Public Question Time

Title		Name	
Address			
Council Meeting Date			

1 Public Question Time will be limited to 15 minutes under Items 4 and 20 of the agenda, unless extended by the President. If no questions are received or if all questions have been dealt with, the meeting may proceed to the next item of business.

2 It is preferred that questions are submitted in writing and they should be brief and as concise as possible.

3 Questions are to relate to matters that affect the Shire of Capel.

4 The Presiding Person may nominate a Member or Officer to answer the questions.

5 The Presiding Person may at their discretion, determine that any question of a complex nature requiring research be answered in writing.

6 Any person seeking to ask a question, that requires research, at any meeting of Council, shall give written notice of the specific question to the Chief Executive Officer at least 24 hours before publication of the agenda paper.

7 No debate or discussion is to take place on any question or answer.

Question

Please hand this form to a Council member before leaving the meeting.

Shire of Capel **PO Box 369, Capel WA 6271** **(P) 9727 0222**
info@capel.wa.gov.au **(F) 9727 0223**