

BA2 – Uncertified Building Permit Application – Checklist Class 1a - Dwellings, Dwelling additions

All other Statutory Approvals are required prior to lodgment and any relevant conditions met.

Approvals & Forms	Further Information	Attached	
		Yes	N/A
Planning Approval	Prior planning approval may be required. Please contact Shire of Capel's Planning Department to ascertain if planning approval will be required for your application.		
Health Approval	If a new septic/effluent system is required, please refer to http://capel.wa.gov.au/health-environment/waste-water-disposal/ for application forms and fees.		
Uncertified Application Form	BA2 applications will be assessed within 25 working days of lodgment.		
Fees	Refer to Fee Schedule. http://capel.wa.gov.au/plan-build/building-services/forms-fees/		
Required Documents	One copy of all documents required	Yes	N/A
Site Plan (Scale 1:200)	Show contour survey and/or spot levels.		
	Proposed finished floor levels and finished ground levels.		
	The distance the proposed structure will be setback from the lot boundaries.		
	Septic systems (if applicable).		
	North Point.		
Floor Plan (Scale 1:100)	Show room sizes and types.		
	Window and door sizes.		
	Types and direction of openings.		
Elevation (Scale 1:100)	The elevation drawings showing natural ground levels.		
	Ceiling height.		
	Roof ridge height and degree of pitch.		
Electrical	Show exhaust fans.		
	Smoke alarms.		
	Lighting.		
Sections	Cross sections through building showing all structural elements, wall/ceiling heights and showing construction details.		
Home Indemnity Insurance	For dwellings only, not required if less than \$20,000.		
Registered Builder Details or Owner Builder Certificate	Not required if less than \$20,000.		

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Required Documents	One copy of all documents required	Yes	N/A
Termite Management			
Building Specifications			
Energy Efficiency Report			
Structural Engineers Detail	Site and wind classification.		
	Footing and slab detail.		
	Wall structure and bracing details.		
	Roof structure and bracing details.		
	Retaining wall details.		
Bushfire Attack Level (BAL) report	If required, please refer to BAL zone mapping on DEFS website https://www.dfes.wa.gov.au/regulationandcompliance/bushfireproneareas/Pages/default.aspx		
Encroachments/work affecting other land			

Please ensure all required documents are submitted, as incomplete applications will delay the issue of a building permit

This Information Sheet is produced by the Shire of Capel in good faith. The Shire accepts no responsibility for any ramifications for providing this information, which is correct at the time of writing but subject to change without notice.