12/12/2014 | SHIRE OF CAPEL | BSL COMMISSION NOV 14 | 195.19 |
| 368 | 17/12/2014 | S/W ROSE SOCIETY | BOND REFUND | 150.00 |
| 369 | 24/12/2014 | ROSENDA AMURAO | BOND REFUND | 950.00 |

| | | | | |
|----------|------------|---------------------------|---|----------|
| 370 | 24/12/2014 | CAPEL P/SCHOOL | BOND REFUND | 500.00 |
| 371 | 24/12/2014 | NORMA GOMM | BOND REFUND | 500.00 |
| 372 | 24/12/2014 | STELLA JEAN KENT | BOND REFUND | 500.00 |
| EFT17761 | 01/12/2014 | FUJI XEROX | RENTAL X 4 PHOTOCOPIERS | 1369.61 |
| EFT17662 | 03/12/2014 | ACQUIRE HOME LIVING | CUTLERY SET FOR HACC DAY CENTRE | 260.85 |
| EFT17663 | 03/12/2014 | CR BARRY BELL | DEC CR ALLOWANCE | 2858.00 |
| EFT17664 | 03/12/2014 | CR SIDDHARTHA BAXI | DEC CR ALLOWANCE | 2858.00 |
| EFT17665 | 03/12/2014 | BP AUSTRALIA | DISTILLATE | 10040.36 |
| EFT17666 | 03/12/2014 | CR MURRAY SCOTT | DEC CR ALLOWANCE | 10145.00 |
| EFT17667 | 03/12/2014 | CAPEL BUTCHERS | PORTERHOUSE STEAKS – CHRISTMAS LUNCH | 154.27 |
| EFT17668 | 03/12/2014 | DALYELLUP BEACH COMMUNITY | LETTERBOX DROP OF RESET YOUR RETIC FLYERS IN DALYELLUP | 330.00 |
| EFT17669 | 03/12/2014 | FENNESSY'S | HOLDEN COLORADO - SINGLE CAB | 17266.79 |
| EFT17670 | 03/12/2014 | CR BRIAN HEARNE | DEC CR ALLOWANCE | 4016.00 |
| EFT17671 | 03/12/2014 | LESLEY JACKES | RATES REFUND FOR ASSESSMENT A3098 | 800.00 |
| EFT17672 | 03/12/2014 | WALGA | ANNUAL SUBSCRIPTION FEE FOR ACCESS TO WALGA ENVIRONMENTAL PLANNING TOOL | 2467.04 |
| EFT17673 | 03/12/2014 | METAL ARTWORK CREATIONS | 8 NAME BADGES | 13.48 |
| EFT17674 | 03/12/2014 | CR SANDRA MANLEY | DEC CR ALLOWANCE | 2858.00 |
| EFT17675 | 03/12/2014 | CR P McCLEERY | DEC CR ALLOWANCE | 2858.00 |
| EFT17676 | 03/12/2014 | CR GREG NORTON | DEC CR ALLOWANCE | 2858.00 |
| EFT17677 | 03/12/2014 | SKATEBOARDING WA | SKATEBOARDING WA (SWA) AND SHIRE OF CAPEL ANNUAL ROSTER | 3850.00 |
| EFT17678 | 03/12/2014 | SOUTHERN LOCK & SECURITY | PADLOCK WITH CLOSED SHACKLE | 546.68 |
| EFT17679 | 03/12/2014 | CR JENNIFER SCOTT | DEC CR ALLOWANCE | 2858.00 |
| EFT17680 | 03/12/2014 | CR BRIAN SMITH | DEC CR ALLOWANCE | 2858.00 |
| EFT17681 | 03/12/2014 | SCOPE BUSINESS IMAGING | ONEWAY ROLLER CLUTCH & LABOUR | 546.70 |
| EFT17682 | 03/12/2014 | WOOLWORTHS GIFT CARD TEAM | 2014 EMPLOYEE CHRISTMAS GIFT CARDS | 5264.99 |
| EFT17683 | 03/12/2014 | WOOLWORTHS LIMITED (WA) | HACC-DAY CENTRE SHOPPING | 35.87 |
| EFT17684 | 03/12/2014 | BOYANUP LIONS CLUB | BOYANUP LIONS CLUB ANNUAL DONATION | 310.00 |
| EFT17685 | 03/12/2014 | BOYANUP SENIOR CITIZENS | BOYANUP SENIOR CITIZENS ANNUAL DONATION | 310.00 |

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| EFT17686 | 03/12/2014 | BUNBURY SEA RESCUE | BUNBURY SEA RESCUE ANNUAL DONATION | 310.00 |
| EFT17687 | 03/12/2014 | CAPEL RSL | CAPEL RSL ANNUAL DONATION | 770.00 |
| EFT17688 | 03/12/2014 | SUSAN DALGLEISH | VOLUNTEERS CHRISTMAS LUNCH | 265.25 |
| EFT17689 | 03/12/2014 | GIRL GUIDES WA INC | GIRL GUIDES ANNUAL DONATION | 310.00 |
| EFT17690 | 03/12/2014 | CAPEL LIONS CLUB | CAPEL LIONS CLUB ANNUAL DONATION | 310.00 |
| EFT17691 | 03/12/2014 | ST JOHN AMBULANCE ASSOC - CAPEL | ST JOHNS AMBULANCE CAPEL ANNUAL DONATION | 1650.00 |
| EFT17692 | 03/12/2014 | CAPEL SENIOR CITIZENS | CAPEL SENIOR CITIZENS ANNUAL DONATION | 310.00 |
| EFT17695 | 03/12/2014 | WALGA | ADVERTISING VARIOUS | 1596.53 |
| EFT17755 | 05/12/2014 | DIRT DESIGN | REPLACE DEAD PLANTS IN GARDENS IN DALYELLUP RESERVES. PLUS EARTHWORKS. TENDER 1201. | 2942.50 |
| EFT17757 | 05/12/2014 | DIRT DESIGN | 14/15 CONTRACT WORKS IN DALYELLUP | 21921.74 |
| EFT17758 | 05/12/2014 | WESTNET PTY LTD | DALYELLUP LIBRARY BUSINESS-1 SERVICE & STATIC IP'S - 12 MONTHS - DEC | 94.94 |
| EFT17759 | 05/12/2014 | WESTNET PTY LTD | SHIRE OF CAPEL ADSL SERVICE - 12 MONTHS | 274.84 |
| EFT17760 | 08/12/2014 | FUJI XEROX AUSTRALIA PTY LTD | MONTHLY FEE | 132.00 |
| EFT17762 | 10/12/2014 | AMITY SIGNS | MAIDMENT PARADE-ROAD BLADES | 495.00 |
| EFT17763 | 10/12/2014 | AUSTRALIA POST | POSTAGE FOR DECEMBER | 923.53 |
| EFT17764 | 10/12/2014 | SAI GLOBAL LIMITED | AS 3845 STANDARDS | 366.69 |
| EFT17765 | 10/12/2014 | ALL WEST BUILDING APPROVALS P/L | CERTIFICATE OF BUILDING COMPLIANCE FOR TRANSPORTABLE BUILDINGS | 132.00 |
| EFT17766 | 10/12/2014 | SOUTHWEST TYRE SERVICE | CARRY OUT WHEEL ALIGNMENT AND ROTATE TYRES | 104.00 |
| EFT17767 | 10/12/2014 | B & B STREET SWEEPING | SUCK OUT 2 X PITS NASTIES COURT GELORUP | 671.00 |
| EFT17768 | 10/12/2014 | BULLIVANTS PTY LTD | SUPPLY CHAINS, SHACKLES, EYENUTS | 31.16 |
| EFT17769 | 10/12/2014 | BLACKWOODS | PRO-QUIP PLASTIC JERRY CAN | 56.34 |
| EFT17770 | 10/12/2014 | BESAFE BUILDING INSPECTIONS | BUILDING APPROVAL STORAGE SHED 19 PROWSE ROAD CAPEL FIMMWA FUNDING | 250.00 |
| EFT17771 | 10/12/2014 | BENDIGO BANK BUSINESS CREDIT CARD | GIFT VOUCHER SHIRE REWARDS POLICY | 805.20 |
| EFT17772 | 10/12/2014 | BUNBURY HARVEY REGIONAL COUNCIL | WASTE MANAGEMENT EDUCATION PART COST | 3399.04 |
| EFT17773 | 10/12/2014 | BUNBURY TRUCKS | REPLACEMENT OF DRIVE BELT P0029 | 248.65 |

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| EFT17774 | 10/12/2014 | THE BULL AND BUSH TAVERN | CATERING FOR OUTSTANDING VOLUNTEERS' BREAKFAST AT THE BULL & BUSH TAVERN IN DECEMBER 2014 | 1920.00 |
| EFT17775 | 10/12/2014 | BP AUSTRALIA | DISTILLATE | 10630.22 |
| EFT17777 | 10/12/2014 | COASTAL HIRE | X 6 MTR OFFICE HIRES | 454.92 |
| EFT17778 | 10/12/2014 | CAPEL HARDWARE & FARM SUPPLIES | SWIKSET CONCRETE ROAD SIGNS | 3814.52 |
| EFT17779 | 10/12/2014 | CARBONE BROS PTY LTD | SEMIS LIMESTONE | 3203.40 |
| EFT17780 | 10/12/2014 | DYMOCKS BUSSELTON | LOCAL BOOKSTOCK PURCHASE | 384.23 |
| EFT17781 | 10/12/2014 | DEPARTMENT OF PREMIER & CABINET | FINAL WA GOVERNMENT GAZETTE ADVERTISEMENT | 166.80 |
| EFT17782 | 10/12/2014 | ERM | DALYELLUP HEALTH RISK ASSESSMENT REVISED DRAFT REPORT | 4489.10 |
| EFT17783 | 10/12/2014 | GOLDEN WEST PLUMBING & DRAINAGE | REMOVE AND REPLACE TWO BEACH SHOWERS IN BEACH PARK | 7865.00 |
| EFT17784 | 10/12/2014 | DFES | 14/15 ESL QTR 2 | 133612.80 |
| EFT17785 | 10/12/2014 | FENNESSY'S | 20,000KM SERVICE FOR 45 CP | 362.25 |
| EFT17786 | 10/12/2014 | FLOWER BAZAAR | FLOWERS FOR STAFF | 30.00 |
| EFT17787 | 10/12/2014 | FIT 2 WORK.COM.AU | FIT 2 WORK ANNUAL AUDIT FEE | 275.00 |
| EFT17788 | 10/12/2014 | GRESLEY ABAS | CAPEL ADMIN REFURBISHMENT PROJECT NO 0811-B-REMAINING AMOUNTS | 2372.43 |
| EFT17789 | 10/12/2014 | GHD PTY LTD | RUBBISH SITE REHABILITATION - CAPEL | 17524.10 |
| EFT17790 | 10/12/2014 | GRACE RECORDS MANAGEMENT | 14/15 RECORD FOR STORAGE & DESTRUCTION | 467.62 |
| EFT17791 | 10/12/2014 | HI-TECH AG SOLUTIONS | LIQUID FERTILISER AS QUOTED TO CAPEL OVAL | 550.00 |
| EFT17792 | 10/12/2014 | IVC COMPUTER SERVICES IVC | 31 X USB TL-WN821N WIRELESS ADAPTORS | 1085.00 |
| EFT17793 | 10/12/2014 | LD TOTAL | VARIOUS WORKS BY REQUEST JOBS THROUGHOUT DALYELLUP RESERVES. | 2482.27 |
| EFT17794 | 10/12/2014 | MARISA MOORE | REIMBURSEMENT OF ITEMS FOR CHRISTMAS FUNCTION | 227.28 |
| EFT17795 | 10/12/2014 | THE WORKWEAR GROUP | UNIFORMS STAFF | 1250.00 |
| EFT17796 | 10/12/2014 | NIGHTGUARD SECURITY SERVICE PTY LTD | ALARM RESPONSE FOR SHIRE AREAS | 1874.69 |
| EFT17797 | 10/12/2014 | OFFICEWORKS | VARIOUS STATIONERY | 60.23 |
| EFT17798 | 10/12/2014 | FULTON HOGAN | TONNE HOTMIX | 870.76 |
| EFT17799 | 10/12/2014 | EDWARD D PIGOTT | ENGINEERING ADVICE ON FOUNDATIONS FOR RECYCLING SHED | 660.00 |

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| EFT17800 | 10/12/2014 | PRIME MEDIA GROUP | GWN 7 TV ADVERTISING MOSQUITO AWARENESS 40% OF TOTAL COST 2014/2015 | 1260.60 |
| EFT17801 | 10/12/2014 | AUSTRALIA TAXATION OFFICE | PAYG WITHHOLDING 3.12.14 GROSS \$244,626.07 TAX \$47,007 | 47007.00 |
| EFT17802 | 10/12/2014 | RADIOWEST BROADCASTER PTY LTD | CLAG RADIOWEST HOT FM RADIO ADVERTISING 2014/2015 40% SHARE OF COST | 1320.00 |
| EFT17803 | 10/12/2014 | SOUTH WEST TREE SAFE | PRUNE TREES IN CAPEL FOR WESTERN POWER CLEARANCE | 4950.00 |
| EFT17804 | 10/12/2014 | CAPEL FRESH IGA | REFRESHMENTS FOR NHW MEETING | 9.02 |
| EFT17805 | 10/12/2014 | SOS OFFICE EQUIPMENT | METERBILLING-5 x SHIRE PHOTOCOPIERS | 5333.54 |
| EFT17806 | 10/12/2014 | SUSSEX TURF CONTROL | MOW OPEN SPACE AREA BELOW PEPPERMINT GROVE BEACH COMM'Y CENTRE, HAYFIELD DR | 830.00 |
| EFT17807 | 10/12/2014 | TRAFFIC FORCE | TRAFFIC MANAGEMENT - BRIDGE STREET - 25/11/14 | 759.30 |
| EFT17808 | 10/12/2014 | TOTAL GREEN RECYCLING PTY LTD | RECYCLING OF E-WASTE FROM WASTE TRANSFER STATION - JULY TO DECEMBER 2014 | 1809.75 |
| EFT17809 | 10/12/2014 | WEST AUSTRALIAN NEWSPAPERS LIMITED | ADVERT IN "SOUTH WESTERN TIMES" FOR GEOGRAPHE CRUSH WRAP 7CM X 11CM | 205.00 |
| EFT17810 | 10/12/2014 | WINDOW IMAGERY | SUPPLY AND INSTALL VENETIAN BLINDS AS PER QUOTE 0218 | 1368.00 |
| EFT17811 | 11/12/2014 | CLEANAWAY | JULY TO DECEMBER 2014 - WASTE TRANSPORTATION FROM CAPEL WASTE TRANSFER STATION | 18549.72 |
| EFT17812 | 11/12/2014 | PERKINS (WA) PTY LTD | ALTERATIONS AND ADDITIONS TO SHIRE ADMINISTRATION BUILDING - PROGRESS CLAIM #1 | 127208.40 |
| EFT17813 | 17/12/2014 | ADVENTURE WORLD | INZONE JAN 2015 EXCURSION TO ADVENTURE WORLD. THIS IS A DEPOSIT PAYMENT FOR INVOICE 12963 | 600.00 |
| EFT17814 | 17/12/2014 | AUSMIC PEST CONTROL | PEST TREATMENT DAY CENTRE | 110.00 |
| EFT17815 | 17/12/2014 | AMD | AUDIT FOR YEAR ENDED 2013/14 | 627.00 |
| EFT17816 | 17/12/2014 | BUNBURY MOWER SERVICE | SHARPEN HEDGING ATTACHMENT OF KOMBI TOOL. | 153.50 |
| EFT17817 | 17/12/2014 | BOYANUP CELLARS | VOLUNTEER GIFT PACKS | 1015.00 |
| EFT17818 | 17/12/2014 | BOC LIMITED | 12KG DRY ICE MOSQUITO TRAPPING | 23.89 |
| EFT17819 | 17/12/2014 | KORONG VENDING (BCM VENDING) | HACC-MACHINE RENTAL \$190X12 | 190.00 |
| EFT17820 | 17/12/2014 | BUNBURY HARVEY REGIONAL COUNCIL | WASTE MANAGEMENT EDUCATION PART COST | 1870.36 |

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| EFT17821 | 17/12/2014 | CLEANAWAY | CLEAR BINS WASTE BURIAL | 30313.49 |
| EFT17822 | 17/12/2014 | CAPELBERRY | LIGHT LUNCH FOR INTERVIEW PANEL ON SATURDAY 6 DECEMBER 2014 | 70.60 |
| EFT17823 | 17/12/2014 | DARREN CAIN | REFUND FOR REGISTRATION NOW STERILISED DOG | 30.00 |
| EFT17824 | 17/12/2014 | COLES | HACC DAY CENTRE SHOPPING (GST FREE) | 697.63 |
| EFT17825 | 17/12/2014 | DIRT DESIGN | REMOVE LIMESTONE BLOCK PLANTER AND RELOCATE STORMWATER. REMOVE EXISTING TURF AND ADD FILL FOR RETAINING WALL AND COMPACT. FILL SAND TO INSIDE OF WALL AREA TO BOTTOM OF CONCRETE LEVEL. INSTALL LIMESTONE WALL 2 COURSES HIGH. INSTALL LAWN TO FRONT OF PLAYGROUND. | 27307.50 |
| EFT17826 | 17/12/2014 | SUSAN DALGLEISH | MEAL AND PARKING PERTH | 30.45 |
| EFT17827 | 17/12/2014 | EVEDON PARK BUSH RESORT PTY LTD | STAFF & VOLUNTEERS CHRISTMAS LUNCH AT EVEDON PARK | 2900.00 |
| EFT17828 | 17/12/2014 | ENABLE SOUTHWEST INC | SUPPORT HRS (ENABLE SW) | 853.05 |
| EFT17829 | 17/12/2014 | GANNAWAYS CHARTER SERVICE | BUS CHARTER FOR MARGARET RIVER SENIORS OUTING IN DEC 2014 | 875.00 |
| EFT17830 | 17/12/2014 | ZETTANET PTY LTD | HACC-ADSL QUARTERLY 3: 1/2/15-31/04/15 | 237.00 |
| EFT17831 | 17/12/2014 | HARRADINE & ASSOCIATES | PARVOVIRUS TEST ON IMPOUNDED DOG | 67.25 |
| EFT17832 | 17/12/2014 | PERTHWASTE GREEN RECYCLING | PROCESSING OF KERBSIDE RECYCLABLES | 4762.72 |
| EFT17833 | 17/12/2014 | LD TOTAL | CONTRACT WORK - AS PER DALYELLUP PUBLIC OPEN SPACES (POS) MAINTENANCE - CONTRACT EXTENSION 2014 - TENDER 12/01 | 28356.04 |
| EFT17834 | 17/12/2014 | ERIN LOCHHEAD | REIMBURSEMENT CHRISTMAS FUNCTION PRIZES AND DECORATIONS | 338.50 |
| EFT17835 | 17/12/2014 | NATURALISTE BLOCK & PAVING | INSTALL RETAINING WALLS AT BOYANUP BASKETBALL PAVILION | 3600.00 |
| EFT17836 | 17/12/2014 | PRESTIGE PRODUCTS-BUSSELTON | HACC 14/15 AMENITIES-TOWELS TISSUE ETC | 451.00 |
| EFT17837 | 17/12/2014 | PERTH MANAGEMENT SERVICES | 14/15 RENT & OUTGOING DALYELLUP LIBRARY | 1522.75 |
| EFT17838 | 17/12/2014 | PJ & EV PAGE | WAXING AND BUFFING BOYANUP HALL FLOOR MONTHLY 2014/15 | 70.00 |
| EFT17839 | 17/12/2014 | SOS OFFICE EQUIPMENT | METERBILLING-DC5C5580E-SERIAL NO 785381& DC5C5580E, SERIAL NO 785373 2X ADMIN COPIER | 158.26 |

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| EFT17840 | 17/12/2014 | SW PRECISION PRINT | NOISE ABATEMENT AND INFRINGEMENT NOTICE BOOKS 50'S X 3 (2 KINDS) | 251.00 |
| EFT17841 | 17/12/2014 | BRODIE STIRLING | SPORTS PARTICIPATION SCHEME | 400.00 |
| EFT17842 | 17/12/2014 | STRATHAM BOBCAT HIRE | REPAIR SHOULDER AND DRAINAGE MANEA DRIVE | 6250.00 |
| EFT17843 | 17/12/2014 | SUSSEX TURF CONTROL | MOW OPEN SPACE AREA BELOW PEPPERMINT GROVE COMMUNITY CENTRE, HAYFIELD DR | 830.00 |
| EFT17844 | 17/12/2014 | SCOPE BUSINESS IMAGING | TONER BLACK FOR PRINTER | 422.40 |
| EFT17845 | 17/12/2014 | SMITH HIRE | SUPPLY AND INSTALLATION OF RECYCLING SHED AT CAPEL WASTE TRANSFER STATION | 10230.00 |
| EFT17846 | 17/12/2014 | WARREN BLACKWOOD WASTE | COLLECTION OF HOUSEHOLD WASTE, ORGANIC & RECYCLING | 57658.64 |
| EFT17847 | 17/12/2014 | WOOLWORTHS LIMITED (WA) | HACC-DAY CENTRE SHOPPING | 533.30 |
| EFT17848 | 17/12/2014 | DEPARTMENT OF TRANSPORT | CHANGE IN LICENCE DATE TO 30 NOV 2015 | 6.95 |
| EFT17849 | 17/12/2014 | MR WILLIAM PETER MOYES | REFUND OF LANDSCAPING BOND | 3000.00 |
| EFT17850 | 22/12/2014 | CALTEX AUSTRALIA | FUEL | 6898.87 |
| EFT17851 | 24/12/2014 | ARROW BRONZE | 1 X C152152 CAST BRONZE | 478.61 |
| EFT17852 | 24/12/2014 | AUSTRAL MERCANTILE COLLECTIONS P/L | SUMMONS COSTS 2014/15 | 9107.31 |
| EFT17853 | 24/12/2014 | KORONG VENDING (BCM VENDING) | HACC-MACHINE RENTAL \$190X12 | 348.00 |
| EFT17854 | 24/12/2014 | CAPELBERRY | DINNERS FOR 12 COUNCIL MEETINGS FOR 2014 FOR 16 PEOPLE PER MEETING | 400.00 |
| EFT17855 | 24/12/2014 | DAVID COLLINS | FOOD FOR FIREFIGHTERS POLICY 19.17 | 250.42 |
| EFT17856 | 24/12/2014 | TOM SMITH | PHONE DESTROYED WHILE FIGHTING FIRE FOR SHIRE OF CAPEL | 192.00 |
| EFT17857 | 24/12/2014 | COLROYS COUNTRY KITCHEN | 14/15 HACC VOLUNTEER'S FUEL | 100.00 |
| EFT17858 | 24/12/2014 | DMS | INTRAMAPS SUBSCRIPTION PLAN - ENTERPRISE, PUBLIC AND MOBILE SUITE | 23058.20 |
| EFT17859 | 24/12/2014 | EASIFLEET MANAGEMENT | 14/15 LEASE REPAYMENT FOR SUZUKI SWIFT -CEO- \$773.23 EACH MONTH | 773.23 |
| EFT17860 | 24/12/2014 | ISUBSCRIBE | MAGAZINE SUBSCRIPTION RENEWAL - QUOTATION # 16359 | 388.33 |
| EFT17861 | 24/12/2014 | IVC COMPUTER SERVICES IVC | 1 X MS KEYBOARD AND MOUSE | 56.50 |

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| EFT17862 | 24/12/2014 | KLEENHEAT GAS | GAS CYLINDER FEES FOR RIVERSIDE VILLAS | 371.50 |
| EFT17863 | 24/12/2014 | LEICA MICROSYSTEMS PTY LTD | MICROSCOPE STORAGE CASE | 485.00 |
| EFT17864 | 24/12/2014 | FAT BIRDIE CAFE | CATERING FOR SEMINAR 28.10.14 | 492.00 |
| EFT17865 | 24/12/2014 | M2 TECHNOLOGY PTY LTD | 2014 CHRISTMAS MESSAGE INCL GST | 242.00 |
| EFT17866 | 24/12/2014 | MOUNSEY RP & EA | TOW VEHICLE FROM DALYELLUP BEACH | 440.00 |
| EFT17867 | 24/12/2014 | THE WORKWEAR GROUP | UNIFORM STAFF | 670.00 |
| EFT17868 | 24/12/2014 | PERKINS (WA) PTY LTD | ALTERATIONS AND ADDITIONS TO SHIRE ADMINISTRATION BUILDING - PROGRESS PAYMENT #2 | 94653.35 |
| EFT17869 | 24/12/2014 | SOUTHERN'S WATER TECHNOLOGY | VARIOUS RETIC PARTS FOR FUTURE REPAIRS. | 159.66 |
| EFT17870 | 24/12/2014 | STREET FURNITURE AUSTRALIA | SUPPLY THREE SFCMM1 MALL SEAT CMM101 PRECIOUS SLIVER PEARL POWDER COATED SPLAT LEGS, ARM REST & SUPPORT FRAME, JARRAH BATTERNS IOL FINISHED, SURFACE FIXED. | 3883.00 |
| EFT17871 | 24/12/2014 | STRATHAM BOBCAT HIRE | CREATE FLOW PATH FOR STORM WATER IN BASIN 12 ON NORTON PROM. | 635.25 |
| EFT17872 | 24/12/2014 | SUSSEX TURF CONTROL | WEST OVAL, TWO PASS VERTIMOW WITH COLLECTION AFTER EACH PASS. SCALP CUT @10MM WITH COLLECTION. REMOVE GRASS LEFT FROM RENOVATION TO CAPEL TIP. EAST OVAL, HOLLOW TYNE CORE WITH 25MM TYNES-150MM DEPTH-200MM SPACING. SUPPLY 80M3 SCREENED YELLOW SAND, SUPPLY 20M3 CHICKEN MANURE. APPLY 100M3 PRODUCT TO OVAL. | 6520.00 |
| EFT17873 | 24/12/2014 | TOTAL BUSINESS TECHNOLOGY-TOTALITY | 1 X RUCKUS ZONEFLEX 7372, BRACKETS, SOFTWARE | 1228.10 |
| EFT17874 | 24/12/2014 | TAMEIKA BRUMBY PHOTOGRAPHER | CONTRACTOR FOR INZONE JAN 2015 ACTIVITY - YOUTH PHOTOGRAPHY WORKSHOP AND COMPETITION | 650.00 |
| EFT17875 | 24/12/2014 | WA TREASURY CORP | LOAN NO. 75 | 58086.38 |
| EFT17876 | 24/12/2014 | WEST COAST PROPERTY DEV. | RENT 1 JANUARY 2015 TO 31 MARCH 2015 HACC | 27331.36 |
| EFT17877 | 24/12/2014 | WESTERN AG PTY LTD | SERVICE AND REPAIR OF ISEKI MOWER CP9456 | 3602.22 |

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| EFT17878 | 24/12/2014 | WOOLWORTHS LIMITED (WA) | HACC-DAY CENTRE SHOPPING (INCLUDES GST) | 208.35 |
| EFT17879 | 24/12/2014 | YOUTHCARE | CHAPLAINCY CONTRIBUTION TO YOUTHCARE FOR 2014/15 FOR THE 4 SCHOOLS IN THE SHIRE OF CAPEL - \$18,000 (EXCL GST) | 19800.00 |
| EFT17880 | 24/12/2014 | TED MOORE | REIMBURSEMENT OF COURSE FEES TED MOORE | 500.00 |
| EFT17881 | 31/12/2014 | FUJI XEROX | MONTHLY P/COPIER RENTAL | 1369.61 |
| 47401 | 03/12/2014 | CWA of WA BOYANUP | DONATION | 310.00 |
| 47402 | 03/12/2014 | COURIER AUSTRALIA INTERNATIONAL | COURIER FEES-HEALTH | 18.88 |
| 47403 | 03/12/2014 | CAPEL CWA | CAPEL CWA ANNUAL DONATION | 310.00 |
| 47404 | 03/12/2014 | DALYELLUP SENIORS | DALYELLUP SENIORS ANNUAL DONATION | 310.00 |
| 47405 | 03/12/2014 | DALYELLUP LIONS CLUB | DALYELLUP LIONS CLUB ANNUAL DONATION | 310.00 |
| 47406 | 03/12/2014 | ROYAL FLYING DOCTORS SOCIETY | ROYAL FLYING DOCTORS SOCIETY ANNUAL DONATION | 310.00 |
| 47407 | 03/12/2014 | SALVATION ARMY | SALVATION ARMY ANNUAL DONATION | 310.00 |
| 47408 | 03/12/2014 | SUMMIT HOMES GROUP | REFUND FOR PLANNING CONSENT APPLICATION LOT 737 WURAMING BEND - SUBDIVISION CLEARANCE NOT COMPLETED | 611.39 |
| 47409 | 03/12/2014 | SYNERGY | ELECTRICITY | 386.10 |
| 47410 | 03/12/2014 | SURVEYMONKEY | ANNUAL MEMBERSHIP SURVEYMONKEY | 300.00 |
| 47411 | 03/12/2014 | WATER CORPORATION | WATER USAGE | 1518.41 |
| 47412 | 09/12/2014 | DEPARTMENT OF HOUSING | REFUND OVERPAYMENT AT SETTLEMENT A8489 33 GUTMANN PARKWAY | 622.47 |
| 47413 | CHEQUE CANCELLED | | | |
| 47414 | 10/12/2014 | BUNNINGS | RATCHET TIE DOWN STRAPS FOR MOZZIE UTE | 36.48 |
| 47415 | 10/12/2014 | SHIRE OF CAPEL | BSL PAYMENT | 81.00 |
| 47416 | 10/12/2014 | SYNERGY | ELECTRICITY | 425.20 |
| 47417 | 10/12/2014 | TELSTRA | MOBILE RENT & CALLS TO NOV 24 | 2241.89 |
| 47418 | 10/12/2014 | WATER CORP | WATER USAGE | 1801.48 |
| 47419 | 17/12/2014 | MRS J L BRUCE | REFUND | 300.00 |
| 47420 | 17/12/2014 | COURIER AUST | COURIER FEES-HEALTH | 18.20 |
| 47421 | 17/12/2014 | SHIRE OF CAPEL | SHIRE OF CAPEL PETTY CASH REIMBURSEMENT | 134.00 |
| 47422 | 17/12/2014 | PETER & LILLIAN DORN COSTELLO | CROSSOVER REFUND | 300.00 |
| 47423 | 17/12/2014 | MJ & A JANS VAN RENSBURG | CROSSOVER REFUND | 300.00 |
| 47424 | 17/12/2014 | PROFESSIONALS REALTY | ADVERTISING FRIDGE MAGNET | 50.00 |

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| 47425 | 17/12/2014 | SHIRE OF AUGUSTA-MARGARET RIVER | SHARK THINK TANK CONFERENCE - COST SHARING | 808.05 |
| 47426 | 17/12/2014 | SYNERGY | ELECTRICITY TO 24 NOV | 27533.65 |
| 47427 | 17/12/2014 | MR J WICKHAM | RATES REFUND FOR ASSESSMENT A2117 66 | 281.00 |
| 47428 | 17/12/2014 | HUTTON DJ & MF | RATES REFUND FOR ASSESSMENT A8534 | 324.46 |
| 47429 | 24/12/2014 | COURIER AUSTRALIA INTERNATIONAL | 14/15 FREIGHT-BOYANUP LIBRARY | 14.89 |
| 47430 | 24/12/2014 | SHIRE OF CAPEL | BCITF, BLD SVC, BLD PERM, VERGE FEES | 995.79 |
| 47431 | 24/12/2014 | RAC BUSINESSWISE | RAC COVERAGE FOR BOTH HACC BUSES | 192.00 |
| 47432 | 24/12/2014 | SYNERGY | ELECTRICITY DALYELLUP SECONDARY | 516.15 |
| 47433 | 24/12/2014 | TELSTRA CORPORATION LTD | MOBILE RENT & CALLS TO 13 DEC 2014 | 1478.27 |
| 47434 | 24/12/2014 | WATER CORPORATION | WATER USAGE | 3451.17 |
| | | | | 1,037,711.95 |

| | | |
|----------|---------------------------------|--------------|
| 02.12.14 | SHIRE OF CAPEL PAYROLL PAYMENTS | \$184,421.21 |
| 16.12.14 | SHIRE OF CAPEL PAYROLL PAYMENTS | \$185,340.27 |
| 22.12.14 | SHIRE OF CAPEL PAYROLL PAYMENTS | \$901.05 |
| 30.12.14 | SHIRE OF CAPEL PAYROLL PAYMENTS | \$173,104.08 |

\$543,766.61

| | | |
|----------|-------------------------------|--------------|
| 03.12.14 | TRANSFER TO MUNICIPAL ACCOUNT | \$400,000.00 |
| 11.12.14 | TRANSFER TO MUNICIPAL ACCOUNT | \$220,000.00 |
| 12.12.14 | TRANSFER TO MUNICIPAL ACCOUNT | \$200,000.00 |
| 18.12.14 | TRANSFER TO MUNICIPAL ACCOUNT | \$300,000.00 |

\$1,120,000.00

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

This schedule of accounts to be passed for payment, covering vouchers as detailed above which was submitted to each member of Council on 28th January 2015 have been checked and are fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and services and as to prices, computations, and costings and the amounts shown are due for payment.

P.F. Heedy.

CHIEF EXECUTIVE OFFICER

VOTING REQUIREMENTS

Simple majority

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| OFFICER'S RECOMMENDATIONS – 15.3 |
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That Council receives:

- 1 The Schedule of Accounts covering vouchers 360 - 372, EFT17761 to EFT17881, CHQ47401 to CHQ47434 totalling \$1,037,711.95 during the month of December 2014;**
- 2 Payroll payments for the month of December 2014, totalling \$543,766.61; and**
- 3 Transfers to and from investments as listed.**

16 COMMUNITY SERVICES REPORTS

16.1 Age Friendly Communities Strategic Plan 2015

| | |
|-------------------------|---|
| Location: | Whole of Shire |
| Applicant: | Shire of Capel |
| File Reference: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 12.01.15 |
| Author: | Community Development Officer, D Sims |
| Senior Officer: | Executive Manager Community Services, M Plume |
| Attachments: | Age Friendly Communities Strategic Plan |

MATTER FOR CONSIDERATION

Council to adopt the Age Friendly Communities Strategic Plan 2015.

The adoption of the Age Friendly Communities Strategic Plan 2015 will be a direct response to the Strategies and Actions of the Shire's Community Strategic Plan 2013 – 2031.

PROPOSAL / BACKGROUND**Background**

At Council's ordinary meeting held on 19th November, 2014 (OC111), Council resolved to adopt the Age Friendly Communities Strategic Plan, including the Strategies and Implementation Plan for the purpose of undertaking advertising to seek public and relevant government agency comment.

The Age Friendly Communities Strategy was made available for public comment for a period of six weeks with one comment being received.

Proposal

Council to adopt the Age Friendly Communities Strategic Plan 2015.

STATUTORY ENVIRONMENT

There are no statutory implications in regards to this matter.

POLICY IMPLICATIONS

There are no policy implications in regards to this matter.

FINANCIAL IMPLICATIONS**Budget**

Cost estimates have been included in the Strategies & Implementation Plan to provide Council with an appreciation of the possible financial implications of the recommendations of the Age Friendly Communities Strategic Plan 2015. There is 'nil' expenditure associated with the 'high priority' actions with a completion time frame of two years.

Long Term

There are no long term implications associated with this matter, however upon adoption of the Age Friendly Communities Strategic Plan 2015 future expenditure requirements would be considered as part of the annual budget deliberations.

The main factor to be considered is how these recommendations and the associated works and projects will be funded in the context of the Shire's other expenditure. It can be seen in the attachment that the majority of the recommendations relate to works that will be considered as part of Council's annual works, maintenance and education programs, which do not as individual items have significant financial impacts but do accumulatively contribute to an increased budget.

Whole of Life

There are no whole of life implications associated with this matter.

SUSTAINABILITY IMPLICATIONS

The Age Friendly Communities Strategic Plan suggests recommendations for improving seniors' mobility in the community through the design, management and improvement of the built and landscaped environments.

The Age Friendly Communities Strategic Plan contains recommendations for improving seniors' participation in social activities and community affairs/events.

Seniors are an asset to communities in terms of active citizenship and voluntary work. The Age Friendly Communities Strategic Plan provides recommendations for improving seniors' participation in voluntary or paid employment.

STRATEGIC IMPLICATIONS

The recommendations in the Age Friendly Communities Strategic Plan 2014 relate to the following strategies identified in the Shire of Capel Strategic Community Plan 2013 to 2031:

2. The Community Experience

- Strategic Outcome 2.1 – provide social, recreational and cultural opportunities and facilities for our communities. This outcome is achieved by the following strategy:
 - 2.1A – plan for sustainable community facilities, sport and recreation space and other infrastructure which addresses the current and future needs of the community.
- Strategic Outcome 2.2 – encourage community engagement and participation. This outcome is achieved by the following strategies:
 - 2.2A – support participation by all sectors of the community; and
 - 2.2B – develop links with and support community volunteers.
- Strategic Outcome 2.4 – enhance community safety through community awareness and participation programs. This outcome is achieved by the following strategy:
 - 2.4A – enhance community safety and wellbeing.

4. The Economic Experience

- Strategic Outcome 4.4 – improve the attraction of the towns as retirement destinations. This outcome is achieved by the following strategy:
 - 4.4A – plan for a variety of residential accommodation options, facilities and services for seniors.

5. The Infrastructure Experience

- Strategic Outcome 5.1 – provide and maintain a safe and efficient transport, cycle and pedestrian network throughout the Shire. This outcome is achieved by the following strategy:
 - 5.1A – undertake a Strategic Review of integrated pedestrian and vehicular transport routes within the Shire.
- Strategic Outcome 5.3 – improve connectivity throughout our communities and to the region. This outcome is achieved by the following strategy:
 - 5.3A – develop ongoing road and path strategies to improve connectivity within the district.

In addition to meeting the above, the Age Friendly Communities Strategic Plan also assists to satisfy and align with the recommendations and actions of the following Council strategies, plans and policies:

- Community Safety & Crime Prevention Plan 2011 – 2014;
- Disability Access & Inclusion Plan 2012 – 2017;
- Capel Townsite Strategy 2011 – 2021;
- Boyanup Townsite Strategy May 2010;
- Sport & Recreation Strategic Plan 2005 – 2015;
- Shire of Capel Trails Master Plan August 2009;
- 10 Year Dual Use Pathway Program 2014 – 2024;
- Boyanup Heritage & Rail Precinct Master Plan 2014;
- Policy 6.9 Ancillary Accommodation; and
- Policy 8.1 Community Recognition.

CONSULTATION

The Draft Age Friendly Communities Strategic Plan was advertised to the community and relevant government agencies for public comment for a period of six weeks. The consultation process for advertising included:

- Notification in local print media through the Capel Snippets, Seniors' Link and locality specific newsletters;
- Mail out to seniors' database;
- Postal delivery to all seniors who attended focus group workshops; and
- Referral to relevant government agencies, including the Department for Local Government and Communities and the South West Development Commission.

The only comment received was from Alan Cross, Regional Development Coordinator at South West Development Commission. The contents of this response are as follows:

"Thank you very much for providing the SWDC with a copy of your reviewed Age Friendly Community Plan. Both Anna and I are very impressed that the Shire has been so pro-active in the senior's space and undertaken such a thorough and timely review.

The 41 recommendations provide a good mix of practical initiatives and also some aspirational goals.

I think the fact that you had 40% of the surveys returned is a good guide that local seniors see this as a worthwhile process of community engagement.

Perhaps you and I can catch up in the New Year and discuss how we might be able to work collaboratively to bring some of the recommendations to fruition?"

COMMENT

As there were no comments or submissions received that required the Age Friendly Communities Strategic Plan to be amended, the document, including the Strategies & Implementation Plan, can be adopted by Council in its entirety.

VOTING REQUIREMENTS

Simple majority

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| OFFICER'S RECOMMENDATIONS – 16.1 |
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That Council adopts the Age Friendly Communities Strategic Plan 2015, including the Strategies & Implementation Plan.

- 17 NEW BUSINESS OF AN URGENT NATURE**
- 18 PUBLIC QUESTION TIME**
- 19 MOTIONS WITHOUT NOTICE (ABSOLUTE MAJORITY BY COUNCIL)**
- 20 NOTICES OF MOTION FOR CONSIDERATION AT THE NEXT ORDINARY MEETING OF THE COUNCIL**
- 21 ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS**
- 22 MEETING CLOSURE**