

Advisory Notice A2

SITE PLAN REQUIREMENTS

When lodging a site plan with an application for consent to commence development under Town Planning Scheme No. 7, the following information and standard of presentation is required. If these requirements are not complied with, unnecessary delays in receiving approval may be experienced:

1. The site plan should be drawn to a suitable metric scale (preferably not less than 1:500) and drafted in ink. It should be dated and given a suitably descriptive title.
2. The following details should be shown on the plans where applicable:
 - (a) Lot number and street;
 - (b) Lot boundary dimensions;
 - (c) North point;
 - (d) The position and description of all existing buildings and improvements on the land and indicated those which are to be removed (if any);
 - (e) The location (showing setbacks) and use of buildings proposed to be erected on the site;
 - (f) The position of existing trees on the land;
 - (g) Which trees are to be retained and those to be removed;
 - (h) Areas to be landscaped;
 - (i) The location of areas for pedestrian use;
 - (j) Details of any proposed alterations to the natural contour of the site;
 - (k) Details of the types of any screening to be used to screen from public view, areas not surrounded by buildings;
 - (l) The location of all parking bays, vehicle manoeuvring areas and crossovers (driveways);
 - (m) The location of service areas to be provided for loading and unloading of vehicles delivering goods to or receiving goods from the lot.

Please Note: It is to be noted that some of the above requirements will not be applicable to residential type proposals.

**NOTE: THE PARTICULARS OF THIS BROCHURE ARE SUPPLIED FOR INFORMATION ONLY.
VERIFICATION OF THE INFORMATION CONTAINED HEREIN IS RECOMMENDED.**